

## Extraordinary Council – 31 May 2017

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Minutes of the meeting of **Extraordinary Council** held on **31 May 2017** when there were present:-

Chairman: Cllr Mrs L A Butcher

Vice-Chairman: Cllr D Merrick

Cllr T G Cutmore

Cllr R R Dray

Cllr A H Eves

Cllr Mrs J R Gooding

Cllr J D Griffin

Cllr B T Hazlewood

Cllr Mrs D Hoy

Cllr M Hoy

Cllr G J Ioannou

Cllr M J Lucas-Gill

Cllr Mrs J R Lumley

Cllr Mrs C M Mason

Cllr E O K Mason

Cllr J R F Mason

Cllr R Milne

Cllr T E Mountain

Cllr J E Newport

Cllr R A Oatham

Cllr Mrs C E Roe

Cllr Mrs L Shaw

Cllr S P Smith

Cllr D J Sperring

Cllr C M Stanley

Cllr M J Steptoe

Cllr I H Ward

Cllr M J Webb

Cllr A L Williams

Cllr S A Wilson

### **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs C I Black, M R Carter, Mrs I Cassar, N L Cooper, D S Efde, N J Hookway and Mrs T R Hughes.

### **ALSO PRESENT**

K Day - Chief Operating Officer, Eduserve

### **OFFICERS PRESENT**

S Scrutton - Managing Director

J Bostock - Assistant Director, Democratic Services

M Hotten - Assistant Director, Environmental Services

D Tribe - Assistant Director, Customer, Revenues & Benefits Services

M Petley - Principal Accountant

M Power - Democratic Services Officer

### **EXCLUSION OF THE PRESS AND PUBLIC**

#### **Resolved**

That the press and public be excluded from the meeting on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

Cllrs M Hoy, Mrs D Hoy and S A Wilson wished it to be recorded that they had voted against the above decision.

It was agreed that the representative from Eduserve be invited to join the meeting.

### **110 ICT CONTRACT UPDATE**

Council considered the exempt report of the Managing Director on the findings of the independent review undertaken by the Head of ICT at Suffolk Coastal and Waveney District Council, which provided a project status update.

The report recommendations were moved by Cllr G J Ioannou and seconded by Cllr R Milne.

The Eduserve Chief Operating Officer, K Day, delivered a brief presentation.

There was discussion in relation to the technical detail around the migration of the Council's data and servers from the current contractor's datacentre to the Eduserve datacentre, as an interim step to the Azure Cloud. There was also discussion on the role of the project manager who had been appointed to oversee the project. It was noted that there would also be support for two days a week from a technical specialist who had been TUPE-ed to Braintree District Council from Capita and who had very good knowledge of the Rochford site.

Members were advised that the contract with Eduserve would be governed by a standard Service Level Agreement, drawn up as part of the project implementation process, to which bespoke amendments could be made if required.

Reassurance was given that the Council's data would be secure following migration to Eduserve.

Migration to Office 365 was running alongside the migration project and was scheduled to be piloted the following week.

There was specific discussion on the financial terms of the contract and budget of the migration project. Under the revised project plan, Plan B, completion of the project would be in two stages. The first stage would be migration of the Council's systems to the Eduserve datacentre; the second stage would be the transfer by Eduserve of the Council's systems from the datacentre to the Azure Cloud. The provisions of Plan B would ensure that the Council would not be subject to any additional costs, as the contract with Capita would not need to be further extended. The costs for managing the Council's systems in the Azure Cloud were as per the tender.

It was noted that it would have been useful for detailed technical questions from Members to have been asked in advance of the meeting.

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Further detail on the discussion and the decision in relation to the exempt report recommendation is set out in the exempt appendix to these Minutes.

On a requisition pursuant to Council Procedure Rule 17.4 a recorded vote was taken on the motion as follows:-

For (19): Cllrs Mrs L A Butcher; T G Cutmore; R R Dray; Mrs J R Gooding; J D Griffin; B T Hazlewood; G J Ioannou; M J Lucas-Gill; Mrs J R Lumley; D Merrick; R Milne; Mrs C E Roe; Mrs L Shaw; S P Smith; D J Sperring; M J Steptoe; I H Ward; M J Webb; and A L Williams.

Against (3): Cllrs Mrs D Hoy; M Hoy; and S A Wilson.

Abstain (8) Cllrs A H Eves; Mrs C M Mason; E O K Mason; J R F Mason; T E Mountain; J E Newport; R A Oatham; and C M Stanley.

The Motion was declared carried and it was:

### Resolved

- (1) That Plan B and the full migration to the Azure Cloud as per the contract arrangements with Eduserve be continued.
- (2) As per the exempt Minute.

The meeting closed at 8.40 pm.

Chairman .....

Date .....

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