

ROCHFORD DISTRICT COUNCIL



Policy & Finance Committee

agenda

Date

7 December 2004

Time

7.30pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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The Agendas and Minutes of meetings can be accessed via the Council's website at [**www.rochford.gov.uk**](http://www.rochford.gov.uk)

Members of the Policy & Finance Committee

Cllr T G Cutmore (Chairman)
Cllr S P Smith (Vice-Chairman)

Cllr C I Black
Cllr K H Hudson
Cllr C A Hungate
Cllr J R F Mason
Cllr P K Savill
Cllr C G Seagers

Cllr D G Stansby
Cllr Mrs M A Starke
Cllr M G B Starke
Cllr J Thomass
Cllr Mrs C A Weston

Copy for Information to all Substitute Members

Liberal Democrat Group
Cllr C J Lumley

Terms of Reference

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

The Council's vision is to make Rochford the place of choice in the County to live, work and visit.

The Council's principal aims are to:-

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

A G E N D A

Page No

- 1 Apologies for Absence**
- 2 Substitutes**
- 3 Non-Members attending**
- 4 Minutes of the Meeting held on 11 November 2004**
- 5 To Receive Declarations of Interest**
- 6 Questions on Notice**
- 7 Motions on Notice**
- 8 Issues arising from Overview and Scrutiny**
- 9 Progress on Decisions** 9.1
Schedule attached
- 10 Council Tax 2005/06 – Update on Government Announcements.**

To consider the report of the Head of Financial Services providing an update on Government announcements relating to the Council Tax 2005/06.

The report is to follow as the announcements are due to be released on 1 December.

11	Workforce Development	11.1
	To consider the report of the Corporate Director (Law, Planning and Administration) on progress to date in connection with the production/implementation of the Workforce Development Plan and the way forward.	
12	Implementing Electronic Government (IEG4) Statement	12.1
	To consider the report of the Head of Administrative and Member Services which contains the Implementing Electronic Government 2004 Statement (IEG4) for comment and approval prior to submission to the Office of the Deputy Prime Minister by 20 December 2004.	
13	Members' Allowances	13.1
	To consider the report of the Corporate Director (Finance and External Services) on amendments to the scheme of Members' Allowances to come into effect from 1 April 2005.	
14	Changes to the System of Planning Fees in England	14.1
	To consider the report of the Head of Planning Services which outlines the Government's proposed changes to planning fees to be introduced on 1 April 2005.	
15	London Southend Airport Consultative Committee - Membership	15.1
	To consider the report of the Head of Administrative and Member Services on a revision in the number of appointees to the Consultative Committee.	
16	Freedom of Information Act – Fee Regulations	16.1
	To consider a report of the Corporate Director (Law, Planning & Administration) on the charging regime for Freedom of Information Act requests	
17	Exclusion of the Press and Public	
	To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.	

To receive the exempt report of the Chief Executive on the current position regarding vacancies and long term sickness absence within the Authority.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive