



**Rochford District
Council**

THE REVIEW COMMITTEE OF ROCHFORD DISTRICT COUNCIL

AGENDA

Date 16 June 2009

**The public are welcome to
attend this meeting**

Time 7.30 pm

Place Committee Room 4, Civic Suite, Rayleigh

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Members of the Review Committee

Chairman: Cllr Mrs J R Lumley

Vice-Chairman: Cllr M Maddocks

Cllr K A Gibbs, Cllr T Livings, Cllr Mrs G A Lucas-Gill, Cllr P R Robinson, Cllr M J Steptoe, Cllr J Thomass

Terms of Reference

The performance of all Overview and Scrutiny functions on behalf of the Council.

The Council's vision

To make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.

A G E N D A

Emergency evacuation announcement

Page No

1 Apologies for Absence

2 Non-Members attending

3 Minutes of the Meeting held on 7 April 2009

4 To Receive Declarations of Interest

5 Chairman's opening remarks

6 Section 106 Monies

To receive a presentation from Blaise Gammie the Strategic Planning Officer, School Organisation and Planning at Essex County Council on the allocation and use of Section 106 monies in relation to education within the District.

7 The Forward Plan

To hear from the Portfolio Holder for Council Tax Collection, Benefits and Strategic Housing Functions (Cllr Mrs T J Capon) on:-

- The Potential of shared service working - Revenues & Benefits (Forward Plan reference No 12/08)
- The Council establishing a Choice-Based Lettings scheme.

8 Overall Work Programme

Constitutionally, the Review Committee is responsible for setting its own work programme and, in so doing, taking into account the wishes of Members of the Committee.

The Review Committee should also respond, as soon as its work programme permits, to requests from the Council and, if it considers appropriate, the Executive and Area Committees, to review particular areas of Council activity.

The Review Committees 2008/09 Annual report, submitted to Council on the 23 April 2009, contained a number of possible topics for consideration by the Committee this year. The Chief Executive's report to Full Council on the 26 February 2009 on the Key Policies and Actions for 2009/10 also contained suggestions for possible Reviews. The Audit Committee on the 29 April 2009 recommended that an item be referred to the Committee for further investigation. In addition, the Overview and Scrutiny Officer has been approached by two residents who have made a request that the Review Committee examine a topic that is causing them concern.

The following is a list of topics from these sources:-

- Member role on outside bodies/benefit to the Council
- Car Parking Charges including enforcement, on street parking etc.
- The Council's contribution towards safeguarding

vulnerable children and adults

- Service Provision for our Ageing Population
- Role of Local Authorities in the light of the Recession – a review of best practice
- Taxi Licensing, in particular the test and issue of licenses
- The level of initial charge for the bulky waste and waste electrical and electronic equipment charges (from residents)
- Budgets for Area Committees
- Value for money in respect of Handyman and Gardening Services (from Audit Committee)

The Committee is invited to determine its work programme.

9 Methodology

To discuss and agree fundamental methods of operation to achieve the work programme, specifically the identification of project team/s.

10 Review of the changes to the No 7 & 8 Bus Services 10.1 – 10.17

To consider the final report of the project team on the review of the changes to the No 7 & 8 Bus Services.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive