
REPORT TO THE MEETING OF THE EXECUTIVE ON 3 SEPTEMBER 2008

PORTFOLIO HOLDER: FINANCE AND RESOURCES

REPORT FROM HEAD OF FINANCE, AUDIT AND PERFORMANCE MANAGEMENT

SUBJECT: CAPITAL PROGRAMME – MONITORING REPORT Q1

1 DECISION BEING RECOMMENDED

- 1.1 That the contents of this report on the General Fund Capital Programme for 2008/09 be noted.

2 REASONS FOR RECOMMENDATION

- 2.1 This report provides an update on the financial progress in completing the General Fund Capital Programme for 2008/09, which is shown in the appendix.

3 OTHER SALIENT INFORMATION

- 3.1 The revised Capital Programme for 2008/09 was agreed by Council on 26 June 2008, in the light of updated information following the closure of the accounts for 2007/08.
- 3.2 7% of the projected capital expenditure has been spent and committed to the end of the first quarter. The majority of the capital provision is for three projects. The largest of which is the purchase of the new bins for the Waste Contract, the invoice for these is expected in quarter 2.
- 3.3 Major items of expenditure are the subject of separate reports to the relevant Portfolio Holder or the Executive as appropriate, detailing progress, so this report provides only a summary.
- 3.4 The Capital Programme is the subject of regular reviews by a multi-disciplinary officer group who review progress and identify any risks to completing the projects.
- 3.5 The capital programme is mainly funded by capital receipts from the sale of council housing. Since the transfer of our housing stock, we are less able to predict the income that we will receive. Rochford Housing Association now deal with all Right to Buys and we are entitled to an element of the proceeds dependant on the timing of the sale. This income is payable annually, therefore any sales in 2008/09 are not receivable until 2009/10.
- 3.6 The Capital Programme presented to Council in June was amended to show an anticipated decrease in proceeds.

4 RISK IMPLICATIONS

- 4.1 Delays in completing the items on the Capital Programme could prevent the Council from achieving its strategic objectives and lead to adverse publicity for the Council. The allocation of resources is therefore carefully managed to ensure that the Programme is properly funded and the revenue consequences are included in the Budget Strategy for the General Fund.

I confirm that the above recommendation does not depart from Council policy and that appropriate consideration has been given to any budgetary and legal implications.

SMT Lead Officer Signature: _____

Date: 21 August 2008

HEAD OF FINANCE, AUDIT AND PERFORMANCE MANAGEMENT

Background Papers:

None

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If you would like this report in large print, braille or another language please contact 01702 546366.

GENERAL FUND CAPITAL PROGRAMME 2008/09 – EXPENDITURE & COMMITMENTS AS AT 30 JUNE 2008

| PROGRAMME ITEM | Responsible Officer (See Key) | Original Provision | Revised Provision | Spent & Committed | Notes |
|---------------------------------|--|---------------------------|--------------------------|------------------------------|--|
| IT requirements | HICS | 30,000 | 30,000 | 12,000 | The remainder of this budget is intended to be spent this year. |
| Wheelie Bins | HES | 1,090,000 | 1,121,165 | - | The bins have now been purchased and it is anticipated that the invoices for these will be received shortly. |
| Vehicle Replacement | HES | 16,000 | 16,000 | - | The vehicle has been identified and will be purchased imminently. |
| Equipment Replacement Programme | HICS | 60,000 | 52,300 | - | Quotes are currently being obtained for the equipment in this years programme. |
| Depot | HES | 345,000 | 345,000 | 5,191 | Currently out to tender for these works. It is anticipated that the works will be carried out mid September. |
| Hall Road Cemetery | HLS | 15,000 | 50,593 | 200 | The required surveys are currently being prepared. A planning application will be submitted before year end. |
| Electrical Works | PMHM | 60,000 | 60,000 | - | The timescales for this are currently under discussion with the contractors. |

Responsible Officer

CE - Chief Executive
 HES - Head of Environmental Services
 HICS - Head of Information and Customer Services

HCS - Head of Community Services
 HPT - Head of Planning & Transportation
 PMHM - Property Maintenance & Highways Manager

| PROGRAMME ITEM | Responsible Officer (See Key) | Original Provision | Revised Provision | Spent & Committed | Notes |
|--|--|---------------------------|--------------------------|------------------------------|---|
| Rayleigh Accommodation Works | PMHM | 60,000 | 60,000 | - | The oil tank decommissioning and boiler replacements are currently being prepared for tender. Disabled Access to the Council Chamber is being reviewed for options. The redesign of Rayleigh Reception is dependent on the outcome of the Access to Services business case. |
| Building Works | PMHM | 50,000 | 50,000 | - | This budget is allocated at year end to capitalise any special items work that can be classed as Capital. |
| District Boundary Signs | CE | 40,000 | 40,000 | - | Information is currently being collated to be given to the Chief Executive on options for the signage. |
| Great Wakering Public Conveniences | PMHM | 25,000 | 25,000 | - | These are currently being designed and works should commence in November. |
| Play Spaces | PMHM | 50,000 | 100,000 | 25,264 | The programme covered by the brought forward budget is now underway. |
| Cherry Orchard Jubilee Country Park – Land purchase and associated works | HLS | 425,000 | 700,713 | 169,515 | The area of land to the west of the existing Country Park and including New England Wood was purchased earlier this year. An agricultural tenancy has also been negotiated for an adjacent field. The Compulsory Purchase Order for the remaining areas of land to the east of the existing park is still in progress. The owners of this land have recently agreed to negotiate its sale to the Council. |
| Cherry Orchard Jubilee Country Park | HES | 25,000 | 25,000 | - | This budget is to be used shortly to secure the boundary of the recently acquired land and to commence coppicing |

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|---|--|---------------------------|--------------------------|------------------------------|--|
| – Capital Works to Existing Land | | | | | works. A planning application will be submitted shortly for the change of use of additional land purchased on the western side of the park. |
| Open Spaces Programme | HES | 125,000 | 141,408 | - | Options for this year's programme, which will include a major investment in Sweyne Park, are currently being considered. These will be reported to the Executive shortly. |
| Teen Shelters Rolling Programme | HCS | 20,000 | 20,000 | - | The Portfolio Holder has agreed the approach for implementation of this programme and discussions are now being held with those Parish Councils which expressed an interest. Installation of shelters expected to start October/November 2008. |
| Freight House Resurfacing | PMHM | 40,000 | 40,000 | - | Is due to be carried out in February. |
| Great Wakering Youth Facilities | HCS | 65,000 | 89,026 | - | A new teen café has been opened in Great Wakering with Rochford District Council assistance with funding. This is proving very popular and is helping to meet immediate demand, however, longer term options continue to be explored. |
| GENERAL FUND CAPITAL PROGRAMME TOTAL | | 2,541,000 | 2,973,905 | £212,170 | Percentage complete = 7.13% |

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