

## Annual Council – 17 May 2022

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Minutes of the meeting of **Council** held on **17 May 2022** when there were present:-

Chairman: Cllr Mrs J R Gooding

Vice-Chairman: Cllr M J Steptoe

Cllr Mrs D L Belton  
Cllr Mrs L A Butcher  
Cllr M R Carter  
Cllr Mrs T L Carter  
Cllr R P Constable  
Cllr J E Cripps  
Cllr A G Cross  
Cllr D S Efde  
Cllr A H Eves  
Cllr I A Foster  
Cllr Mrs E P Gadsdon  
Cllr J N Gooding  
Cllr M Hoy  
Cllr T D Knight  
Cllr R Lambourne  
Cllr J L Lawmon  
Cllr Mrs J R Lumley  
Cllr Mrs C M Mason

Cllr J R F Mason  
Cllr Mrs J E McPherson  
Cllr R Milne  
Cllr G W Myers  
Cllr J E Newport  
Cllr L J Newport  
Cllr Mrs C E Roe  
Cllr D W Sharp  
Cllr Mrs L Shaw  
Cllr D J Sperring  
Cllr C M Stanley  
Cllr I H Ward  
Cllr M J Webb  
Cllr M G Wilkinson  
Cllr A L Williams  
Cllr S A Wilson  
Cllr Mrs V A Wilson  
Cllr S E Wootton

### **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Mrs D P Squires-Coleman.

### **OFFICERS PRESENT**

J Stephenson	- Chief Executive
A Hutchings	- Strategic Director
M Harwood-White	- Assistant Director, Assets & Commercial
M Hotten	- Assistant Director, Place & Environment
A Law	- Assistant Director, Legal & Democratic
N Lucas	- Assistant Director, Resources
L Moss	- Assistant Director, People & Communities
D Tribe	- Assistant Director, Transformation & Customer
S Worthington	- Principal Democratic & Corporate Services Officer
H Lock	- Democratic Services Officer
W Szyszka	- Democratic Services Officer

### **82 ELECTION OF CHAIRMAN OF THE COUNCIL FOR 2022/23**

Nominations were received for Cllrs J L Lawmon and M J Steptoe.

### **Resolved**

That Cllr M J Steptoe be elected Chairman of the Council for the ensuing year.

(21 voted for Cllr Steptoe, 11 for Cllr Lawmon and 6 abstained)

Cllr M J Steptoe made the Statutory Declaration of Acceptance of Office as Chairman.

### **83 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL FOR 2022/23**

Nominations were received for Cllrs Mrs J E McPherson and L J Newport.

### **Resolved**

That Cllr Mrs J E McPherson be elected Vice-Chairman of the Council for the ensuing year.

(21 Members voted for Cllr Mrs J E McPherson, 17 for Cllr L J Newport and 0 abstained)

Cllr Mrs J E McPherson made the Statutory Declaration of Acceptance of Office as Vice-Chairman.

### **84 APPOINTMENT OF CHAIRMAN'S CHAPLAIN FOR 2022/23**

The Chairman had invited Rev Kim Lepley of St Nicholas Church, Great Wakering, to act as Chairman's Chaplain for the ensuing year.

### **85 APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr Mrs D P Squires-Coleman.

### **86 MINUTES**

The Minutes of the meetings held on 15 and 22 February 2022 were approved as a correct record and signed by the Chairman.

In response to a question relating to attendance at this year's Royal Garden Party it was noted that Council had determined attendance by resolution and that Mr Robin Dray would be attending.

### **87 ANNOUNCEMENTS FROM THE CHAIRMAN**

Cllr M J Steptoe advised that he would announce details of his chosen charity in due course.

### 88 DISTRICT AND PARISH COUNCIL ELECTION RESULTS

Council received the results of the District and Parish Council elections held on 5 May 2022.

### 89 NOTICE OF GROUP MEMBERSHIP

The Proper Officer had received details of the membership of the political groups as set out at appendix 1 to these Minutes.

### 90 APPOINTMENT OF THE EXECUTIVE AND COMMITTEES 2022/23

Council considered the report of the Assistant Director, Legal & Democratic on the discharge of business during the 2022/23 Municipal Year.

In response to a Member question relating to the Portfolio Holders for 2022/23 it was confirmed that the website would be updated with these details.

It was noted that the position of Armed Forces Covenant Champion would be reviewed with a view to introducing a Substitute Member role.

#### Resolved

- (1) That appointees to the Executive (including Deputy Leader and associated portfolios), as set out in appendix 2 to the Minutes, be noted.
- (2) That the Review Committee be renamed Overview & Scrutiny Committee with effect from this municipal year.
- (3) That Committees be constituted as set out in appendix 1 to the report.  
(31 voted for, 0 against and 0 abstained.)
- (4) That Members be appointed to serve on Committees for the 2022/23 Municipal Year as set out in appendix 3 to the Minutes.  
(35 voted for, 0 against and 0 abstained.)
- (5) That the Chairmen and Vice-Chairmen of Committees be appointed as set out in appendix 3 to the Minutes.  
(32 voted for, 0 against and 1 abstained.)
- (6) That Cllr Mrs L A Butcher be appointed as Armed Forces Covenant Champion for the 2022/23 Municipal Year.  
(30 voted for, 0 against and 5 abstained.) (ADLD)

### 91 SCHEME OF DELEGATION

#### Resolved

That the Scheme of Delegation, as set out in Part 3A and C of the Constitution be agreed. (ADLD)

(25 Members voted in favour of the Motion, 0 against and 7 abstained)

### 92 COUNCIL MEETINGS

#### Resolved

That meetings of Council be scheduled on 14 June 2022, 26 July 2022, 25 October 2022, 13 December 2022, 15 February 2023 and 21 February 2023. (ADLD)

(28 Members voted for, 7 against and 2 abstained.)

### 93 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND OTHER FORUMS 2022/23

Council considered the report of the Assistant Director, Legal & Democratic on appointments to outside bodies and other forms for the 2021/22 Municipal Year.

It was noted that Cllr M Hoy had withdrawn his nomination for the Sanctuary in Rochford Committee.

#### Resolved

- (1) That the appointment of an officer and Portfolio Holders, or a Councillor they nominate, to outside bodies for the 2022/23 Municipal Year be as set out in appendix 4 to the Minutes.

(24 Members voted for, 0 against and 11 abstained.)

- (2) That Member representatives (including substitutes) be appointed for the 2022/23 Municipal Year to the outside bodies, as set out in appendix 4 to the Minutes.

(27 Members voted for, 0 against and 6 abstained.)

- (3) That the attendance of the Leader of the Council (or their nominee) and Portfolio Holders as the Council's representatives at a number of external partnerships be noted.

- (4) That appointments be made to the three seats on the Sanctuary in Rochford Committee for the 2022/23 Municipal Year be as set out in appendix 4 to the Minutes.

- (5) That the appointment of the Portfolio Holder for Communities & Health to the Essex Police, Fire and Crime Panel and the nomination by the Portfolio Holder of a substitute, as detailed in appendix 4 to the Minutes, be endorsed.

(24 Members voted for, 0 against and 11 abstained.)

- (6) That the appointment of the Portfolio Holder for Communities & Health to the Essex Countywide Traveller Unit and the nomination by the Portfolio Holder of a substitute, as detailed in appendix 4 to the Minutes, be endorsed.

(24 Members voted for, 0 against and 11 abstained.)

- (7) That appointments be made to the four seats on the Local Highways Panel as set out in appendix 4 to the Minutes.

(23 voted for, 4 against and 8 abstained.)

- (8) That the Portfolio Holder for Environment be appointed to the River Crouch Coastal Community Team Steering Group and the Portfolio Holder for Housing, Assets & Leisure be appointed as their substitute and that one other Member and one other substitute be appointed, as set out in appendix 4 to the Minutes.

(23 Members voted for, 8 against and 5 abstained.)

- (9) That appointments be made on a pro rata basis to the 7 seats on the Partnership Panel, as set out in appendix 4 to the Minutes. (ADLD)

(Unanimously agreed.)

The Chief Executive announced the appointment of Angela Hutchings as Chief Executive of Castle Point Borough Council and the Council congratulated her on her appointment.

The meeting closed at 9.20 pm.

Chairman .....

Date .....

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**1 MEMBERSHIP OF GROUPS**

1.1 The Proper Officer has been advised of the division of Members of the Council into political groups and the appointment of the Leaders and Deputy Leaders (where appointed) as follows:-

**Conservative Group**

Cllr Mrs D L Belton  
Cllr Mrs L A Butcher  
Cllr M R Carter  
Cllr R P Constable  
Cllr D S Efde  
Cllr I A Foster  
Cllr Mrs E P Gadsdon  
Cllr J N Gooding  
Cllr Mrs J R Gooding  
Cllr Mrs J R Lumley  
Cllr Mrs J E McPherson  
Cllr R Milne  
Cllr G W Myers  
Cllr Mrs C E Roe  
Cllr Mrs L Shaw  
Cllr D J Sperring  
Cllr M J Steptoe  
Cllr I H Ward  
Cllr M J Webb  
Cllr A L Williams  
Cllr S E Wootton

Leader: Cllr S E Wootton  
Deputy Leader: Cllr Mrs C E Roe

**Independent Group**

Cllr J L Lawmon  
Cllr M G Wilkinson

Leader: Cllr M G Wilkinson  
Deputy Leader: Cllr J L Lawmon

**Liberal Democrat Group**

Cllr J E Cripps  
Cllr A G Cross  
Cllr J E Newport  
Cllr D W Sharp  
Cllr C M Stanley

Leader: Cllr J E Newport

Deputy Leader: Cllr C M Stanley

**Rochford District Residents Group**

Cllr Mrs T L Carter  
Cllr A H Eves  
Cllr M Hoy  
Cllr T D Knight  
Cllr R Lambourne  
Cllr J R F Mason  
Cllr Mrs C M Mason  
Cllr L J Newport  
Cllr Mrs D P Squires-Coleman  
Cllr Mrs V A Wilson

Leader: Cllr Mrs C M Mason

Deputy Leader: Cllr A H Eves

THE EXECUTIVE	APPOINTEES	PORTFOLIO
The Executive	Cllr Mrs C E Roe	- Deputy Leader
	Cllr A L Williams	- Communities & Health
	Cllr M J Webb	- Housing, Assets & Leisure
	Cllr D J Sperring	- Environment
	Cllr Mrs D L Belton	- Climate & Economy
	Cllr D S Efde	- Customer Services, Legal & IT
	Cllr I H Ward	- Strategic Planning



COMMITTEE	APPOINTEES
Audit (11)	Chairman: Cllr Mrs L A Butcher Vice-Chairman: Cllr G W Myers  Cllr M R Carter Cllr Mrs T L Carter Cllr A G Cross Cllr Mrs E P Gadsdon Cllr J L Lawmon Cllr J R F Mason Cllr R Milne Cllr Mrs L Shaw Cllr Mrs V A Wilson
Chief Officer Appointments Committee (9)	Chairman: Cllr S E Wootton Vice-Chairman: Cllr Mrs C E Roe  Cllr Mrs C M Mason Cllr J R F Mason Cllr G W Myers Cllr J E Newport Cllr Mrs L Shaw Cllr I H Ward Cllr Mrs V A Wilson
Development Committee (13)  (Vice-Chairman vote: Cllr Cripps: 16, Cllr Efde: 22)	Chairman: Cllr Mrs L Shaw Vice-Chairman: Cllr D S Efde  Cllr Mrs L A Butcher Cllr R P Constable Cllr J E Cripps Cllr A H Eves Cllr I A Foster Cllr T D Knight Cllr J L Lawmon Cllr Mrs C M Mason Cllr R Milne Cllr C M Stanley Cllr A L Williams

COMMITTEE	APPOINTEES
Licensing & Appeals (15)	Chairman: Cllr M G Wilkinson Vice-Chairman: Cllr A L Williams  Cllr Mrs D L Belton Cllr Mrs T L Carter Cllr A G Cross Cllr D S Efde Cllr Mrs E P Gadsdon Cllr M Hoy Cllr T D Knight Cllr Mrs J E McPherson Cllr G W Myers Cllr D W Sharp Cllr Mrs L Shaw Cllr Mrs D P Squires-Coleman Cllr M J Webb
Overview & Scrutiny (15)  (Chairman vote: Cllr Eves: 9, Cllr Wilson: 24; abstained: 5)	Chairman: Cllr S A Wilson Vice-Chairman: Cllr Mrs J E McPherson  Cllr R P Constable Cllr A H Eves Cllr Mrs E P Gadsdon Cllr J N Gooding Cllr Mrs J R Gooding Cllr R Lambourne Cllr J R F Mason Cllr R Milne Cllr G W Myers Cllr J E Newport Cllr L J Newport Cllr D W Sharp Cllr M G Wilkinson
Planning Policy (6)	Chairman: Cllr I A Foster  Cllr M Hoy Cllr R Lambourne Cllr Mrs J R Lumley Cllr J E Newport Cllr M J Steptoe

COMMITTEE	APPOINTEES
Standards (8)  (Chairman vote: Cllr Mrs McPherson: 23, Cllr Stanley: 14; abstained: 1)	Chairman: Cllr Mrs J E McPherson Vice-Chairman: Cllr M G Wilkinson  Cllr Mrs T L Carter Cllr D S Efde Cllr Mrs J R Lumley Cllr G W Myers Cllr Mrs D P Squires-Coleman Cllr C M Stanley
Statutory Officer Personnel Committee (9)	Chairman: Cllr S E Wootton Vice-Chairman: Cllr Mrs C E Roe  Cllr D S Efde Cllr Mrs E P Gadsdon Cllr J L Lawmon Cllr Mrs J R Lumley Cllr Mrs C M Mason Cllr J E Newport Cllr L J Newport

Outside Body	Appointees	Substitutes
Bradwell B Community Forum	Cllr A L Williams	Cllr Mrs J E McPherson
Bradwell Local Community Liaison Council	Cllr A L Williams	Cllr Mrs J E McPherson
Essex Flood Partnership Board (Cllr Sperring: 20, Cllr Stanley: 16, Abstained: 2)	Cllr D J Sperring	Cllr S E Wootton
Hockley Community Centre Association (Cllr Carter: 27, Cllr Mrs Gadsdon: 27, Cllr Ms Knight: 10)	Cllr M R Carter Cllr Mrs E P Gadsdon	N/A
London Southend Airport Consultative Committee	Cllr A L Williams Cllr I H Ward Cllr S E Wootton	Cllr D S Efde Cllr Mrs L Shaw
Rayleigh Grange Community Association Governing Body (Cllr Mrs Lumley: 23, Cllr L J Newport: 17, Cllr Sperring: 21, Abstained: 9)	Cllr Mrs J R Lumley Cllr D J Sperring	N/A
Rayleigh Mount Local Committee (Cllr Cross: 17, Cllr Milne: 21)	Cllr R Milne	Cllr Mrs D L Belton
Rochford Hundred Association of Local Councils	Cllr D S Efde	Cllr Mrs E P Gadsdon

Organisation	Appointees
Local Highways Panel	Cllr Mrs C E Roe Cllr I H Ward Cllr A L Williams Cllr S E Wootton

Organisation	Appointees
Sanctuary in Rochford Committee  (Cllr Eves: 17, Cllr Mrs Lumley: 24, Cllr Milne: 21, Cllr J E Newport: 17, Cllr Mrs Shaw: 22)	Cllr Mrs J R Lumley Cllr R Milne Cllr Mrs L Shaw

Outside Body	Appointees	Substitutes
River Crouch Coastal Community Team Steering Group	Cllr Mrs J R Lumley Cllr D J Sperring	Mrs L Shaw Cllr M J Webb

Outside Body	Appointees
Partnership Panel	Cllr J E Cripps Cllr A H Eves Cllr M Hoy Cllr Mrs J R Lumley Cllr D J Sperring Cllr M J Steptoe Cllr M G Wilkinson

Portfolio Holder Appointments	Appointees
Community Safety Partnership (CSP) Steering Group	Cllr A L Williams
Crouch Harbour Authority	Cllr D J Sperring

<b>Portfolio Holder Appointments</b>	<b>Appointees</b>
Essex Countywide Traveller Unit	Cllr A L Williams Substitute: Cllr Mrs J E McPherson
Essex Heritage Trust	Cllr A L Williams
Essex Fire, Police and Crime Panel	Cllr A L Williams Substitute: Cllr Mrs L A Butcher
Essex Waste Partnership Board	Cllr D J Sperring
Local Government Association (LGA) General Assembly	Cllr S E Wootton
Mid and South Essex NHS Foundation Trust (Board of Governors)	Cllr A L Williams
Rayleigh and Rochford Association of Voluntary Services	Cllr A L Williams
South Essex Children's Partnership Board	Cllr A L Williams
South Essex Parking Partnership	Cllr D J Sperring

<b>Officer Appointments</b>	<b>Officer Appointee</b>
NACRO N.C.E. Ltd	Jeanette Hurrell, Housing Options Team Leader