

OUTSTANDING ISSUES – FROM FORMER CORPORATE RESOURCES SUB-COMMITTEE

ITEM	PROGRESS/OFFICER
<p>Lands Tribunal (Minute 428/01)</p> <p>Resolved</p> <ul style="list-style-type: none"> That a report be presented to a future meeting of the Corporate Resources Sub-Committee on the Staff Reward scheme. (CE) 	<p>Report being prepared to be submitted to Policy and Finance Committee prior to summer recess.</p>

OUTSTANDING ISSUES – FROM FORMER FINANCE & GENERAL PURPOSES COMMITTEE

ITEM	PROGRESS/OFFICE
<p>Support Services for Members (Minute 232/00)</p> <p>Resolved</p> <p>That consideration of the support services to be provided for Members be deferred until after the Council's new political structure has been established. (HAMS)</p>	<p>Report in next cycle once Head of Administrative and Member Services is in post.</p>
<p>Asset Management – Best Value Review (Minute 411/00)</p> <p>Resolved</p> <ul style="list-style-type: none"> That the CAPS Solutions Uniform 2000 Estate Management module be acquired That a basic Global Positioning System be acquired 	<p>To be installed in April 2002</p> <p>Under consideration</p>

<ul style="list-style-type: none"> • That a Local Land & Property Gazetteer to be linked to the National Land Information System be produced. • That opportunities for Facilities Management, Partnership working and Competition in Asset Management be reviewed within the next twelve months following review of the Leisure and Housing Services • That a further report on the viability of a Data Centre following a process review of data management within the authority be presented 	<p>Data matching complete. Awaiting guidance on NLIS and installation of CAPS system</p> <p>To be considered following Leisure and Housing Reviews</p> <p>Process review to begin once Head of Administrative and Member Services is in post.</p>
<p>Asset Review – Parish Transfers – Malvern Road, Laburnum Grove And Wood Avenue, Hockley (Minute 418/00)</p> <p>Resolved</p> <p>(1) That the Laburnum Grove and Malvern Road play spaces be transferred to Hockley Parish Council and Ashingdon Parish Council respectively, on a long lease of 125 years at a peppercorn rent, and on such other terms and conditions as the Head of Legal Services deems fit.</p> <p>(2) That the Metropolitan Green Belt land off Beckney Avenue, Hockley be transferred to Hockley Parish Council, either at open market value, or on a long lease of 125 years at a peppercorn rent, and on such other terms and conditions as the Head of Legal Services deems fit. (HLS)</p>	<p>Malvern Road completed. Laburnum Road - see Council Minute 76/02.</p> <p>Draft lease with Parish Council for approval</p>

<p>50-54 West Street, Rochford – (Minute 423/00)</p> <p>Resolved</p> <p>(1) That Officers continue to discuss the options for a suitable renovation and redevelopment scheme with the owners within defined parameters based on the information contained in the report.</p> <p>(2) That any initial proposals relating to indicative use and planning application/conservation consent be considered by the Planning Policy Sub-Committee in the first instance. (HOPS)</p>	<p>Ongoing. Planning application being prepared by the owners.</p>
<p>Community Strategies (Minute 51/01)</p> <p>Resolved</p> <p>That a report on the way forward be submitted to the first Meeting of the Structural and Procedural Review Sub-Committee in the next municipal year, the report to address the observations made during this meeting. (CE)</p>	<p>Report on the Agenda of this Committee.</p>
<p>Rochford Economic Audit (Minute 69/01)</p> <p>Resolved</p> <p>That Officers complete their work on a draft economic strategy for the District, based on the consultants' report, for consideration at a future meeting. (CE)</p>	<p>Work on the strategy is underway with an Economic Development Officer now in post.</p>
<p>Document Production – Best Value Review (Minute 160/01)</p> <p>Resolved</p> <p>To note the actions already implemented by the review group and agree the proposals for the future provision and management of document production as set out at the Appendix to these minutes. (HAMS)</p>	<p>Delayed due to absence of Head of Service</p>

<p>Civic & Public Relations Best Value Review – Interim Report (Minute 161/01)</p> <p>Resolved</p> <p>To add noticeboards; the use of the mobile exhibition unit; and the provision of information in the Council's receptions to the areas to be looked at as part of the civic and public relations review. (HPS)</p>	<p>Implemented.</p>
<p>Audio Visual Equipment – Tenders (Minute 165/01)</p> <p>Resolved</p> <ul style="list-style-type: none"> To ask the Head of Administrative and Member Services to report back to a future meeting of this Committee on a possible charge that might be levied by the Council on other users of the new audiovisual equipment. (HAMS) 	<p>Report to be prepared for next cycle once Head of Service in post.</p>
<p>Implementation Of The Dogs (Fouling Of Land) Act 1996 (Minute 253/01)</p> <p>Resolved</p> <p>That an amount of £5,000 be set aside from contingencies for the provision of additional dog waste bins throughout the District. (CD(F&ES))</p>	<p>A further report on The Dogs (fouling of land) Act will be submitted to the next cycle. Installation underway.</p>

<p>Mobile Exhibition Unit (Minute 253(1)/01)</p> <p>Resolved</p> <p>(1) That the hire of the Mobile Exhibition Unit be limited to partner organisations that meet our corporate objectives at an initial rate of £150 per day, plus any other staffing costs that accrue such as overtime.</p> <p>(2) That the Hirer be required to provide evidence of satisfactory insurance cover.</p> <p>(3) That a report be brought to a meeting of the Corporate Resources Sub-Committee in 6 months' time to review the situation. (CE)</p>	<p>)))) Policy now in operation)))</p> <p>Report on the Agenda for this meeting</p>
<p>Adoption Of Enforcement Concordat And The Housing, Health & Community Care Enforcement Policy (Minute 255/01)</p> <p>Resolved</p> <ul style="list-style-type: none"> • That enforcement policies in support of the concordat be produced for all relevant divisions of the Council. • That an implementation plan and estimated resource implications be reported to a future meeting. (HHHCC) 	<p>Planning Services and Housing, Health and Community Care Policies adopted. Housing Management currently under consideration by Community Services Committee 5 February 2002. Housing Benefit Overpayments, Local Taxation and Car Park Administration on Agenda for this Committee.</p> <p>This is a substantial task. Estimate report to Committee early Summer 2002.</p>
<p>Outside Body Review (Minute 258/01)</p> <p>Resolved</p> <p>That the report be deferred and referred to the new Council when it should include</p>	<p>In abeyance until new Municipal Year</p>

appropriate detail of the activity of the Outside Bodies. (HAMS)	
<p>Easement – 2 Anchor Lane Cottages, Canewdon (Minute 363(1)/01)</p> <p>Resolved</p> <p>That the Head of Legal Services completes a Deed of Grant of Easement with the owner of 2 Anchor Lane Cottages, Canewdon, for the purposes of vehicular access and parking for up to three cars within that property, on such terms as are agreed by the District Valuer and on such other terms and conditions as the Head of Legal Services thinks fit. (HLS)</p>	Awaiting owner's agreement to terms
<p>Queen's Golden Jubilee (Minute 365/01)</p> <p>Resolved</p> <p>(1) That subject to future reports on specific costings as appropriate:-</p> <p>(i) Schools, Parish/Town Councils and voluntary bodies be consulted to identify any plans they have for Jubilee celebrations with a report back to Council so that Members can consider whether the District may be able to assist. (CE)</p> <p>(ii) Officers investigate the possibility of installing a plaque at the Beacon site setting out previous key lighting occasions and that any unnecessary signage at this location be removed. (CD(F&ES))</p>	<p>Implemented.</p> <p>Implemented</p>

<p>Rating Valuation (Minute 374/01)</p> <p>Resolved</p> <p>That, as national negotiations progress, the local effect on Clements Hall Leisure Centre be fed into the 2002/3 budget process. (HRHM)</p>	<p>HRHM met with Chief Executive of Valuation Office Agency in London on 4 December. CHLC volunteered as valuation model to get early (but not fully indicative) reassessment figures which will be used in national formula. Some progress made at this and further meetings held on 18 January, 24 January and 30 January. Consortium and VOA now acknowledge that the formula is "about 99% agreed". Head of Service hopes for final settlement agreement on CHLC before 1 April 2002. Current indications are that 1 April date is considered "ambitious" by VOA.</p>
<p>The Business Enterprise Agency for South-East Essex (Minute 445(1)/01)</p> <p>Resolved</p> <p>That a grant of £1,500, for the financial year 2001/2002 be made to the Business Enterprise Agency, and that the question of alternative basis of support be considered for 2002/2003 (HFS).</p>	<p>Grant paid. Report on alternative basis of support will be submitted during 2002/3.</p>
<p>E-Government Strategy – Update (Minute 445(1)/01)</p> <p>Resolved</p> <p>(1) That Officers review the Council's Implementing Electronic Government Statement and IS/ICT Strategy in the light of the comments received from the Department of Transport, Local Government and the Regions.</p> <p>(2) That a report be made back to Council once funding levels are known. (CD(LPA))</p>	<p>In hand</p> <p>Still no announcement to date</p>

<p>Job Evaluation (Minute 445(1)/01)</p> <p>Resolved</p> <p>(1) That the progress made to date on Job Evaluation be noted.</p> <p>(2) That a Teach-in on Job Evaluation be arranged for all Members prior to Member Budget Monitoring Sub-Committee considering the matter. (CD(LPA))</p>	<p>Report on Agenda for this meeting.</p>
<p>Sub-Committee Minutes (Minute 59/02)</p> <p>(1) Partnership Sub-Committee – Minute 120 – Quality Town and Parish Council – Consultation Paper</p> <p>Resolved</p> <p>That the views of the Quality Town and Parish Councils Working Group, together with the additional comments in the Minutes of the Partnership Sub-Committee, form the District Council's response to the Consultation Document. (CE)</p>	<p>Response submitted.</p>

<p>(2) Structural and Procedural Review Sub Committee</p> <p>Minute 92 – Standards Committee – Recruitment of Independent and Parish Representatives</p> <p>(i) <u>Independent Members</u></p> <p>Resolved</p> <p>(1) That authority be delegated to the Chief Executive to appoint 2 independent members to the Standards Committee via public advertisement, the appointments to be made on a four year basis to tie in with the District Council’s Electoral cycle.</p> <p>(2) That paragraph (ii) of the Person Specification be revised to indicate that applicants will need to live in the District and have a good knowledge of its communities. (CEX)</p>	<p>The posts are now being advertised.</p>
<p>(ii) <u>Parish Members</u></p> <p>Resolved</p> <p>(1) That the District Council convene and chair a meeting of all Parish Councils to determine a suitable Parish/Town Council nomination to the Standards Committee. Councils to be asked to forward suitable candidates for consideration in advance of the meeting. Each Parish to be afforded a single vote with the successful candidate being appointed as the Parish/Town Council’s representative.</p> <p>(2) That, given the differing election cycles of the various Town/Parish Councils, the appointment be on a yearly basis running in tandem with the municipal year. (CEX)</p>	<p>The Parish Councils have been advised of the decision.</p>

<p>(iii) <u>Model Code of Conduct – Advertisement</u></p> <p>Resolved</p> <p>That Officers liaise with the Town/Parish Councils with a view to sharing of the costs associated with the press advertisement relating to the new Code of Conduct. (CD(LP&A))</p>	<p>Joint advertisement placed 15 March at a cost of £28.17 per authority and Standards Board for England advised accordingly.</p>
<p>Minute 93 – Public Access to Working Groups</p> <p>Resolved</p> <p>That, subject to the adjustment of Paragraph 12 of Working Group Protocol to read as follows, the existing Working Group Protocol be confirmed:-</p> <p>“Representatives of the media, other organisations and members of the public will not be admitted to meetings of Working Groups, save where invited to attend by a majority of those District Council Members of the Group that may be present at the meeting concerned”. (HAMS)</p>	<p>Implemented</p>
<p>(3) Corporate Resources Sub-Committee – 6 February 2002 - Minute 443 – Minutes</p> <p>(i) <u>Rayleigh Town Centre – Outstanding Issues</u></p> <p>Resolved</p> <p>(1) That a copy of the last snagging list be forwarded to the County's Area Manager (Highways) and the Portfolio Holder.</p> <p>(2) That an update on Outstanding Issues be provided to the first meeting of the Environment Policy Committee.</p> <p>(3) That thereafter, twice yearly updates be provided to the Environment Overview and Scrutiny Committee. (HPS)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

<p>Minute 445 – Strong Local Leadership – Quality Public Services</p> <p>Resolved</p> <p>That detailed examination of the Government White Paper be referred to the Finance and Procedures Overview and Scrutiny Committee. (CE)</p>	<p>Included within the Work Programme of the Finance and Procedures Overview and Scrutiny Committee.</p>
<p>Minute 446 - Market Car Park – Rayleigh Operatic and Dramatic Society (RODS) Scenery Store</p> <p>Resolved</p> <p>That this Council gives notice that the scenery store in the Market Car Park, Rayleigh is vacated by the Rayleigh Operatic and Dramatic Society with effect from 1 May 2002, unless firm plans are presented for alternative premises. (CD(F&ES))</p>	<p>RODS advised 16.2. Meeting held 20/3 – possible alternative premises located. Report to be presented to Finance Overview & Scrutiny Committee.</p>
<p>Minute 447 – Proposed Environmental Centre – Feedback from Rayleigh Town Council</p> <p>Resolved</p> <p>That a formal Member Level meeting with Rayleigh Town Council be arranged in an attempt to secure agreement as to the time frame within which the Town Council will make a decision concerning the implementation of its approved proposals for land adjoining 21 London Hill and the way forward in terms of transfer back, should a decision be taken not to proceed. (CE)</p>	<p>Meeting now being arranged.</p>

<p>Minute 448 – Asset Management Best Value Review</p> <p>Resolved</p> <p>(1) That the Asset Management Plan be endorsed and developed in line with the suggestions of the Government Office for the East of England for submission in the single capital pot – Round Two</p> <p>(2) That further consideration be given to the position of Corporate Property Officer following the letting of the Leisure Contract and submission of the Single Capital Pot Round Two bid. (CD(LP&A))</p>	<p>In hand</p>
<p>Minute 449 – Laburnum Grove Play Space</p> <p>Resolved</p> <p>(1) That if Hockley Parish Council wish to acquire ownership of the site, the lease will need to be signed by 31 March 2002 or the District Council will not be able to assist with their requests,</p> <p>(2) That if Hockley Parish Council does not wish to take ownership of the site, the District Council will again review the use of this area.(CD(F&ES))</p>	<p>See Minute 76/02</p>
<p>Minute 450 – Land at Francis Walk, Rayleigh</p> <p>Resolved</p> <p>That the strip of land in Francis Walk be sold at market value to be determined by an independent valuer and including the Council's legal costs. (HRHM)</p>	<p>Head of Legal Services instructed to complete sale.</p>

<p>Minute 451 – Equity Share Property – 30 Woodstock Crescent, Hockley</p> <p>Resolved</p> <p>That the 25% Equity Share in 30 Woodstock Crescent, Hockley, be repurchased at valuation. (HRHM)</p>	<p>Head of Legal Services instructed to complete purchase.</p>
<p>Minute 452 – Local Government Pension Scheme</p> <p>Resolved</p> <p>(1) That Postholder 37205, Principal Engineer, be offered early retirement on the basis of efficiency of the service, with full added years in accordance with existing policy.</p> <p>(2) That the vacant post be advertised in due course.</p> <p>(3) That the Finance and Procedures Overview and Scrutiny Committee review the Council's policy on early retirement. (CD(F&ES))</p>	<p>Postholder to retire 31.5.02.</p> <p>Post to be advertised.</p> <p>Report to be made to Finance Overview & Scrutiny Committee during Summer cycle.</p>
<p>Best Value – Programme of Service Reviews (Minute 61/02)</p> <p>Resolved</p> <p>That the programme of service reviews as set out in paragraph 3 of the report be agreed. (CE)</p>	<p>Agreed Programme is now being implemented.</p>
<p>Aggregate Credit Limit and Treasury Management (Minute 62/02)</p> <p>Resolved</p> <p>(1) That the aggregate credit limit for 2002/2003 be £18 Million and that the temporary borrowing limit be £6 Million and that the limit for variable rate loans is £2 Million.</p>	<p>Implemented</p>

<p>(2) That the existing policies regarding treasury management continue for 2002/2003 until a further report is submitted outlining the changes required as a result of the updated CIPFA Code of Practice. (HFS)</p>	<p>Current policies in place</p>
<p>Council Tax – Consultation Paper on Proposed Changes for Second Homes and Long Term Empty Homes (Minute 63/02)</p> <p>Resolved</p> <p>That the following be sent to the Department of Transport, Local Government and the Regions as this Authority's response to the Government's consultation on removing the 50% discount on Council Tax for second homes and long-term empty properties.</p> <ul style="list-style-type: none"> • With regard to the long-term empty properties, it is felt that to help bring these properties back into use, as has been the case, in some instances, with the one year limitation on exempt Class A, there is a strong case for the six-month exemption period to remain and that any properties that are left empty for more than twelve months should pay the full Council Tax charge. That is to say <ul style="list-style-type: none"> empty 0 – 6 months = exempt empty 6 – 12 months = 50% charge empty 12 months plus = 100% charge. • This Authority also wishes it to be known that it considers that no discretionary powers should be afforded to local authorities within England to create their own additional exemptions and discounts as this may lead to anomalies and diverse categories with narrow qualifying criteria amongst different Councils. 	<p>Implemented.</p>

<ul style="list-style-type: none"> Finally, this Authority is of the opinion that any additional proceeds that are received from additional charging of second or empty homes should be retained locally with Councils free to spend the proceeds as they wish. (HRHM) 	
<p>Revisions to the Village Shop Rate Relief Scheme and Approval of Rural Settlement List for 2002/2003 (Minute 64/02)</p> <p>Resolved</p> <p>(1) That the revised Rural Settlement List, as detailed in paragraph 3.5 of the report, be approved for the financial year 2002/2003.</p> <p>(2) That the other revisions to the Village Shop Relief Scheme be noted.</p> <p>(3) That the revisions be drawn to the attention of the Parish Clerks.(HRHM)</p>	<p>All Implemented</p>
<p>Review of Polling Places and Polling Stations (Minute 65/02)</p> <p>Resolved</p> <p>That the District Council designates each Polling District as a Polling Place with the exception of Rayleigh Central Ward which, in the special circumstances involved, should include Whitehouse, Lodge, Central and Wheatley Wards as the designated polling place. (CD(LPA))</p>	<p>Implemented</p>

Civic and Public Relations Best Value Review (Minute 66/02)**Resolved**

- (1) That the action plan outlined in Appendix 1 to the report be agreed.
- (2) That the following bullet points be also agreed. (CE)
 - the Chairman's Year should not be too heavily prescriptive and that a degree of flexibility should be maintained for individual Chairmen to show a degree of innovation and thought, to arrange different events from previous years.
 - the Tenants Newsletter should not be amalgamated with Rochford District Matters. Furthermore, it was the Committee's view that Rochford District Matters should raise its profile and professional look to the same level as that of the Tenants Newsletter.
 - the possibility of further developing the Citizenship Debates with Schools should be investigated in order to enable increased participation in this event.
 - the Chairman could present grant cheques to outside bodies at specific events in order for the Council to gain increased publicity for its activities and actions.

