



**Rochford District
Council**

Audit Committee

agenda

Date

26 November 2019

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

Sonia Worthington

Rochford District Council
South Street
Rochford
Essex
SS4 1BW

Phone: 01702 546366

Email:
memberservices@rochford.gov.uk

**The public are welcome to
attend this meeting**

If you would like this agenda in large print, Braille or another language please contact 01702 318111

The agendas and minutes of meetings can be accessed via the Council's website at www.rochford.gov.uk

Members of the Audit Committee

Chairman: Cllr Mrs L A Butcher
Vice-Chairman: Cllr D Merrick

Cllr Mrs T L Carter
Cllr T G Cutmore
Cllr M Hoy
Cllr M J Lucas-Gill
Cllr R Milne

Cllr J E Newport
Cllr Mrs L Shaw
Cllr P J Shaw
Cllr D J Sperring

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

AGENDA

- | | Emergency evacuation announcement | Page No |
|----------|--|------------|
| 1 | Apologies for Absence | |
| 2 | Substitute Members | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 21 May 2019 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Audit Progress Report | 6.1 – 6.41 |
| | To consider the report of the Assistant Director, Resources providing Members with an update on the work of the Internal Audit team in terms of progress made against the annual audit plan and action taken by service departments in implementing audit recommendations. | |
| 7 | Review of the Council's Risk Management and Registers for 2019/20 | 7.1 – 7.17 |
| | To consider the report of the Assistant Director, Resources presenting a six-month review of the Council's risk register (CRR) for 2019/20. | |



Angela Law
Assistant Director, Legal & Democratic