

ROCHFORD DISTRICT COUNCIL



Policy & Finance Committee

agenda

Date

8 February 2005

Time

7.30pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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The Agendas and Minutes of meetings can be accessed via the Council's website at [**www.rochford.gov.uk**](http://www.rochford.gov.uk)

Members of the Policy & Finance Committee

Cllr T G Cutmore (Chairman)
Cllr S P Smith (Vice-Chairman)

Cllr C I Black
Cllr K H Hudson
Cllr C A Hungate
Cllr J R F Mason
Cllr P K Savill
Cllr C G Seagers

Cllr D G Stansby
Cllr Mrs M A Starke
Cllr M G B Starke
Cllr J Thomass
Cllr Mrs C A Weston

Copy for Information to all Substitute Members

Liberal Democrat Group
Cllr C J Lumley

Terms of Reference

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

The Council's vision is to make Rochford the place of choice in the County to live, work and visit.

The Council's principal aims are to:-

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

A G E N D A

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|-----------|--|-------------|
| 1 | Apologies for Absence | |
| 2 | Substitutes | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 7 December 2004 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Questions on Notice | |
| 7 | Motions on Notice | |
| 8 | Issues arising from Overview and Scrutiny | |
| 9 | Progress on Decisions | 9.1 |
| | Schedule attached | |
| 10 | Implementing Electronic Government – Councillor Web Pages | 10.1 |
| | To consider the report of the Head of Administrative and Member Services on the Office of the Deputy Prime Minister e-government requirement R6, which relates to the provision of Councillor web pages. | |

11	Retirement Age	11.1
	To consider the report of the Corporate Director (Law, Planning and Administration) on revising the Council's policy on compulsory retirement at 65 as a move to best practice and to help alleviate recruitment and retention issues in some areas.	
12	Proposals for Comprehensive Performance Assessment 2005 – A Further Consultation	12.1
	To consider the report of the Chief Executive on proposals put forward by the Audit Commission for changes to the framework for CPA assessments from 2005.	
13	Payroll and Human Resources – Developments	13.1
	To receive the report of the Head of Financial Services on developments taking place with regard to improvements to the payroll and human resources service.	
14	Exclusion of the Press and Public	
	To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 5, 3 and 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.	
15	Discretionary Rate Relief	15.1
	To consider the exempt report of the Head of Revenue and Housing Management on an application for discretionary rate relief.	
16	Decriminalised Parking Enforcement – Staffing	16.1
	To consider the exempt report of the Head of Revenue and Housing Management on staffing implications associated with Decriminalised Parking Enforcement following its implementation on 1 October 2004.	
17	Staffing Matters	17.1
	To receive the exempt report of the Chief Executive on the current position regarding vacancies and long term sickness absence within the Authority.	

A handwritten signature in black ink, appearing to read "Paul Warren". The signature is stylized with a large, looping initial "P" and a cursive "Warren".

Paul Warren
Chief Executive