Work now underway to implement the actions agreed

<p>Parish Partnership Initiative (Minute 67/02)</p> <p>Resolved</p> <p>(1) That the grant application from Foulness Parish Council for a 50% grant contribution of £3,543 towards the upgrade of the Parish play area be approved.</p> <p>(2) That this project should recognise the support given by the District Council in any literature, signage and publicity produced as a result.</p> <p>(3) That the design of any equipment provided through such grant be agreed by this Authority.</p> <p>(4) That any equipment provided through such grant aid should not be removed without the prior approval of the District Council.</p> <p>(5) That Foulness Parish Council be made aware that the District Council accepts no responsibility for any further capital or revenue costs associated with the project.</p> <p>(6) That any insurance associated with the project be the responsibility of the Foulness Parish Council. (CEx)</p>	<p>Foulness Parish Council has been notified of the District Council's decision.</p>
<p>Housing Benefit Council Tax Business Rates Former Tenant Arrears and Sundry Debtors – Write-offs (Minute 68/02)</p> <p>Resolved</p> <p>(1) That items written-off under the Corporate Director's delegated authority be noted.</p> <p>(2) That items shown in Appendix B to the report be now written off in the accounts of the authority (HRHM) (HFS)</p>	<p>Implemented</p> <p>Implemented</p>

<p>National Non-Domestic Rating Application for Discretionary Rate Relief (Minute 69/02)</p> <p>Resolved</p> <p>That 50% Discretionary Rate Relief be granted to the South Essex Foster Care Associates Limited with effect from 1 April 2001. (HRHM)</p>	<p>Implemented</p>
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OUTSTANDING ISSUES FROM FULL COUNCIL

ITEM	PROGRESS/OFFICER
<p>Albert Jones Court, Rochford (Minute 288/00)</p> <p>Resolved</p> <p>(1) That the County Council reconsiders its decision and look at Albert Jones Court as part of the overall comprehensive consultation exercise as requested by the District Council.</p> <p>(2) If the County Council do not agree, that they be requested to enter into discussions with Rochford District Council and other organisations such as the primary care group and the health trusts and with social landlords to secure a suitable future use for the site.</p> <p>(3) In addition, the County Council should assure this Council that the closure will be carried out in an organised fashion and that the building will not be left in a state of abandonment for any length of time.</p> <p>(4) Finally the District Council requests that the County Council confirms that all capital receipts received in connection with Albert Jones Court and also the Bungalow site be spent in Rochford District on initiatives for the benefit of Rochford residents, particularly with regard to the provision of elderly persons' accommodation. (HHHCC)</p>	<p>Home has now closed</p> <p>Discussions about potential community uses for the building are continuing with Essex County Council and other agencies.</p> <p>The building has been secured and the County Council are a party to the discussions about its future.</p> <p>County Council advise that no receipt has been forthcoming, but as and when that occurs, a case will be made to County Members about its use.</p>

<p>Consultation with Chambers of Trade (Minute 438/00)</p> <p>Resolved</p> <p>That the provision of additional CCTV cameras in Rayleigh Town Centre be implemented in consultation with the Rayleigh Chamber of Trade and Rayleigh Town Council to supplement the existing network.</p>	<p>Being Implemented</p>
<p>Minute 25 – Proposed Traffic Calming Measures, Alexandra Road, Great Wakering (Minute 85/01)</p> <p>Resolved</p> <p>That, having considered the objections to the formal consultation, the proposed traffic calming measures in Alexandra Road, Great Wakering be introduced (Area Highways).</p>	<p>County Council pressing developer for implementation</p>

<p>Results Of The Survey On Car Park Lighting (Minute 89/01)</p> <p>Resolved</p> <p>(1) That improved lighting to the following car parks be progressed as indicated within the allocated budget:-</p> <p style="padding-left: 40px;">Back Lane, Rochford Southend Road, Hockley Market, Rayleigh Civic Suite, Rayleigh Bellingham Lane, Rayleigh The Approach, Rayleigh Clements Hall/Great Wakering/Park School</p>	<p>Implemented.</p>
<p>Petition (Minute 170/01)</p> <p>Resolved</p> <p>(1) That whilst the Council's officers have tried to discuss this issue with Southend Borough Council and to provide a Members' meeting which on three occasions they have failed to attend, this Council formally requests Southend Borough Council to meet within the next three weeks.</p> <p>(2) That this Council requests Essex County Council to install a ticket machine at Castle Road, Rayleigh and issue Essex windscreen discs to residents of Rochford and Castle Point. Any non residents who use Castle Road to be charged an entrance fee of £6 to cover return fees incurred at Southend Civic sites and to cover administration and staffing costs or a fee to be agreed by Essex County Council which Southend Borough Council may refund to its residents if it wishes.</p>	<p>Meeting held</p> <p>Awaiting proposals from ECC to address the issue</p>

<p>3) That as Essex County Council has not stated for how long it will return the £3 charge to Rochford residents, it should therefore discuss with Rochford District Council whether it will open and if so, where, a Civic Amenity site for the south/eastern part of Rochford district.</p> <p>4) That should the District Council fail to get a satisfactory response to the above, the County Council should provide an alternative Civic Amenity site within the District. (HHHCC)</p>	<p>Awaiting proposals from ECC to address the issue</p> <p>Awaiting proposals from ECC to address the issue</p>
<p>Essex & Southend Waste Local Plan - Proposed Modifications (Minute 177/01)</p> <p>Resolved</p> <p>That if Southend Borough Council refuse to name any waste management sites within its District this Council should seek legal advice as to whether Southend Borough Council should be removed from the Essex Waste Advisory Committee for failing to meet the "working together" agreement. (HPS)</p>	<p>To be actioned when modifications to the Waste Plan are finalised.</p>

<p>Record Of Councillor Attendances 2000/01 (Minute 271/01)</p> <p>Resolved</p> <p>That the document in its current form be submitted to the next meeting of Annual Council, following which a review be undertaken of its content/presentation in the light of the Modernising Agenda. (HAMS)</p>	<p>In hand.</p>
<p>Rayleigh Windmill (Minute 273/01)</p> <p>Resolved</p> <p>(1) That a Conservation Architect be engaged to assist as necessary in the preparation and submission of a bid for grant funding in order to determine the amount of money required over the next five years to create an endowment fund.</p> <p>(2) That detailed plans be prepared for works to extend public access to the upper floors of the Windmill and internal refurbishment works necessary to facilitate greater public use of the building.</p> <p>(3) That grant funding be sought to assist with the cost of works and necessary repairs to the external fabric of the building.</p> <p>(4) That at a future point consideration be given to the use of the accommodation and additional uses to extend public use of the building following completion of the works. (HLS/CD(F&ES))</p>	<p>Submission being prepared for Lottery funding. Since meeting of 31.1., listed building application submitted.</p> <p>Being undertaken as part of above.</p> <p>Is part of above</p> <p>Is part of above.</p>
<p>Playspaces Rolling Programme 2001/02 (Minute 274/01)</p> <p>Resolved</p> <p>That consideration be given to how vandalism problems experienced at the Pooles Lane Recreation Ground, Hullbridge could be addressed. (CD(F&ES))</p>	<p>Issues related to noise nuisance affecting caravan park. Costs of fencing boundary of caravan park and car park to be identified.</p>

Capital Programme (Minute 286/01)**Resolved**

- That the upgrading of the remaining 58 bedsit accommodation commence in 2002/2003, financed from the Major Repairs Allowance. (HFS)
- That if Cherry Orchard Country Park (Blatches Farm) be secured from Essex County Council, then an additional £125,000 be spent to accelerate the development of this land as a public space/country park. (CE/CD(F& ES))
- That if funds are not available from the Major Repairs Allowance, £125,000 be used to start the programme of modernisation, i.e. to provide individual bathroom/lavatory facilities for each unit of sheltered housing. (CD(F&ES))
- That £375,000 (equivalent to four units) be allocated to provide accommodation for the homeless, any shortfalls in ongoing costs to be met from savings within the bed and breakfast budget. (CD(F& ES))

CAPITAL

PROGRAMME

AMENDED

ACCORDINGLY

Blatches Farm/Former Park School (Minute 303/01)**Resolved**

- (1) That the Council accepts the package as negotiated with Essex County Council in relation to both Blatches Farm and the former Park School site as outlined.
- (2) In consideration of the District Council surrendering its legal interests in the former Park school site in terms of dual use, the squash courts and car park from April 2002, the County Council to transfer the freehold interest in Blatches Farm to the District Council with a covenant restricting its use to country park or agricultural use and on such other terms and conditions as the Head of Legal Services thinks fit.
- (3) That officers approach Southend Borough Council with a view to seeking that Authority's formal position with regard to some form of joint funding arrangement in connection with the management, development and operation of the Country Park, such an approach to be time limited to one month to ensure that the momentum regarding Blatches is not unduly delayed.
- (4) That the necessary amendments be made to the Leisure Contract Tender Documentation in respect of the former Park School site and the outstanding works ordered in respect of the squash courts be cancelled.
- (5) That the Country Park designation in respect of Blatches Farm be approved and the mix of uses as outlined within the package negotiated for the former Park School site be included in the First Deposit Draft of the new District Local Plan which is currently being prepared.
- (6) That Essex County Council be invited to submit an outline planning application in respect of the former Park School site at the earliest opportunity to enable a speedy resolution of the future of the site and end the current uncertainty.

ALL IMPLEMENTED

<p>(7) That the handling of the initial publicity surrounding the Joint Agreement with the County Council be delegated to the Chief Executive in consultation with the Council's spokesperson. (CE)</p>	
<p>Play Space Rolling Programme 2001/2002 Consultation Responses (Minute 380(vi)/01)</p> <p>Resolved</p> <p>That officers proceed in working with Canewdon Parish Council to establish the skateboard facility and seek planning permission as appropriate. (CD(F&ES))</p>	<p>Work expected to start during April.</p>

<p>Contract Review (Minute 380(ix)/01)</p> <p>Resolved</p> <p>(1) That as part of the work around the modernising agenda and compiling a new constitution for the Authority, the Council should develop a procurement strategy, contract standing orders and financial regulations which recognise the trend towards partnering and negotiation.</p> <p>(2) That the new standing orders and regulations need to look at the issues of aggregation and disaggregation.</p> <p>(3) That the new standing orders and regulations need to look at the balance between lowest price versus quality versus time in terms of selection. It needs to be recognised that there will be occasions where quality and /or time may be the overriding factors.</p> <p>(4) That large contracts (that is over £250,000) or contracts on sensitive sites, e.g. Mill Hall, Town Centres, Public Toilets, should be the subject of greater Member involvement in terms of the development of the specification and monitoring performance.</p> <p>(5) That Reports submitted to Committee (both in the Overview & Scrutiny and Policy context) in respect of contracts should, wherever possible, include more details in relation to the quality of the work/service to be provided and the estimated duration of the contract. The key stages of the contract and any critical timeframes should be identified and shown graphically where appropriate.</p>	<p>Procurement strategy agreed by S&P Sub, 15 November.</p> <p>Being Implemented</p> <p>Being Implemented</p> <p>Being Implemented</p> <p>Being Implemented</p>
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<p>(6) That where specific materials are required, initial investigations should take place at the preliminary stage to establish minimum/maximum delivery times. This information can then be included within the deliberations of the appropriate Overview and Scrutiny Committee.</p>	<p>Principles established in contract procedures.</p>
<p>(7) That in both contract documentation and pre-commencement meetings, the timetable, key milestones and lead times should clearly be addressed.</p>	<p>Being Implemented</p>
<p>(8) That the scheduling of all outdoor contracts should, where possible, be confined to the Spring to Autumn period and not spread into the Winter months, unless for exceptional reasons.</p>	<p>Being Implemented</p>
<p>(9) That the Council purchase 6 signage boards for display by contractors to provide on site information for the public to identify the scheme as a Council project and to provide such information as contract duration, estimated completion and Council contact point.</p>	<p>Being investigated and costed. Signs are being produced for Town Centre works in early 2002.</p>
<p>(10) That the Council's Approved List of Contractors should include a rider at the bottom of the list stating that "The above companies have been vetted for inclusion on the approved list in terms of their financial standing, capacity, past performance and areas of expertise. However, the vetting has only been within those areas of work applied for and the inclusion of firms on the approved list should not be seen as an endorsement by the Council of the company or its workmanship".</p>	<p>Being Implemented</p>
<p>(11) That within the overall contracting process, Ward Councillors and Group Leaders should be advised in advance of the commencement of development works contracts within their ward and included in a quality feedback loop as part of the assessment of the success of that contract.</p>	<p>Being Implemented</p>
<p>(12) That a Lead Officer be identified and named as a contact point for each contract.</p>	<p>Being Implemented</p>
<p>(13) That the contracts procedure appended to the report be adopted across the Council for building and works contracts. (CD(F&ES))</p>	<p>Being Implemented</p>

<p>Relighting Of Pay And Display Car Parks And Tender Returns (Minute 389/01)</p> <p>Resolved</p> <ul style="list-style-type: none"> • That the tender submitted by Loughmans for the relighting the Approach Car Park in the sum of £9,610 and P H Coote for the remaining car parks in the sum of £23,252 be accepted. • That relighting of Bellingham Lane, Rayleigh (upgraded scheme), the Approach, Rayleigh, and Southend Road, Hockley, be carried out in the sum of £32,862, additional funding being vired. (CD(F&ES)) 	<p>Implemented</p> <p>Implemented</p>
<p>Housing Corporation Funding Bids (Minute 441/01)</p> <p>Resolved</p> <ol style="list-style-type: none"> (1) That the bids identified in the Appendix to the report be supported. (2) That £30,000 of the approved capital programme allocation be used to support private sector renewal grants and £120,000 be provided as Local Authority Social Housing Grant to Swan Housing Association to purchase and repair properties for rent. (HHHCC) 	<p>Outcome of funding bids delayed.</p> <p>The allocation will allow the purchase of two properties for rent by Swan Housing Association. One is currently being acquired; a second is being sought.</p>

<p>Hardwick House (Minute 442/01)</p> <p>Resolved</p> <p>That the Housing Corporation bid submitted by Swan Housing Association be supported, with a further report to Council should full funding for the scheme not be granted. (HHHCC)</p>	<p>Outcome of bids anticipated shortly.</p>
<p>Procurement Strategy (Minute 465(6)/01)</p> <p>Resolved</p> <p>That the draft Procurement Strategy be adopted. (CD (F&ES))</p>	<p>Implemented</p>

<p>Notices of Motion Received Pursuant to Standing Order 9 (Minute 466/01)</p> <p>From Cllrs Mrs M S Vince, R A Amner and D A Weir</p> <p>Resolved</p> <p>That Officers of this Council investigate for the public and community benefit the possible use of the vacant shops in Rochford Garden Way and that a report is presented as soon as feasible to the appropriate Committee.(HHHCC)</p>	<p>Detailed plans and costings for conversion to two housing units are being prepared.</p>
<p>Modernising Agenda (Minute 468/01)</p> <p>Resolved</p> <p>(1) That, subject to the term “he” being replaced by reference to the term “Member” in Appendix 4, the following documents (copies attached to the signed copy of these Minutes) be adopted within the new Constitution for the Council:-</p> <ul style="list-style-type: none">(a) Budget and Policy Framework Procedure Rules (Appendix 1)(b) Overview and Scrutiny Procedure Rules (Appendix 2)(c) Officer Employment Procedure Rules (Appendix 3)(d) Code of Conduct for Members (Appendix 4)(e) Code of Conduct for Planning Matters (Appendix 5)(f) Code of Conduct for Officers (Appendix 6)(g) Protocol for Member/Officer Relations (Appendix 7)(h) Protocol for Outside Bodies (Appendix 8) <p>(2) That the new constitution in its entirety be presented to Full Council on 26 February 2002 for adoption with effect from 1 March 2002.</p>	<p>Implemented</p> <p>Implemented</p>

<p>Cherry Orchard Jubilee Park Scheme (Minute 470/01)</p> <p>Resolved</p> <p>(1) That £26,000 be released from the Capital Programme in order to progress phases 1 and 2 of the Scheme.</p> <p>(2) That authority be delegated to the Corporate Director (Finance and External Services) to utilise the released funds in consultation with the Working Group. (CD(F&ES))</p>	<p>Under way.</p> <p>Under way.</p>
<p>Queen's Golden Jubilee (Minute 471/01)</p> <p>Resolved</p> <p>That the Council proceed with the plaque at the Beacon site Rayleigh.</p>	<p>Being Implemented</p>
<p>Essex Local Public Service Agreement (Minute 1/02)</p> <p>Resolved</p> <p>That the Council supports the Essex Local Public Service Agreement. (CD(F&ES)).</p>	<p>Implemented</p>
<p>Bids for Leisure Contract (Minute 10/02)</p> <p>Resolved</p> <p>That both Contractors be invited to prepare a Best and Final Offer (BAFO) for a twenty-year contract, with the option to include Parks Sport Centre. The offer should initially include Castle Hall. (CD(F&ES)).</p>	<p>Contract with Holmes Place to commence 1.4.02.</p>

<p>Leisure Management Contract (Minute 47/02)</p> <p>Resolved</p> <p>(1) That Holmes Place be awarded the Council's Leisure Management Contract for a 20 year period without the development of the Park site.</p> <p>(2) That the Council nonetheless remain committed to the provision of a new leisure centre at Park School, to be opened by the end of 2005 at the latest.</p> <p>(3) That, irrespective of the result of any planning application, the Council work with the Contractor to agree the way forward for the use of the Park site and keep the local community informed and involved as much as practical. (CD(F&ES))</p>	<p>Contract to commence 1.4.02.</p> <p>To be included in contract with Holmes Place. Wording agreed with Group Leaders.</p> <p>To be included in contract with Holmes Place.</p>
<p>Housing Management Sub-Committee – 4 December 2001 (Minute 48/02)</p> <p>Minute 52 – Housing Rents and Charges</p> <p>Resolved</p> <p>(1) That rents be increased in accordance with Government guidelines.</p> <p>(2) That rents of garages be increased by 20p to £6.00 per week.</p> <p>(4) That charges to residents of sheltered accommodation be increased by an average of 2.42%. (HFS)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

<p>Member Budget Monitoring Sub-Committee – 16 January 2002 and 31 January 2002 (Minute 42/02)</p> <p>Minute 164 – Leisure Contract and Budget Strategy</p> <p>Resolved</p> <p>That the charges around car parking (with the exception of the Approach Car Park), cemeteries and church yards and Hackney Carriage Licensing be retained at their current price levels pending the review by the Finance and Procedures Overview and Scrutiny Committee for detailed consideration. (HFS)</p>	<p>Report to 23 April O&S Cttee</p>
<p>Corporate Resources Sub-Committee – 22 January 2002 (Minute 50/02)</p> <p>Resolved</p> <p>That the Finance & Procedures Overview & Scrutiny Committee conduct meetings twice yearly with the Chambers of Trade, the first to take place in September/October 2002. (CEX)</p>	<p>Included in Finance and Procedures Overview and Scrutiny Committee Work Programme</p>
<p>Budget Strategy and Council Tax (Minute 51/02)</p> <p>Resolved</p> <ul style="list-style-type: none"> • That the General Fund Virements for 2001/02 and the revised estimates for 2001/2002, as outlined in the report of the Head of Financial Services, be agreed. (HFS) • That the General Fund Draft Revenue Estimates for 2002/03, as outlined in the report of the Head of Financial Services, be agreed. (HFS) 	<p>Implemented</p> <p>Implemented</p>

<ul style="list-style-type: none"> • That Fees and Charges be accepted in line with the report of the Head of Financial Services, with the exception of those recommended at the Member Budget Monitoring Sub-Committee on 31 January 2002. (HFS) 	<p>Implemented</p>
<ul style="list-style-type: none"> • That Committee Supported Bids be accepted, as outlined in the report of the Head of Financial Services, other than Essex Rural Partnership and Biodiversity Partnership. (HFS) 	<p>Implemented</p>
<ul style="list-style-type: none"> • That the political bid for an out of Hours Noise Abatement Officer should not be accepted. However, Officers should continue to investigate the possibility of joint Authority working to provide a solution, and to carry out the Best Value Review. (HFS/HHHCC) 	<p>Best Value review of Public Regulation, Inspection and Protection has now started, with completion planned for March 2003</p>
<ul style="list-style-type: none"> • That the Officer bid for £8,000 for Housing Rent Guarantee scheme and for £10,000 for Sewer and Ditch Clearance be accepted. 	<p>Rent Guarantee scheme being revised.</p>
<ul style="list-style-type: none"> • That the bid for £40,000 for Dog Fouling Enforcement be rejected. 	<p>Implemented</p>
<ul style="list-style-type: none"> • That the Community Overview & Scrutiny Committee be instructed to investigate all enforcement/monitoring issues. (HFS/CEX) 	<p>Implemented</p>
<ul style="list-style-type: none"> • That the Council Tax for 2002/2003 increase by 10%. (HFS) 	<p>Implemented</p>
<ul style="list-style-type: none"> • That £50,000 be transferred to the General Fund balance and that £50,000 be used to remove the overdrawn Capital Programme in 2002/2003. 	<p>Implemented</p>
<ul style="list-style-type: none"> • That a further £40,000 be added to the Windmill Fund to support a Heritage Lottery Bid. 	<p>Now within Capital Programme</p>
<ul style="list-style-type: none"> • That the bids from the Community Services Committee of £60,000 for Sweyne Park and £15,000 for CCTV to finish the programme of local shopping parades be accepted. (HFS) 	<p>Now within Capital Programme</p>

<ul style="list-style-type: none"> • That the above amendments to the Capital Programme be funded from the Building Condition Survey but that £75,000 be retained in the capital programme in respect of 50 – 54 West Street at this stage. (HFS) • That further refurbishment of the Council's public toilets not be undertaken at the present time. • That Officers bring a toilets condition report to Council in the new Municipal year. (HFS/CD(F&ES)) • That the Housing Capital Programme for 2002/2003, 2003/2004 and 2004/2005 be accepted with the inclusion of the 2 vacant properties in Rochford Garden Way. • That Officers bring forward a report on the financial implication on the Housing Revenue Account of converting these into 1 bedroom properties. (HFS) 	<p>Capital Programme amended</p> <p>No action</p> <p>In hand</p> <p>Detailed plans and costings being prepared.</p> <p>Will be included in main report on conversions.</p>
<p>Setting the Level of Council Tax 2002/2003 (Minute 71/02)</p> <p>Resolved</p> <p>(1) That the total for economic development is estimated at £77,500.</p> <p>(2) That the total for gross expenditure of the District together with the Parish precepts be £18,400,857.</p> <p>(3) That the total of income for the District Council be £10,245,400.</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

(4) That the total net expenditure of the District Council together with the Parishes be £8,155,457.	Implemented
(5) That the total of the sums payable into the general fund in respect of redistributed non-domestic rates, revenue support grant, together with adjustments from the collection fund be £3,530,388.	Implemented
(6) That the budget requirement for the year of £8,155,457 less the net income receivable of £3,530,388 which, divided by the tax base of £30,239.5 is equal to £152.95, which is the basic amount of its Council Tax for the year.	Implemented
(7) That the total of Parish precepts included within the above is £678,757.	Implemented
(8) That the Council Tax relating to the District Council without Parish precepts is £130.50.	Implemented
(9) That the total tax for both District and Parishes be as set out in the schedule which is included as Appendix B. These sums are calculated as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.	Implemented
(10) The sums given above for Band D but now shown in the particular valuations bands A–H are set out in the schedule shown as Appendix C.	Implemented
(11) The precepts issued to the Council in respect of Essex Country Council and Essex Police Authority for each valuation band A–H as set out in the schedule as shown as Appendix D.	Implemented
(12) The total Council Tax for the area for each valuation band A–H is set out in Appendix E. These are the amounts set as Council tax for the year 2002/2003.	Implemented

<p>Minutes of Committees (Minute 76/02)</p> <p>Minute 14(3) relating to Transportation Sub-Committee Minute 188 – Disabled Parking in Off-Street Car Parks</p> <p>Resolved</p> <p>That resolutions (3) and (4) of Transportation Sub-Committee Minute 14(3) related to Disabled Parking in Off-Street Car Parks be not agreed, the matter to be referred to the Finance and Procedures Overview and Scrutiny Committee for consideration in tandem with its review of fees and charges.</p> <p>Minute 59(4) – Relating to Corporate Resources Sub-Committee minute 449 – Labunum Grove Pyspace</p> <p>(1) That the District Council supports Hockley Parish Council in acquiring the lease of the Laburnam Grove Playspace and agrees to match fund the sum of £8,000 raised by the Parish (to be financed via £4,000 from the Parish Partnership budget and £4,000 from the Community Safety budget), subject to a caveat that, in the first instance, the Parish Council seek grant funding from appropriate organisations (including ‘Awards for All’) with a view to reducing the contribution required from the District.</p> <p>(2) That, should the Parish be unsuccessful in obtaining grant funding, then the full sum of £8,000 be made available.</p> <p>(3) That the lease transfer be concluded by 30 June 2002. (CD(F&ES))</p>	<p>Finance and Procedures Overview and Scrutiny Committee to determine programme and timetable for review</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
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Independent Remuneration Panel (Minute 77/02)	
Resolved	
(1) That the outline scheme set out by the Corporate Director (Finance and External Services) based on a basic allowance of £1,350 per annum be supported as this can be accommodated within budget provision.	Implemented
(2) That the concept of the Group Leaders Allowance being based on 60% of basic allowance be agreed, subject to the following amendments:-	Implemented
• 30% of the total be awarded to each Group on a lump sum basis.	Implemented
• 30% of the total be awarded pro-rata to the number of Members in the Group.	Implemented
• The resultant figure be split 90% to the Group Leader and 10% to the Deputy Group Leader.	Implemented
(3) That the concept of Committee Chairman allowances being based on 40% of the basic allowance be supported.	Implemented
(4) That a new Vice-Chairman of Committee Allowance be introduced, based upon 10% of basic allowance.	Implemented
(5) That the Chairman's allowance be supported at 200% of basic allowance with no requirement to submit invoiced claims for expenses, etc.	Implemented
(6) That the Vice-Chairman's allowance based on 50% of basic allowance be agreed.	Implemented
(7) That the issue regarding pensions as being irrelevant be agreed.	Implemented
(8) That the concept of discretionary basic allowances be not agreed.	Implemented

