



Rochford District Council

The Executive

agenda

Date

3 November 2010

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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**The public are welcome to
attend this meeting up to item 9**

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be accessed via the Council's website
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Members of The Executive

Chairman: Cllr T G Cutmore

Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher

Cllr Mrs T J Capon

Cllr K J Gordon

Cllr K H Hudson

Cllr C G Seagers

Cllr M J Steptoe

Terms of Reference

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.

The Council's objectives are to make a difference:-

- to our people
- to our community
- to our environment
- to our local economy.

The Council's values (the way we work to pursue these objectives) are to:-

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

A G E N D A

Emergency evacuation announcement

Page No

1 Apologies for Absence

2 Non-Members Attending

3 Minutes of the Meeting held on 20 October 2010 (adjourned) and 26 October 2010 (reconvened)

4 To Receive Declarations of Interest

5 Matters Referred to the Executive and Reports from Other Committees/Area Committee Chairmen

6 Quarterly Performance Report to Members on Performance Indicators

6.1 – 6.19

To consider the report of the Head of Finance on progress against key performance indicators for the second quarter of 2010/11.

7 Disabled Facilities Grants

To consider the report of the Head of Community Services on the process involved in administering grants, the criteria and current applications/expenditure.

The report is to follow.

8 Review of long-term empty properties and Council Tax second homes Discretionary Discount Policy

To consider the report of the Head of Community Services on discretionary discount.

The report is to follow.

9 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 3 and 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

10 Rochford Reception and Office Improvements

To consider the exempt report of the Chief Executive containing proposals on the way forward.

The report is to follow.

11 Chief Executive's Appraisal

To receive the exempt note of the Chief Executive's appraisal which has been despatched under separate cover.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive