

APPENDIX 2

Note: The key for associated Committees can be found at the base of Appendix 1

Anglia Polytechnic University Benfleet Consultative Council

Purpose:	Enables representatives of the local community to input into the work/development plans of the APU in South East Essex and develop a wider knowledge of the work of the university.
Time:	5.00 pm
Frequency:	3 PA
Location:	APU Benfleet Campus, Kiln Road, Thundersley
Nominees:	1 plus 1 substitute
Associated Committee:	P

Bradwell Local Community Liaison Council

Purpose:	To liaise with local organisations on matters arising from the operation/management of Bradwell Power Station.
Time:	10.00 am - 2.00 pm (approx.)
Frequency:	2 PA (some adhoc if necessary)
Location:	Bradwell Power Station
Nominees:	1 plus 1 substitute
Associated Committee:	E

Castle Point and Rochford Drug and Alcohol Reference Group (DRAG)

Purpose:	To raise awareness of drug issues throughout the area, including monitoring of prevention activities and initiating own projects.
Time:	9.30 am - 12.00 pm or 2.00 pm - 4.00 pm
Frequency:	6 times per year (alternate months)
Location:	Rayleigh Civic Suite or Castle Point Offices
Nominees:	1 plus 1 substitute
Associated Committee:	C

Castle Point and Rochford Police Community Consultative Group

Purpose:	Consultation between the Police Authority, Police and members of the public
Time:	7.30 pm - 9.00 pm
Frequency:	5 PA
Location:	FitzWimarc School/Canvey Junior School/Kingston Primary School/Civic Suite/Freight House
Nominees:	1 plus 1 substitute
Associated Committee:	C

Community Transport Trust Board

Purpose:	Monitoring the Community Transport Scheme
Time:	Usually afternoons
Frequency:	Quarterly
Location:	Civic Suite
Nominees:	1 plus 1 substitute
Associated Committee:	C

Cory Environmental Trust in Rochford

Purpose:	To distribute monies derived from landfill tax credits (for conservation projects, promoting sustainable waste management, provision of recreational facilities and other defined purposes).
Time:	6.00 pm - 8.00 pm
Frequency:	2/3 months approx. (Tuesdays and Wednesdays)
Location:	Rayleigh Civic Suite
Nominees:	1 plus 1 substitute
Associated Committee:	E

Council for the Protection of Rural Essex

Purpose:	To make any necessary representations where a planning application threatens countryside interests. To join with others in highlighting dangers to the local countryside. To provide two-way communication on relevant issues.
Time:	10.30 am
Frequency:	Bi monthly every 3rd Tuesday
Location:	Essex Record Office, Chelmsford
Nominees:	1 plus 1 substitute
Associated Committee:	E

Crouch Harbour Authority

Purpose:	To administer the River Crouch and Roach for the enjoyment of members of the public participating in any lawful water sports or leisure activities.
Time:	7.30 pm - 10.00 pm (approx.)
Frequency:	Advisory Group 3 PA - Harbour Authority 3 PA
Location:	Burnham on Crouch
Nominees:	1 plus 1 substitute
Associated Committee:	C

Crouch Valley Scout District	
Purpose:	To support Scouting in the District
Time:	8.00 pm (Approx.)
Frequency:	3 - 4 PA
Location:	Varies within area
Nominees:	1 plus 1 substitute
Associated Committee:	C

District Youth Strategy Group	
Purpose:	To provide a multi-agency forum on a District basis, tying in with the Local Children and Young People Strategic Partnership. To ensure an integrated approach to the development and delivery of quality services for young people aged 13 to 19 supporting national and local strategies and meeting local needs.
Time:	4.30 pm
Frequency:	Minimum of 3 times PA. (February, May and November)
Location:	Rayleigh Youth Centre; FitzWimarc School
Nominees:	2 plus 2 substitutes
Associated Committee:	C

East of England Regional Assembly (Note: Please see Paragraph 3.4 of report for appointment parameters)	
Purpose:	<p>(1) To promote the social, economic and environmental wellbeing of the Region in accordance with the principles of sustainable development in the interests of all those who live, work and visit the Region through a partnership of elected representatives drawn from the principal local authorities in the region and representatives of other regional stakeholder interests.</p> <p>(2) To undertake the function of designated Regional Planning Body for the Region, as determined in the Planning and Compensation Act 2003.</p> <p>(3) To exercise the scrutiny functions remitted to the Assembly in relation to the strategies and business planning processes undertaken by the East of England Development Agency.</p> <p>(4) To act as a strategic focus for integrated regional strategy development and alignment, and joint partnership working in the Region.</p>
Time:	During daytime
Frequency:	Twice per year, plus ad hoc special meetings. AGM 22 July; 8 October; 10 December
Location:	Various locations within East of England
Nominees:	1 plus 1 substitute
Associated Committee:	P

Essex Heritage Trust

Purpose:	To help safeguard or preserve for the benefit of the public such land, buildings, objects or records that may be illustrative of, or significant to the history of the County, or which enhance an understanding of the characteristics of the County.
Time:	10.00 am - 12.00 pm
Frequency:	3 PA (March, July and November)
Location:	County Hall
Nominees:	1 plus 1 substitute
Associated Committee:	C

Essex Local Government Association

Purpose:	To provide a strong voice for Local Government in Essex, Southend and Thurrock through co-operation amongst councils and authorities, and to represent agreed views at regional, national and European levels.
Time:	11.00 am Thursdays
Frequency:	5 times PA
Location:	Various locations
Nominees:	1 plus 1 substitute
Associated Committee:	P

Essex Strategic Rail Group

Purpose:	Liaison and provision of interface between service provider, regulator and Local Authority.
Time:	Mornings or afternoons
Frequency:	1 PA
Location:	County Hall, Chelmsford
Nominees:	1 plus 1 substitute
Associated Committee:	E

Joint Health Partnership Board with Castle Point

Purpose:	Liaison body between the Council, Primary Care Trust, Essex County Council and others.
Time:	11.30 am
Frequency:	6 PA
Location:	12 Castle Road, Rayleigh
Nominees:	3 plus 3 substitutes
Associated Committee:	C

Local Government Association (LGA) General Assembly	
Purpose:	Acts as the Forum for Local Government
Time:	Afternoons into early evenings
Frequency:	2 PA
Location:	summer (Bournemouth); winter (London)
Nominees:	1 plus 1 substitute
Associated Committee:	P

Local Government Association Rural Commission	
Purpose:	Provides a forum for the consideration of rural matters and assists the LGA in formulating policy.
Time:	9.15 am
Frequency:	2 PA (March and September)
Location:	March - London / September - location varies
Nominees:	1 plus 1 substitute
Associated Committee:	P

Local Government Association Urban Commission	
Purpose:	Provides a forum for the consideration of urban matters and assists the LGA in formulating policy.
Time:	2.00 pm
Frequency:	2 PA (July and January)
Location:	July - London / January - location varies
Nominees:	1 plus 1 substitute
Associated Committee:	P

London Southend Airport Consultative Committee	
Purpose:	Acting as a means of consultation in accordance with the Civic Aviation Act 1982.
Time:	2.30 pm
Frequency:	4 PA (approx.)
Location:	Southend Airport
Nominees:	1 plus 2 substitutes
Associated Committee:	E

National Parking Adjudication Service (NPAS)

Purpose:	To agree the administrative role of the NPAS in the adjudication service. Membership of NPAS is compulsory for Authorities assuming Decriminalised Parking Enforcement powers.
Time:	During day
Frequency:	2 PA
Location:	London
Nominees:	1 plus 1 substitute
Associated Committee:	E

Rayleigh Mount Local Committee

Purpose:	Conservation of Rayleigh Mount
Time:	7.00 pm
Frequency:	2 PA
Location:	Civic Suite, Rayleigh
Nominees:	1 plus 1 substitute
Associated Committee:	C

Relate South Essex

Purpose:	To enhance the quality of couple, parental and family relationships, to help relationships and marriages withstand the pressures leading to breakdown; to limit the damage that accompanies failing relationships and increase the prospect of subsequent relationships succeeding.
Time:	7.00 pm
Frequency:	4 PA and Annual Meeting
Location:	Southend or Basildon
Nominees:	1 plus 1 substitute
Associated Committee:	C

Rochford Crime and Disorder Partnership Group

Purpose:	To liaise with key partners in implementing the Crime and Disorder Reduction Strategy for the Rochford District.
Time:	9.30 am - 12.00 pm (approximately)
Frequency:	Bi-monthly
Location:	Rayleigh Civic Suite
Nominees:	1 plus 1 substitute
Associated Committee:	C

Rochford Domestic Violence Panel

Purpose:	A multi-agency Panel working towards raising awareness, increasing confidence in victims to come forward and assisting them to address the issues.
Time:	10.00 am - 12.00 pm
Frequency:	Every 6 weeks
Location:	Rayleigh Social Services
Nominees:	1 plus 1 substitute
Associated Committee:	C

Rochford Hundred Association of Local Councils

Purpose:	To establish a two way communication between Member Councils and Rochford District Council in order that both parties obtain a better understanding and working relationships.
Time:	7.30 pm
Frequency:	4 PA (approx.) every January, April, July and October
Location:	Anywhere within the District
Nominees:	1 plus 1 substitute
Associated Committee:	P

Rochford and Rayleigh Citizens Advice Bureau Management Committee

Purpose:	The provision of free, confidential, impartial advice.
Time:	7.30 pm
Frequency:	4 PA and AGM
Location:	Holy Trinity Centre, Rayleigh
Nominees:	1 plus 1 substitute
Associated Committee:	C

Rochford Sports Council

Purpose:	The promotion of sports for all in the Rochford District.
Time:	7.30 pm
Frequency:	6 weekly intervals (not August)
Location:	Rayleigh Civic Suite
Nominees:	1 plus 1 substitute
Associated Committee:	C

Rural Community Council of Essex

Purpose:	RCCE's mission is 'To build stronger communities in the rural areas of Essex by making project and policy expertise available to local communities and strategic authorities'.
Time:	Mornings, afternoons or evenings
Frequency:	Board meetings – quarterly/AGM – every July/conferences and seminars – periodic.
Location:	Chelmsford/Little Waltham
Nominees:	1 plus 1 substitute
Associated Committee:	P

Southend District Mental Health Association

Purpose:	The provision of support services, welfare benefits and advice, 3 group homes and a drop in service.
Time:	Mornings
Frequency:	Bi-monthly
Location:	Southend District Mental Health Offices, (AGM at Balmoral Community Centre)
Nominees:	1 plus 1 substitute
Associated Committee:	C

South Essex Environmental Protection Advisory Group (SEEPAG)

Purpose:	To continually monitor and review the prevention, minimisation and control of pollution in South Essex and to work towards the maintenance of a sustainable environment in South Essex (including air, land and water, and noise and contaminated land).
Time:	10.30 am
Frequency:	6 PA (approx.)
Location:	Constituent Councils and premises of participation industries
Nominees:	3 plus 3 substitutes
Associated Committee:	E

57 South Street Management Committee

Purpose:	To manage the 57 South Street Youth Service Project with Rochford Parish Council.
Time:	6.00 pm to 7.00 pm
Frequency:	4 PA
Location:	57 South Street, Rochford
Nominees:	2 plus 2 substitutes
Associated Committee:	C

Stambridge Sewage Treatment Works Liaison Committee

Purpose:	Liaison Body between Stambridge Parish Council, local people, District and County Councillors, Environment Agency and Anglian Water Services concerning Stambridge Sewage Treatment works.
Time:	Afternoons and evenings
Frequency:	3 - 4 PA
Location:	Stambridge Memorial Hall
Nominees:	3 plus 3 substitutes
Associated Committee:	E

Supporting People Commissioning Body

Purpose:	Countrywide body which determines funding for housing support services.
Time:	2.00 pm
Frequency:	Every 4 months: 29 July; 25 November
Location:	County Hall, Chelmsford
Nominees:	1 plus 1 substitute
Associated Committee:	C

Thames Gateway - South Essex Partnership Board

Purpose:	To develop a vision and implement a regeneration strategy for Thames Gateway South Essex. To provide a focal point for dialogue with Government, national, regional and other local organisations which can contribute to economic regeneration. To champion the areas interests and act as a conduit for funding and investment with the aim of adopting an inclusive approach and encouraging partnership working and seeking to inform and consult widely.
Time:	11.00 am to 2.00 pm (approx.)
Frequency:	Bi-monthly
Location:	Basildon Thames Gateway Centre
Nominees:	1 plus 1 substitute
Associated Committee:	P

Warehouse Centre, Active Christian Trust

Purpose:	To promote and direct the work of the above youth facility.
Time:	Evenings
Frequency:	Every 5 or 6 weeks
Location:	Warehouse Centre, Brook Road, Rayleigh
Nominees:	1 plus 1 substitute
Associated Committee:	C

Waste Management Advisory Board	
Purpose:	Develop an agreed countywide strategy for the future management of municipal solid waste.
Time:	2.30 pm to 5.00 pm
Frequency:	1 per month
Location:	County Hall, Chelmsford
Nominees:	1 plus 1 substitute
Associated Committee:	E