

## **APPOINTMENTS TO OUTSIDE BODIES – ADULT COMMUNITY LEARNING SOUTH ESSEX AREA GOVERNING BODY**

### **1 SUMMARY**

- 1.1 This report asks the Committee to consider recommending the appointment of a representative to a new Outside Body, the Adult Community Learning South Essex Area Governing Body.

### **2 DISCUSSION**

- 2.1 Essex County Council's Adult Community Learning Service has invited the Council to nominate a representative to join its new South Essex Area Governing Body. The Governing Body will cover Rochford, Benfleet, Canvey Island, Hockley and Rayleigh through the Adult Community College sites at Rochford and Basildon.
- 2.2 The purpose of the Governing Body is to monitor the curriculum, budgets, premises, and strategies for both Rochford and Basildon Colleges. The precise frequency and timing of meetings will be determined by the Governing Body at its first formal meeting which is currently scheduled for 16 October 2006 (3.30pm at Basildon College). However, there are likely to be two meetings per term (six per annum). The venue will alternate between the colleges.
- 2.3 Current Council policy relating to Outside Bodies includes the following:-
- Wherever possible, appointments to be from the membership of an appropriate Committee.
  - All appointees to have a substitute and to receive initial briefings on the work of the Body by an appropriate officer or a Body representative.
  - Appointees to be asked to report back on the work of Bodies to which they are appointed via the Members' Bulletin twice per year. The possibility of an appointee reporting into a Committee should not be discounted as an alternative in appropriate circumstances.

### **3 LEGAL IMPLICATIONS**

- 3.1 Detailed guidance relating to responsibilities and liabilities of appointees when representing the Authority on an Outside Body was appended to the report on Outside Bodies submitted to Annual Council.

### **4 RESOURCE IMPLICATIONS**

- 4.1 Members who attend Outside Body meetings are entitled to claim travel and subsistence allowances. Members should, however, only make these claims

where there has been no support from the Outside Body concerned towards travel and subsistence.

**5 RECOMMENDATION**

- 5.1 It is proposed that the Committee **RESOLVES** whether to appoint to the Adult Community Learning South Essex Area Governing Body and to recommend to Council accordingly.

Sarah Fowler

Head of Administrative & Member Services

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**Background Papers:-**

Invite from Adult Community Learning

For further information please contact John Bostock on:-

Tel:- 01702 318140

E-Mail:- [john.bostock@rochford.gov.uk](mailto:john.bostock@rochford.gov.uk)