<p>Payment of out of pocket expenses to advisers</p> <p>Resolved</p> <p>That, subject to the provision of out of pocket expenses for mandatory visitors to the Standards Committee, the question of payment of out of pocket expenses to advisers be referred to a future meeting of the Finance and Procedures Overview and Scrutiny Committee for consideration.</p>	<p>Report to Overview & Scrutiny Committee before Summer recess.</p>
<p>Carers allowance</p> <p>Resolved</p> <p>That the question of a carers allowance be referred to a future meeting of the Finance and Procedures Overview and Scrutiny Committee for consideration.</p>	<p>Report to Overview & Scrutiny Committee before Summer recess.</p>
<p>Other Recommendations of The Independent Remuneration Panel</p> <p>Resolved</p> <p>(1) That any change in role or responsibility or pension change be brought to the Panel's attention.</p> <p>(2) That the Standards Committee take responsibility for determining a minimum level of competency training that would enable Councillors to be effective within their duties and responsibility and that the Panel be advised of such training when they meet for regular review.</p> <p>(3) That the recommendation that the Council explores replacing the current practice of using a courier to transport paper to Members with dedicated landline/faxes or PC's with internet connections be noted and referred to the appropriate Overview and Scrutiny Committee.</p>	<p>Will be actioned as necessary.</p> <p>In hand</p> <p>Report to Finance and Procedures Overview and Scrutiny Committee in due course.</p>

<p>(4) That the recommendation that the Council give some consideration to offering a minimum of administrative support to local Councillors and that the savings in administrative costs resulting from the move from monthly to annual lump sum remuneration for some travel allowances be redistributed to provide a central administrative support to Members be noted and referred to the appropriate Overview and Scrutiny Committee.</p>	<p>In hand</p>
<p>(5) That it be noted that, aside from looking at all relevant documentation, the Panel had made every attempt possible to seek advice and information from Councillors, Chairman of Committees, etc. It is also noted that the response to the questionnaire sent to every Councillor was sixteen and that following an invitation extended to every Councillor to meet the Panel, ten actually attended.</p>	<p>Noted</p>
<p>(6) That the Standards Committee oversee, monitor and regulate the appropriate remuneration of all discretionary components of the allowances and monitor Councillor's attendance at relevant meetings and training.</p>	<p>Reports to Standards Committee as appropriate</p>
<p>(7) That it be noted that, in order for the Panel to appropriately and effectively make further recommendations and adjustments, it is essential that they are in receipt of feedback on the efficiency of the recommendations.</p>	<p>Noted</p>
<p>(8) That Councillor's who have been appointed to act as a representative on an outside body provide a brief precis of any meetings (recognising the need under certain circumstances for confidentiality) in the Members' Bulletin.</p>	<p>To be progressed in New Municipal Year.</p>
<p>(9) That the new scheme of Member Allowances commence with effect from 1 March 2002. (CD (F&ES)).</p>	<p>Implemented</p>

Modernising Agenda – New Constitution (Minute 78/02)	
Resolved	
That the new Constitution be adopted with effect from 1 March 2002, subject to:-	
(1) The retention at this stage of the Hockley Town Centre, the Hullbridge Village, the Rochford Town Centre, the Rayleigh Windmill, the Planning and Building Control Best Value and the Dial-a-Ride Working Groups as “Task and Finish” Groups on the basis that the work of these Groups would have been concluded by one or two further meetings and that all should be concluded by the end of this Municipal Year.	Implemented
(2) The inclusion of additional information under the heading “How the Council Operates” on page 1.1 of the Constitution to cover:-	Implemented
(a) The fact that Full Council is the final arbiter in any differences between Committees.	Implemented
(b) Recognition that there will be a need in due course for joint Member arrangements as roles and responsibilities develop, such as the Rochford Health Partnership Board.	Implemented
(c) Recognition of the need for Local Strategic Partnerships which would develop on the back of the Community Strategy. The obligation to produce a Community Strategy would necessitate the formation of a Local Strategic Partnership and this should do much to fill the role currently carried out by the Partnership Sub-Committee. (CD (LP&A))	Implemented

<p>Modernising Agenda – Appointments to Committees (Minute 79/02)</p> <p>Resolved</p> <p>That the appointments to seats within the new political structure and the appointment of Chairman and Vice-Chairman to Committees be as set out in the Appendix to these Minutes. (CD(LP&A))</p>	<p>Implemented</p>								
<p>Rochford District Crime & Disorder Reduction Strategy 2002 – 2005 (Minute 80/02)</p> <p>Resolved</p> <p>That the draft Crime & Disorder Reduction Strategy 2002/2005, a copy of which is appended to the signed copy of these Minutes, be approved, subject to the following amendments:-</p> <table border="0" data-bbox="85 810 1267 1150"> <thead> <tr> <th data-bbox="85 810 672 853">Item</th> <th data-bbox="672 810 1267 853">Change</th> </tr> </thead> <tbody> <tr> <td data-bbox="85 890 672 933">Table per primary objective 1</td> <td data-bbox="672 890 1267 965">Include reference to retail and industrial burglaries</td> </tr> <tr> <td data-bbox="85 965 672 1008">Table per primary objective 3</td> <td data-bbox="672 965 1267 1077">Make aware the dangers of parking on footpaths under item 1</td> </tr> <tr> <td data-bbox="85 1040 672 1083">Table per primary objective 6</td> <td data-bbox="672 1040 1267 1150">Include fireworks under item 6</td> </tr> </tbody> </table>	Item	Change	Table per primary objective 1	Include reference to retail and industrial burglaries	Table per primary objective 3	Make aware the dangers of parking on footpaths under item 1	Table per primary objective 6	Include fireworks under item 6	<p>Implemented</p>
Item	Change								
Table per primary objective 1	Include reference to retail and industrial burglaries								
Table per primary objective 3	Make aware the dangers of parking on footpaths under item 1								
Table per primary objective 6	Include fireworks under item 6								
<p>Royal Garden Parties (Minute 81/02)</p> <p>Resolved</p> <p>That Councillor V H Leach plus partner attend one of the Royal Garden Parties to be held in July. (CE)</p>	<p>Implemented</p>								