



**Rochford District  
Council**

## **The Executive**

### **agenda**

***Date***

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**13 April 2011**

***Time***

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**7.30 pm**

***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

***Contact***

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**The public are welcome to  
attend this meeting up to Item 9 of the  
agenda**

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another language please contact 01702 318111

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Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk)

## **Members of The Executive**

Chairman: Cllr T G Cutmore

Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher

Cllr Mrs T J Capon

Cllr K J Gordon

Cllr K H Hudson

Cllr C G Seagers

Cllr M J Steptoe

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.**

**The Council's objectives are to make a difference:-**

- to our people
- to our community
- to our environment
- to our local economy.

**The Council's values (the way we work to pursue these objectives) are to:-**

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

## A G E N D A

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Non-Members Attending**

**3 Minutes of the Meeting held on 30 March 2011**

**4 To Receive Declarations of Interest**

**5 Matters Referred to the Executive and Reports from Other Committees/Area Committee Chairmen**

**6 Performance Report on Key Projects for the Period January to March 2011**

To consider the report of the Head of Finance on Key Projects for the period January to March 2011.

The report is to follow.

**7 Cherry Orchard Country Park**

To consider the report of the Head of Environmental Services on the Cherry Orchard Country Park Management Plan 2011-2016.

The report is to follow.

**8 Provision of Payroll Service to Castle Point Borough Council** 8.1 – 8.2

To note the report of the Head of Finance on progress in providing payroll services to Castle Point Borough Council.

**9 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**10 Heating Upgrade – South Street, Rochford**

To consider the exempt report of the Head of Legal, Estates and Member Services on upgrading the heating system from electrical to gas at nos. 3-13 South Street, Rochford.

The report is to follow.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive