



## Rochford District Council

# The Executive

### agenda

#### *Date*

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**10 June 2015**

#### *Time*

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**7.30 pm**

#### *Place*

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Committee Room 4  
Civic Suite  
Rayleigh

#### *Contact*

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John Bostock

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Phone: 01702 546366  
Fax: 01702 545737

Email:  
memberservices@rochford.gov.uk

**The public are welcome to attend this  
meeting up to Item 7 of the Agenda**

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## **Members of The Executive**

Chairman: Cllr T G Cutmore

Vice Chairman: Cllr K H Hudson

Cllr Mrs G A Lucas-Gill

Cllr Mrs J R Lumley

Cllr Mrs J E McPherson

Cllr Mrs C E Roe

Cllr S P Smith

Cllr M J Steptoe

Cllr I H Ward

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

## **The Council's vision is to create a better future together**

### **The Council's values:-**

- Rising to the challenge
- Delivering in unity
- Committed to the community

## **A G E N D A**

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Non-Members Attending**

**3 Minutes of the Meeting held on 15 April 2015**

**4 To Receive Declarations of Interest**

**5 Matters Referred to the Executive and Reports from Other Committees** 5.1 – 5.6

The report of the Review Committee on the operation of the ICT Contract is attached.

**6 Customer Feedback Update and Freedom of Information Statistics 2014/15** 6.1 – 6.8

To hear from the Portfolio Holder for People and Technology, Cllr Mrs G A Lucas-Gill, on customer feedback and Freedom of Information statistics.

Report attached.

**7 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**8 Commissioning of Advice Services – Specification Approval** 8.1 – 8.41

To consider the exempt report of the Assistant Director – Legal Services on the specification for the commissioning of advice services in the Rochford District from April 2016.


**9 Business Rates Write Offs**

9.1 – 9.4

To hear from the Portfolio Holder for Governance,  
Cllr Mrs C E Roe, on two cases.

Exempt report attached.

**10 Presentation from the Assistant Directors**

A handwritten signature in black ink, appearing to read 'Amar Dave', with a large, stylized flourish extending from the end of the signature.

Amar Dave  
Chief Executive