

WORK PLAN

1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 4 December 2018. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
12 June 2018	<ul style="list-style-type: none">• Overall work Programme• Building Control• Emergency Planning• Review of the Constitution	The Committee set its work programme at its first meeting of the Municipal year.
3 July 2018	<ul style="list-style-type: none">• Treasury Management Annual Review 2017/18• Review of the Constitution	
4 September 2018	Meeting Cancelled	
9 October 2018	<ul style="list-style-type: none">• ICT Outage - Major Incident Report• Housing & Homeless Strategy	

Meeting Dates	Items Scheduled For This Date	Additional Details
	<ul style="list-style-type: none"> Council's Leisure Contract 	
6 November 2018	<ul style="list-style-type: none"> RIPA Council's use of Social Media & Council's Communication Process Removal of payment machines in Council reception areas 	Annual review of Policy and usage
4 December 2018	<ul style="list-style-type: none"> Treasury Management 2018/19 Mid Year Review De Montfort University Local Governance Research Unit report 	Report of the working party
8 January 2019	<ul style="list-style-type: none"> Enforcement of Dog Fouling Operation of the Development Committee 	
5 February 2019	<ul style="list-style-type: none"> Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2019/20 	To consider the Council's Treasury Management Strategy prior to its submission to Council.

Meeting Dates	Items Scheduled For This Date	Additional Details
12 March 2019	<ul style="list-style-type: none"> Community Safety Partnership 	Update, as part of the Committee's Crime and Disorder function.
2 April 2019	<ul style="list-style-type: none"> Approval of Review Committee's Annual Report 	

2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- Ongoing Rail works on Southend to Liverpool Street line
- Update on possible closure of Castle Road recycling centre

3 Working Parties

Topic	Current Status
Review of the Constitution	A further meeting is due in December
ICT Review	A further meeting is due at the end of November
De Montfort University Local Governance Research Unit report	A report is being prepared for the December Meeting

If you would like this report in large print, Braille or another language please contact 01702 318111.