

# ROCHFORD DISTRICT COUNCIL



## Policy & Finance Committee

### agenda

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***Date***

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**12 October 2005**

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***Time***

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**7.30pm**

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***Place***

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Council Chamber  
Civic Suite  
Rayleigh

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***Contact***

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## **Members of the Policy & Finance Committee**

Chairman: Cllr T G Cutmore

Vice-Chairman: Cllr D Merrick

Cllr C I Black

Cllr C A Hungate

Cllr J R F Mason

Cllr Mrs J A Mockford

Cllr C G Seagers

Cllr D G Stansby

Cllr Mrs M A Starke

Cllr M G B Starke

Cllr J Thomass

Cllr Mrs M J Webster

Cllr Mrs C A Weston

## **Terms of Reference**

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

**The Council's vision is to make Rochford the place of choice in the County to live, work and visit.**

**The Council's principal aims are to:-**

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

# **A G E N D A**

Page No

- |           |   |      |
|-----------|---|------|
| <b>1</b>  | <b>Apologies for Absence</b>  |      |
| <b>2</b>  | <b>Substitutes</b>  |      |
| <b>3</b>  | <b>Non-Members attending</b>  |      |
| <b>4</b>  | <b>Minutes of the Meeting held on 13 September 2005</b>   |      |
| <b>5</b>  | <b>To Receive Declarations of Interest</b>  |      |
| <b>6</b>  | <b>Questions on Notice</b>  |      |
| <b>7</b>  | <b>Motions on Notice</b>  |      |
| <b>8</b>  | <b>Issues arising from Overview and Scrutiny</b>  |      |
| <b>9</b>  | <b>Progress on Decisions</b>  | 9.1  |
| <b>10</b> | <b>Future Direction of Library Services</b>   |      |
|           | To receive a presentation from Elaine Adams of the Essex Library Service on the future direction of Library Services. |      |
|           | Discussion framework for use in conjunction with presentation attached.   | 10.1 |

**11      Revenue and Benefits – Capacity Building and      11.1**  
**Service Enhancement**

To consider the report of the Head of Revenue and Housing Management on extension to the one year pilot for telephone cover provided by Capita Plc

**12      Comprehensive Performance Assessment - Lessons learnt and a framework for District Councils from 2006**

To consider the report of the Chief Executive which provides feedback from the Audit Commission on the lessons learnt from the 2003/04 Comprehensive Performance Assessment of District Councils and details the options now out for consultation on the way District Councils are to be inspected from 2006.

The report is to follow.

**13      Future Vision – Key Actions for Rochford District Council**

To consider the reports of the Chief Executive, which provides feedback from the Member's training and development sessions carried out to date and seeks agreement to the proposed way forward.

The report is to follow.

**14      Local Area Agreement for Essex      14.1**

To consider the report of the Chief Executive which explains the Government's Local Area Agreements initiative and it's progress in Essex, together with implications for the District Council.

**15      Key Plans and Actions for 2005/06: Performance Update**

To consider the report of the Chief Executive on progress on the key plans and actions for 2005/06 outlined in Chapter 7 of this year's Performance Plan.

The report is to follow.

**16 Essex Police Authority and Police Best Value Review  
– Policing and Force Structure**

To consider the report of the Chief Executive which outlines the conclusions of the Best Value Review of the Essex Police Structure, which are now out for consultation, and seeks Members comments thereon.

The report is to follow.

**17 Contractors Access to Rayleigh Pavilion 17.1**

To consider the reports of the Head of Planning Services on a request from Rayleigh Town Council to allow contractors vehicles to access the Pavilion Building through Webster's Way carpark.

**18 Council Tax Improvement Action Plan – Best Practice Proposals 18.1**

To consider the report of the Head of Revenue and Housing Management on progress towards implementing the Council Tax Improvement Plan.

**19 Revenue and Benefit Services – Partnership Working 19.1**

To consider the report of the Head of Revenue and Housing Management on current developments in partnership working and extending these should the opportunity arise.

**20 Log of Constituents Issues 20.1**

To consider the report of the Chief Executive on the introduction of a Corporate record of contacts with constituents.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive