
SCHEDULE OF BUSINESS FOR THE AUDIT COMMITTEE 2016/17

1 SUMMARY

- 1.1 The report summarises the Audit Committee's proposed schedule of business for 2016/17.

2 SCHEDULE OF BUSINESS

- 2.1 The Audit Committee receives a number of reports from the Council's external auditors, the Section 151 Officer (Head of Finance), and the Assistant Director, Legal Services in respect of Internal Audit.
- 2.2 All these reports are relevant and appropriate to assist with the good governance of the Authority and to keep Members informed of the risks affecting the Council. It is therefore considered good practice to notify the Audit Committee in advance as to what reports they can expect and when they are likely to be presented. Within this time frame there will always be the opportunity to report any matters considered necessary for the Audit Committee's attention at any of the listed meetings.
- 2.3 The schedule has been based on four meetings of the Audit Committee being scheduled for 2016/17. If there is insufficient business for any particular meeting then in conjunction with the Chairman of the Audit Committee, Section 151 Officer, and Member Services, the meeting can be cancelled in the same way that a meeting can be added if there is any urgent business to be considered.
- 2.4 Attached to this report, as appendix 1, is a proposed schedule of business for the Audit Committee in 2016/17.

3 RISK IMPLICATIONS

- 3.1 Publication of a schedule of business for the Audit Committee ensures that Members have an overview of the planned audit and governance activities.
- 3.2 Members are thus able to review this programme of work and challenge any perceived omissions or weaknesses.
- 3.3 By being informed in advance of reporting deadlines Members will be better placed to review and challenge the information being presented.

4 RECOMMENDATION

- 4.1 It is proposed that the Committee **RESOLVES**

That the schedule of business for the Audit Committee 2016/17 be noted.



Angela Law

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Background Papers:-

None.

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If you would like this report in large print, Braille or another language please contact 01702 546366.

Appendix 1

SCHEDULE OF BUSINESS FOR THE AUDIT COMMITTEE 2016/17

MONTH	REPORT	FROM
June 2016	Report on outstanding recommendations from External Audit or other external reviews	AD (Legal)
	Annual Audit & Certification Fees 2016/17	EY
	Internal Audit Annual Report And Opinion 2015/16	AD (Legal)
	Annual Governance Statement 2015/16	S151 Officer
	Internal Audit Annual Audit Plan 2016/17	AD (Legal)
	Audit Report in relation to completed Audit projects and monitoring of outstanding recommendations	AD (Legal)
September 2016	Financial Statements for 2015/16	S151 Officer
	External Audit Report to Those Charged with Governance 2015/16	EY
	Audit Report in relation to completed Audit projects and monitoring of outstanding recommendations	AD (Legal)
	Review of Corporate Risk Register	S151 Officer
	Report on outstanding recommendations from External Audit or other external reviews (if applicable)	AD (Legal)
December 2016	Annual Audit Letter for 2016/17 – or this will be received by Members by 31 December 2016.	EY
	Public Sector Internal Audit Standards and Self-assessment – Update and Revised Audit Charter	AD (Legal)
	Interim Report on the Audit Plan	AD (Legal)
	Audit Report in relation to completed Audit projects and monitoring of outstanding recommendations	AD (Legal)
	Report on outstanding recommendations from External Audit or other external reviews (if applicable)	AD (Legal)
March 2017	Annual Audit Plan for 2016/17 Accounts	EY
	Grants Claim Certification Report for the year ended 31 March 2016. (Subject to confirmation)	EY
	Audit Report in relation to completed Audit projects and monitoring of outstanding recommendations	AD (Legal)

MONTH	REPORT	FROM
	Report on outstanding recommendations from External Audit or other external reviews (if applicable)	AD (Legal)