

REPORT OF THE POLICY AND FINANCE COMMITTEE – 6 APRIL 2006

1 TIMETABLE OF MEETINGS 2006/07

- 1.1 This item of business was referred by the Policy and Finance Committee on 6 April 2006 to Full Council with a recommendation that a revised timetable of meetings for the 2006/07 Municipal Year be adopted. A copy of the proposed timetable is attached at Appendix A.
- 1.2 The Committee noted that, where possible, regulatory and probity related meetings were scheduled for Tuesday evenings and policy meetings for Thursday evenings. The first Audit Committee had been scheduled for 7 June 2006 to facilitate consideration of the Statement of Internal Control.
- 1.3 The Committee also noted that the time-frame associated with the issue of Council Tax documentation pointed to it being advantageous to reserve 21 February 2007 for the purpose of Council Tax setting. Such an arrangement would introduce a practicable time-scale for the identification of benefit entitlement followed by billing/bill despatch.
- 1.4 Members endorsed the observation of the Chairman that, notwithstanding the outcome of the current review of the size of the Planning Services Committee, it would be appropriate for Member training arrangements between Annual Council and the first meeting of a Development Control Committee to facilitate induction/refresher training for Members appointed to that Committee. It was noted that the Standards Committee would be discussing the detail of the forthcoming Member training and development programme at its next meeting when this aspect would be considered.
- 1.5 Officers confirmed that the paperwork and arrangements for contact with newly appointed Members were designed to facilitate early understanding of key documents and protocols.
- 1.6 It is proposed that Council **RESOLVES** that, subject to the 21 February 2007 being reserved for the purpose of Council Tax setting, the revised timetable of meetings for the 2006/07 Municipal Year, as attached, be adopted. (HAMS)

Sarah Fowler

Head of Administrative and Member Services

Background Papers:-

None

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