

The Executive – 1 June 2016

Minutes of the meeting of **The Executive** held on **1 June 2016** when there were present:-

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr M J Steptoe

Cllr Mrs C E Roe
Cllr S P Smith

Cllr D J Sperring

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs G J Ioannou, Mrs J R Lumley and I H Ward.

OFFICERS PRESENT

A Dave	-	Chief Executive
N Khan	-	Director
S Scrutton	-	Director
J Bostock	-	Assistant Director, Democratic Services
A Law	-	Assistant Director, Legal Services
M Petley	-	Senior Accountant

The Leader welcomed Cllr D J Sperring to this, his first meeting of the Executive as Portfolio Holder for the Environment.

117 MINUTES

The Minutes of the meeting held on 6 April 2016 were approved as a correct record and signed by the Chairman.

118 PROGRESS ON DECISIONS MADE BY FULL COUNCIL/THE EXECUTIVE

The Executive reviewed the Progress on Decisions schedule. Some observations were made as follows:-

- It would be appropriate to recognise that reference to 'facilities' in resolution (3) of minute 126/14 meant public toilets and that inaccuracies in relation to information on exit surveys would need to be corrected to properly inform the ongoing consideration of options.
- The position in relation to minute 150/14, County Highway Ranger functions, placed this in the red rather than amber category. Whilst highway rangers continued to be available on request, a key issue was restrictions on the nature of the work that could be undertaken.
- Resurfacing of the Back Lane pay and display car park would come under the capital programme which was funded from revenue.

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

119 LOCAL AUTHORITY TRADING ARM

The Executive considered the exempt joint report of the Assistant Director, Environmental Services and Assistant Director, Legal Services on the establishment of a trading arm.

There was discussion on the fit of proposals with the Council's Business Plan; consistencies that would be introduced; future possibilities; financial implications and appropriate safeguards.

Detail on the discussion and the resulting recommendation to Council is set out in the exempt appendix to these minutes.

120 COUNCIL TAX WRITE OFF APPROVAL – SINGLE CASE

The Executive received the exempt report of the Section 151 Officer on approval of a write off.

It was noted that, since appointment, the Assistant Director, Customer, Revenues and Benefits Services had undertaken an investigation and review of procedures to ensure that the circumstance pertaining to this case was a one-off.

Resolved

That the Council Tax write-off detailed in the exempt report be confirmed (S151O).

The meeting closed at 8.32 pm

Chairman

Date

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