

Progress on Decisions made by Full Council/The Executive

From Full Council

Item	Progress/Officer Comments		
Reports from the Executive and Committees to Council (3) Public Toilet Strategy (Minute 272(3)/16)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That all public toilets, with the exception of those at Hockley Woods, are disposed of either by closure and sale, or through transfer of the asset upon a long-term lease to the relevant Town/Parish Council. The disposal of these assets to be completed by April 2018.</p> <p>(2) That authority be delegated to the Portfolio Holder for Environment and the Portfolio Holder for Enterprise, through a Member Advisory Group that has representation from each of the political Groups on the Council, to oversee the closure and sale of public toilets, as above (1), subject to appropriate public consultation.</p> <p>(3) That authority be delegated to the Assistant Director, Environmental Services, in consultation with the Portfolio Holder for Environment and the Portfolio Holder for Enterprise, to negotiate suitable lease arrangements with the relevant Town/Parish Councils.</p>	<p>Initial meetings with Rochford Parish Council, Hullbridge Parish Council, and Rayleigh Town Council have been held to discuss the way forward.</p> <p>Member Advisory Group has been appointed and has held regular meetings.</p> <p>Condition surveys of all toilets have been undertaken to inform the business case to be considered by the Investment Board on 11 July 2017. The business case was approved by the Investment Board, and shall now be presented to Council on 18 July for final approval.</p>		

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(4) That should the negotiations in (3) above have been successful, the Investment Board be asked to present a business case in line with the budgetary principles set out in the appended Options Document for the installation of replacement public toilets. (ADES)	

Item	Progress/Officer Comments		
Medium Term Financial Strategy 2017/18 – 2021/22 (Minute 24/17)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(1) That the net revenue budget requirement be set at £9.859 million for 2017/18.	2017/18 Budget implemented. Quarterly monitoring to commence from Q1.		
(2) That the capital programme 2017/18 and the proposed methods of financing the capital expenditure be approved.			
(3) That the Section 151 Officer be authorised to adjust capital project budgets in 2017/18 throughout the capital programme after the 2016/17 accounts are closed and the amounts of slippage and budget carry forward required are known.			
(4) That it be noted that the proposed Council Tax requirement for the Council's own purposes (excluding Parish and Town Councils and precepts) for 2017/18 is £6.702 million.			
(5) That the draft equivalent Band D tax base for the purpose of determining the Council Tax charge be 30,855 properties.			
(6) That the increase in Rochford District Council Tax for 2017/18 be 1.95%.	Council Tax increase implemented.		

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Item	Progress/Officer Comments
(7) That the schedule of fees and charges for 2017/18 set out at appendix 4 to the officer's report be approved.	
(8) That the General Balance be set at £1.184 million as at 1 April 2017 after the proposed drawdown of £0.032 million.	
(9) That the earmarked reserves be set as per the table in section 13.17 of the officer report.	
(10) That the 2016/17 – 2017/18 prudential indicators and limits, together with updated limits for 2017/18 be noted.	
(11) That the statement on the robustness of the estimates and reserves be noted.	
(12) That the summary of the Equality Impact Assessment, as set out in section 11 of the officer report be noted. (S1510)	

Item	Progress/Officer Comments		
Setting the Council Tax 2017/18 (Minute 31/17) Resolved	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	2017/18 Council Tax set and billed for.		
(1) That the Council Tax requirement for the Council's own purposes for 2017/18 (excluding Parish and Town precepts) be £6,700,702.			
(2) That the Council Tax requirement of the District Council, together with the Parish and Town Councils be £8,070,436.			

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(3) That the basic amount of Council Tax (including Parish and Town precepts) be £261.56 for the year. This being the Council Tax requirement of £8,070,436 divided by the Council Tax base of 30,855.2.	
(4) That the total of sums payable into the general fund in respect of redistributed business rates and Government grant, including New Homes Bonus, New Transition Grant and adjustments from the collection fund, be £3,158,043.	
(5) That the total of Parish and Town precepts included within the above be £1,369,734.	
(6) That the basic rate of Council Tax relating to the District Council without Parish and Town precepts be £217.17, which is a 1.95% increase.	
(7) That the total tax for both District and Parishes be as set out in the schedule set out in appendix B to the officer report. These sums are calculated as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.	
(8) That the sums given above for Band D but now shown in the particular valuations bands A-H be as set out in appendix C to the officer report.	
(9) That the precepts issued to the Council in respect of Essex County Council, Essex Fire Authority and Police and Crime Commissioner for each valuation band A-H be as set out in appendix D to the officer report.	

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Item	Progress/Officer Comments
(10) That the total Council Tax for the area for each valuation band A-H is as set out in appendix E to the officer report. These are the amounts set as Council Tax for the year 2017/18. (S151O)	

From The Executive

Item	Progress/Officer Comments		
Community Safety Hub (Minute 246/14) Resolved (1) That a Rochford District Community Safety Hub is implemented at Rayleigh Police Station for a trial period of 6 months, involving the relocation of the Council's Antisocial Behaviour Officer and Domestic Abuse Officer. (2) That authority be delegated to the Portfolio Holder for the Community to review the outcomes of the pilot and to approve the long-term arrangements. (ADC&HS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	A 24/7 office location has been identified at Castle Point Borough Council offices. OPCC bids have been approved for the local policing team to install ICT infrastructure. Timelines currently dependent on policing team's ongoing ICT needs. Moved from April to August 2017. Relocation of Rochford's Community Safety Officer (CSO) to a hub remains an option, with the principal aim of ensuring that the Community Safety Partnership priorities are delivered.		

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Item	Progress/Officer Comments		
Process for Awarding Voluntary Sector Grants 2017/18 (Minute 249/16) Resolved	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>Implemented.</p> <p>Applications now closed.</p>		
<p>(3) That the Rayleigh, Rochford and District Association for Voluntary Services receive top sliced funding from the same pot, based on previous performance.</p> <p>(4) That, going forward, the Portfolio Holder for Finance give consideration to the introduction of a fund from within the Council's agreed grant budget that could be easily accessible on an ad hoc basis, should a voluntary group be in particular short-term need. (ADC&HS)</p>	<p>Member Advisory Group met and agreed RRAVS grant and small grant allocations.</p> <p>Portfolio Holder for Finance to discuss feasibility with the Member Advisory Group.</p>		

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Item	Progress/Officer Comments		
Award of Cory Environmental Trust Grant for Play Equipment at Hockley Woods (Minute 44/17) Resolved That the sum of £4,500 be drawn down from the play spaces 2017/18 capital budget for the purpose of match funding and that authority be delegated to the Assistant Director, Environmental Services, in consultation with the Portfolio Holder for Environment, to approve a grant award of £45,000 from the Cory Environmental Trust and consequent execution of the project. (ADES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	New Play Equipment has now been installed at Hockley Woods.		

Item	Progress/Officer Comments		
Timetable of Meetings 2017/18 (Minute 45/17) Resolved That, subject to the adjustment in relation to the January Budget Away Day, the timetable of meetings for the 2017/18 Municipal Year be approved. (ADDS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Business Rates Write Off (Minute 46/17) Resolved That the sum identified in the exempt report be written off. (S1510)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Progress on Decisions by the Deputy Leader

Item	Progress/Officer Comments		
Attendance at Royal Garden Party (06/01/17) Decision That Cllr I H Ward and Cllr Mrs C E Roe be nominated to attend one of the Royal Garden Parties scheduled for either 16 May, 23 May, or 1 June 2017 using the Civic Car and Driver, each bringing one guest. (ADDS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Progress on Decisions by the Portfolio Holder for Community

Item	Progress/Officer Comments		
Caravan Site Fee Policy and Licensing Fees (10/02/17) Decision That the Council adopts the Fee Policy for Site Licensing and Registering of Site Rules, in accordance with the provisions set out in the Mobile Homes Act 2013. (ADC&HS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Item	Progress/Officer Comments		
Air Quality Management Area In Rayleigh Town Centre (09/01/15) Decision To approve the extent of the Air Quality Management Area (AQMA) for Rayleigh town centre, as shown outlined in red on the attached plan, and for this purpose to authorise the Assistant Director, Community & Housing to make the AQMA Order. That an action plan is developed by officers to identify and address the sources of nitrogen dioxide (NO ₂) within the AQMA by 31 January 2016. (ADCHS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed. Following public consultation across the turn of the year, the final Air Quality Action Plan for Rayleigh was signed off in May 2017		

Progress on Decisions by Portfolio Holder for Enterprise

Item	Progress/Officer Comments		
Lease of Land at 132 London Road, Rayleigh (08/12/15) Decision That the Council-owned land be leased to Tesco Stores Limited for use as expansion of the existing car park servicing the Tesco Express store at the same location for a period of 16 years at an annual rental of £1,000. (ADCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completion of the lease is pending completion of an associated highways agreement between the tenant and Essex County Council for various improvement works to the highway. Once the highways agreement has been completed, the tenant will be in a position to complete the lease.		

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Progress on Decisions by Portfolio Holder for Environment

Item	Progress/Officer Comments		
Open Space Programme 2015/2016 (25/09/15) Decision That the expenditure of £25,000 upon various improvements to open spaces, as outlined in the report, be approved. (ADES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Orders are presently being raised; work to be undertaken throughout the summer months.		

Item	Progress/Officer Comments		
Public Realm Grant Agreement with Essex County Council (04/10/16) Decision That the Public Realm Grant Agreement with Essex County Council be agreed and that a further report be submitted before the Highway Ranger elements of any further agreement are implemented. (ADES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	A costed proposal is being put together as a report to the Portfolio Holder and a further meeting with County scheduled to finalise the detail of the proposal. A Portfolio Holder report is currently being drafted to finalise agreements for the transfer of the Highway Rangers to the Council.		

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Item	Progress/Officer Comments		
Recycling and Waste Container Charging Policy (21/11/16)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the recycling and waste container charging policy document be adopted as Rochford District Council policy. (ADES)	Payment procedures are now in place, and a period of monitoring to assess compliance is underway.		

Progress on Decisions by the Portfolio Holder for Finance

Item	Progress/Officer Comments		
Voluntary Sector Grant Allocations 2017/18 (28/02/17)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the recommendations made by the Advisory Group that met on 16 February 2017 to allocate grant funding to local voluntary and community organisations, as outlined in appendix 1 of the report, be agreed. (ADC&HS)	Implemented.		

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Progress on Decisions by the Portfolio Holder for Governance

Item	Progress/Officer Comments		
Proposal for an Increase to the Initial Flag Fall Tariff for Hackney Carriages (07/03/17) Decision That an increase to the authorised fare tariff for hackney carriages, as set out in appendix B, be agreed. (ADLS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
The Animal Establishments Act 1963 – Model Licence Conditions and Guidance for Dog Boarding (Minute /1) Decision That the new Model Licence Conditions and Guidance for dog boarding and home dog boarding licensing be adopted. (ADLS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Progress on Decisions by Portfolio Holder for Planning

Item	Progress/Officer Comments		
Response to Essex County Council and Southend Borough Council's Main Modifications Consultation for Draft Waste Local Plan (30/01/17) Decision That the response at Appendix 2 be formally submitted to the main modifications consultation, as part of the independent examination on Essex County Council and Southend Borough Council's draft Waste Local Plan, within the statutory time period. (ADP&RS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
South Essex Memorandum of Understanding (14/03/17) Decision (1) That the South Essex Strategic Planning Memorandum of Understanding 2017 (SEMoU) endorsed and signed by the Managing Director and Leader of Rochford District Council be formally recognised. (2) That the overall responsibilities for discharging the officer functions (in respect of strategic planning outlined in the SEMoU) be delegated to the Assistant Director, Planning and Regeneration Services and the Planning Policy Team Leader. (ADP&RS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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