



**Rochford District
Council**

THE REVIEW COMMITTEE OF ROCHFORD DISTRICT COUNCIL

AGENDA

Date 5 January 2016

**The public are welcome to
attend this meeting**

Time 7.30 pm

Place Committee Room 4, Civic Suite, Rayleigh

Contact Paul Gowers
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Members of the Review Committee

Chairman: Cllr J H Gibson

Vice-Chairman: Cllr D J Sperring

Cllr Mrs L A Butcher, Cllr R R Dray, Cllr J D Griffin, Cllr J Hayter,
Cllr B T Hazlewood, Cllr M Hoy, Cllr G J Ioannou, Cllr J L Lawmon,
Cllr Mrs C M Mason, Cllr J R F Mason, Cllr Mrs C Pavelin,
Cllr Mrs M H Spencer, Cllr M Webb

Terms of Reference

The performance of all Overview and Scrutiny functions on behalf of the Council.

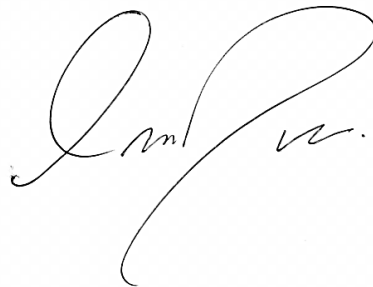
The Council's vision is to create a better future together

The Council's values:-

- Rising to the challenge
- Delivering in unity
- Committed to the community

AGENDA

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| Emergency evacuation announcement | |
| 1 Apologies for Absence | |
| 2 Non-Members attending | |
| 3 Minutes of the Meeting held on 1 December 2015 | |
| 4 To Receive Declarations of Interest | |
| 5 Customer Feedback Update | 5.1 – 5.6 |
| To consider the report of the Assistant Director - Customer, Revenues & Benefits Services following a review of the Customer Feedback process. | |
| 6 Review Of The Operation of the ICT Contract - Update | 6.1 – 6.2 |
| To consider the report of the Assistant Director - Transformational Services on the possible budget savings relating to the third party software contracts, identified in last year's ICT contract review. | |
| 7 Key Decision Document | |
| To consider the Key Decision Document and discuss whether there are any items requiring further investigation or monitoring by the Committee. | |
| 8 Work Plan | 8.1 – 8.4 |
| To consider and approve the Committee's Work Plan. | |



Amar Dave
Chief Executive