



**Rochford District
Council**

Executive Board

agenda

Date

23 April 2008

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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**The public are welcome to attend
this meeting up to item 16**



INVESTOR IN PEOPLE

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Members of the Executive Board

Chairman: Cllr T G Cutmore

Vice Chairman: Cllr K H Hudson

Cllr K J Gordon

Cllr J M Pullen

Cllr C G Seagers

Cllr D G Stansby

Cllr M G B Starke

Cllr Mrs M J Webster

Cllr P F A Webster

Terms of Reference

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

The Council's vision is to make Rochford the place of choice in the County to live, work and visit.

The Council's objectives are to:-

- Provide an excellent cost effective frontline service for all our customers
- Work towards a safer and more caring community
- Provide a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our district
- Maintain and enhance our local heritage.

The Council's values (the way we work to pursue these objectives) are to:-

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

A G E N D A

Page No

- 1 **Apologies for Absence**
- 2 **Non-Members Attending**
- 3 **Minutes of the Meeting held on 26 March 2008**
- 4 **To Receive Declarations of Interest**
- 5 **Matters Referred to the Executive Board/Reports from Other Committees**
- 6 **Comprehensive Performance Assessment (CPA) – Draft Self-Assessment** 6.1

To consider the report of the Corporate Director (External Services) on the draft CPA self-assessment.
- 7 **Proposed Changes to the Council's Political Decision-Making Structure**

To consider the report of the Chief Executive on the Council's Political decision-making structure.

The report is to follow.
- 8 **Access to Services Update** 8.1 – 8.5

To consider the report of the Head of Information and Customer Services which contains an update on Progress on the Access to Services Strategy.
- 9 **Performance Report to Members on Key Projects for the period January to March 2008** 9.1 – 9.6

To consider the report of the Head of Finance, Audit and Performance Management showing progress against key policies and actions for 2007/08 up to 31 March 2008.
- 10 **Performance Report to Members Key Performance Indicators for the period January to March 2008** 10.1 – 10.40

To consider the report of the Head of Finance, Audit and Performance Management on statistical performance data for 2007/08 up to 31 March 2008.

- 11 Grants to Outside Organisations** 11.1 – 11.8
- To consider the report of the Chief Executive on applications to be considered for financial assistance in 2008/09.
- 12 Sweyne Park Extension – Youth Football Pitches** 12.1 – 12.5
- To consider the report of the Head of Community Services which provides an update on the development of youth football pitches at the rear of Rayleigh Leisure centre and seeks a decision on pitch bookings.
- 13 Proposed Hockley War memorial** 13.1 – 13.7
- To consider the report of the Head of Legal Services on an application from the Hockley Parish Council to erect a war memorial on the highway in front of Woodlands Parade at Southend Road, Hockley.
- 14 Validation of Planning Applications** 14.1 – 14.55
- To consider the report of the Head of Planning and Transportation on responses received to consultation on the draft local checklist of documents to be submitted with planning applications.
- 15 Timetable of Meetings 2008/09** 15.1 – 15.3
- To consider the report of the Head of Information and Customer Services on the adoption of a timetable of a timetable of meetings for the 2008/09 Municipal Year.
- 16 Exclusion of the Press and Public**
- To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.
- 17 Land to the South of Cherry Orchard Jubilee Country Park** 17.1 – 17.5
- To consider the exempt report of the Head of Environmental Services which on land to the South of Cherry Orchard Jubilee County Park



Paul Warren
Chief Executive