

Annual Council – 9 July 2020

Minutes of the meeting of **Annual Council** held on **9 July 2020** when there were present:-

Chairman: Cllr R R Dray

Cllr Mrs D L Belton
Cllr Mrs L A Butcher
Cllr M R Carter
Cllr D S Efde
Cllr A H Eves
Cllr Mrs J R Gooding
Cllr B T Hazlewood
Cllr N J Hookway
Cllr M Hoy
Cllr K H Hudson
Cllr G J Ioannou
Cllr M J Lucas-Gill
Cllr Mrs J R Lumley
Cllr Mrs C M Mason
Cllr Mrs J E McPherson
Cllr D Merrick
Cllr R Milne

Cllr J E Newport
Cllr Mrs C A Pavelin
Cllr Mrs C E Roe
Cllr Mrs L Shaw
Cllr P J Shaw
Cllr S P Smith
Cllr D J Sperring
Cllr C M Stanley
Cllr M J Steptoe
Cllr I H Ward
Cllr M J Webb
Cllr Mrs C A Weston
Cllr M G Wilkinson
Cllr A L Williams
Cllr S A Wilson
Cllr S E Wootton

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr [Start typing text]

OFFICERS PRESENT

S Scrutton	- Managing Director
A Hutchings	- Strategic Director
M Harwood-White	- Assistant Director, Assets & Commercial
M Hotten	- Assistant Director, Place & Environment
A Law	- Assistant Director, Legal & Democratic
N Lucas	- Assistant Director, Resources
L Moss	- Assistant Director, People & Communities
D Tribe	- Assistant Director, Transformation & Customer
S Worthington	- Principal Democratic & Corporate Services Officer

85 MINUTES

The Minutes of the meetings held on 18 February 2020 and 19 May 2020 were approved as a correct record, subject to noting the following amendment to the final sentence of minute 41, which should read: "Note: The outstanding two Motions on Notice would be deferred to the next meeting of Council" and would be signed by the Chairman in due course.

86 ELECTION OF CHAIRMAN OF THE COUNCIL FOR 2020/21

Resolved

That Cllr R R Dray be elected Chairman of the Council for the ensuing year.

Cllr R R Dray made the Statutory Declaration of Acceptance of Office as Chairman.

87 ELECTION OF VICE-CHAIRMAN FOR 2020/21

Resolved

That Cllr Mrs C A Weston be elected Vice-Chairman of the Council for the ensuing year.

Cllr Mrs C A Weston made the Statutory Declaration of Acceptance of Office as Vice-Chairman. She also paid tribute to former Vice-Chairman of the Council, Cllr T G Cutmore, for his many years of service to the Council.

88 APPOINTMENT OF CHAIRMAN'S CHAPLAIN FOR 2020/21

The Chairman had invited Rev David Oxtoby of Holy Trinity Church, Rayleigh to act as Chairman for the ensuing year.

89 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs J C Burton, C C Cannell, Mrs T L Carter and Mrs D Hoy.

90 ANNOUNCEMENTS FROM THE CHAIRMAN

Cllr Dray expressed his thanks to the Council for re-electing him as Chairman and remarked that his year of office in 2019/20 had been foreshortened as a result of the Covid-19 pandemic. He was therefore delighted to confirm that he would retain the same charities during 2020/21 - Alzheimer's Society and the RNLI.

91 ELECTION OF THE LEADER OF THE COUNCIL

Resolved

That Cllr S E Wootton be elected Leader of the Council for a four-year period or until his term of office ends with effect from the 2020/21 Municipal Year.

Cllr Wootton thanked the Council for giving him the honour and privilege of serving as Leader of the Council and expressed his pride in now leading a Council that had exceeded expectations during the pandemic. He thanked Cllr Steptoe for his dedication and commitment and expressed his appreciation of all that he had done as Leader of Rochford District Council. He also thanked

officers and service provider partners for maintaining business as usual for Council services including uninterrupted household waste collection services, maintenance of open spaces and litter collection as well as other support services provided daily by the Council. He drew particular attention to the launch of the community hub and its support of vulnerable residents within the District during lockdown, the distribution of £18 million in government funded grants to around 1700 businesses and the work around the 'We're back' campaign in welcoming people safely back to the town areas. He emphasised that this was all achieved while the Council was adapting and adjusting to new ways of working.

Cllr Steptoe congratulated Cllr R R Dray on his reappointment as Chairman and Cllr Mrs C A Weston on her appointment as Vice-Chairman and expressed regret at the loss of Cllr T G Cutmore. He extended thanks to the Portfolio Holders for their support over the past months and congratulated Cllr M J Webb on the setting up of the community hub which would continue its invaluable work under the control of RRAVS and the Megacentre. He thanked Council officers for all their dedication and hard work during the pandemic and Members for all their support.

The Chairman extended his thanks and gratitude to Cllr Steptoe for all his work as Leader of the Council. The Leader of the Rochford District Residents Group also thanked Cllr Steptoe for his work as Leader of the Council and observed that his experience over many years would be missed. She thanked him for setting up regular Group Leader meetings during the pandemic and hoped that this might continue under the new Leader. She emphasised that the presence and experience of the late Cllr T G Cutmore was sorely missed. The Leader of the Green Group remarked that the experience and longevity of the late Cllr Cutmore was very much missed. He expressed regret at Cllr Steptoe's departure as Leader of the Council and congratulated Cllr Wootton on his appointment as Leader of the Council and expressed his wish that there would be continued inclusivity and a willingness to work constructively with the other Groups on the Council. The Leader of the Liberal Democrat Group echoed the sentiments of the other Group Leaders in thanking Cllr Steptoe and congratulating Cllr Wootton on his appointment and expressing the hope that the constructive dialogue started by Cllr Steptoe with the minority Group Leader might continue under the leadership of Cllr Wootton.

92 NOTICE OF GROUP MEMBERSHIP

The Proper Officer had received details of the membership of the political groups as set out at appendix 1 to these minutes.

93 APPOINTMENT OF THE EXECUTIVE AND COMMITTEES 2020/21

Council considered the report of the Assistant Director, Legal & Democratic on the discharge of business during the 2020/21 Municipal Year.

Two nominations had been received for chairmanship of the Review Committee, for Cllrs J C Burton and N J Hookway.

On a requisition pursuant to Council Procedure Rule 17.4 a recorded vote was taken on chairmanship of the Review Committee, as follows:-

For Cllr J C Burton (25)	Cllrs Mrs D L Belton; Mrs L A Butcher; M R Carter; R R Dray; D S Efde; Mrs J R Gooding; B T Hazlewood; K H Hudson; M J Lucas-Gill; Mrs J R Lumley; Mrs J E McPherson; D Merrick; R Milne; Mrs C A Pavelin; Mrs C E Roe; Mrs L Shaw; P J Shaw; S P Smith; D J Sperring; M J Steptoe; I H Ward; M J Webb; Mrs C A Weston; A L Williams; S E Wootton
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For Cllr N J Hookway (9)	Cllrs A H Eves; N J Hookway; M Hoy; G J Ioannou; Mrs C M Mason; J E Newport; C M Stanley; M G Wilkinson and S A Wilson
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Abstain (0)

Two nominations had been received for vice-chairmanship of the Standards Committee, for Cllrs Mrs J R Lumley and C M Stanley.

On a requisition pursuant to Council Procedure Rule 17.4 a recorded vote was taken on chairmanship of the Review Committee, as follows:-

For Cllr Mrs J R Lumley (25)	Cllrs Mrs D L Belton; Mrs L A Butcher; M R Carter; R R Dray; D S Efde; Mrs J R Gooding; B T Hazlewood; K H Hudson; M J Lucas-Gill; Mrs J R Lumley; Mrs J E McPherson; D Merrick; R Milne; Mrs C A Pavelin; Mrs C E Roe; Mrs L Shaw; P J Shaw; S P Smith; D J Sperring; M J Steptoe; I H Ward; M J Webb; Mrs C A Weston; A L Williams; S E Wootton
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For Cllr C M Stanley (9)	Cllrs A H Eves; N J Hookway; M Hoy; G J Ioannou; Mrs C M Mason; J E Newport; C M Stanley; M G Wilkinson and S A Wilson
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Abstain (0)

On a requisition pursuant to Council Procedure Rule 17.4 a recorded vote was taken on the appointment of Chairmen and Vice-Chairmen as set out in appendix 3 to the Minutes as follows:-

For (26)	Cllrs Mrs D L Belton; Mrs L A Butcher; M R Carter; R R Dray; D S Efde; Mrs J R Gooding; B T Hazlewood; K H Hudson; Cllr G J Ioannou; M J Lucas-Gill; Mrs J R Lumley; Mrs J E McPherson; D Merrick; R Milne; Mrs C A Pavelin; Mrs C E Roe; Mrs L Shaw; P J Shaw; S P Smith; D J Sperring; M J Steptoe; I H Ward; M J Webb; Mrs C A Weston; A L Williams; S E Wootton
Against (7)	Cllrs N J Hookway; M Hoy; Mrs C M Mason; J E Newport; C M Stanley; M G Wilkinson and S A Wilson
Abstain (1)	Cllr A H Eves

Resolved

- (1) That appointees to the Executive (including Deputy Leader and associated portfolios) as set out in appendix 2 to the Minutes, be noted.
- (2) That Committees be constituted as set out in appendix 1 to the report and that the suggested amendments to page 3.22 of the Constitution, as set out in appendix 3 to the report, be approved.
- (3) That Members be appointed to serve on Committees for the 2020/21 Municipal Year as set out in appendix 3 to the Minutes.
- (4) That the Chairmen and Vice-Chairmen of Committees be appointed as set out in appendix 3 to the Minutes.
- (5) That Cllr Mrs L A Butcher be appointed as Armed Forces Covenant Champion for the 2020/21 Municipal Year. (ADLD)

94 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND OTHER FORUMS 2020/21

Council considered the report of the Assistant Director, Legal & Democratic on appointments to outside bodies and other forums for the 2020/21 Municipal Year.

In response to a question relating to appointments to the River Crouch Coastal Community Team Steering Group officers advised that it was recommended in a report to Council in December 2019 that one of the two representatives to the Steering Group should be the Portfolio Holder for Enterprise and that one of the two substitutes should be the Portfolio Holder for Environment.

Resolved

- (1) That the appointment of an officer and Portfolio Holders, or a Councillor they nominate, to outside bodies for the 2020/21 Municipal Year be as

set out at Appendix 4 to the Minutes.

(Note: Cllr M Hoy wished it to be recorded that he had abstained from voting for the above decision.)

- (2) That Member representatives (including substitutes) be appointed for the 2020/21 Municipal Year to the outside bodies set out at appendix 4 to the Minutes.
- (3) That the attendance of the Leader of the Council (or their nominee) and Portfolio Holders as the Council's representatives at a number of external partnerships be noted.
- (4) That appointments be made to the three seats on the Sanctuary in Rochford Committee for the 2020/21 Municipal Year be as set out at appendix 4 to the Minutes.
- (5) That the appointment of the Portfolio Holder for Community to the Essex Police, Fire and Crime Panel and the nomination by the Portfolio Holder of a substitute, as detailed in appendix 4 to the Minutes, be endorsed.
- (6) That the appointment of the Portfolio Holder for Community to the Essex Countywide Traveller Unit and the nomination by the Portfolio Holder of a substitute, as detailed in appendix 4 to the Minutes, be endorsed.
- (7) That appointments be made to the four seats on the Local Highways Panel as set out in appendix 4 to the Minutes.
- (8) That two Members and two substitutes be appointed to the River Crouch Coastal Community Team Steering Group, as set out in appendix 4 to the Minutes. (ADLD)

95 SCHEME OF DELEGATION

Resolved

That the Scheme of Delegation as set out in Part 3A and C of the Constitution be agreed, subject to the changes agreed above to page 3.22. (ADLD)

96 COUNCIL MEETINGS

Resolved

That meetings of Council be scheduled on 14 July 2020, 20 October 2020, 15 December 2020, 16 February 2021, 23 February 2021 and 20 April 2021. (ADLD)

The meeting closed at 11.05 pm.

Chairman

Date

If you would like these minutes in large print, Braille or another language please contact 01702 318111.

1 MEMBERSHIP OF GROUPS

- 1.1 The Proper Officer had been advised of the division of Members of the Council into political groups and the appointment of the Leaders and Deputy Leaders (where appointed) as follows:-

Conservative Group

Cllr Mrs D L Belton
Cllr Mrs L A Butcher

Cllr M R Carter

Cllr R R Dray

Cllr D S Efde
Cllr Mrs J R Gooding
Cllr B T Hazlewood
Cllr K H Hudson

Cllr M J Lucas-Gill

Cllr Mrs J R Lumley
Cllr Mrs J E McPherson
Cllr D Merrick

Cllr R Milne
Cllr Mrs C A Pavelin

Cllr Mrs C E Roe
Cllr Mrs L Shaw
Cllr P J Shaw
Cllr S P Smith
Cllr D J Sperring
Cllr M J Steptoe

Cllr I H Ward

Cllr M J Webb

Cllr Mrs C A Weston

Cllr A L Williams

Cllr S E Wootton

Leader: Cllr S E Wootton
Deputy Leader: Cllr Mrs C E Roe

Green Group

Cllr Mrs D Hoy

Cllr M Hoy

Cllr S A Wilson

Leader: Cllr M Hoy

Deputy Leader: Cllr S A Wilson

Independent Group

Cllr G J Ioannou

Cllr M G Wilkinson

Leader: Cllr M G Wilkinson

Deputy Leader: Cllr G J Ioannou

Liberal Democrat Group

Cllr C C Cannell

Cllr J E Newport

Cllr C M Stanley

Leader: Cllr J E Newport

Rochford District Residents Group

Cllr Mrs T L Carter

Cllr A H Eves

Cllr N J Hookway
Cllr Mrs C M Mason

Leader:	Cllr Mrs C M Mason
Deputy Leader:	Cllr A H Eves

UNCONFIRMED

THE EXECUTIVE	APPOINTEES	PORTFOLIO
The Executive	Cllr Mrs C E Roe	- Deputy Leader
	Cllr M J Webb	- Community
	To be advised	- Enterprise
	Cllr A L Williams	- Environment
	Cllr S P Smith	- Finance
	Cllr D S Efde	- IT and Communications
	Cllr I H Ward	- Planning

COMMITTEE	APPOINTEES
Audit (11)	Chairman: Cllr Mrs L A Butcher Vice-Chairman: Cllr D Merrick Cllr Mrs T L Carter Cllr M Hoy Cllr G J Ioannou Cllr M J Lucas-Gill Cllr R Milne Cllr J E Newport Cllr Mrs L Shaw Cllr P J Shaw Cllr D J Sperring
Chief Officer Appointments Committee (9)	Chairman: Cllr Mrs C E Roe Vice-Chairman: Cllr Mrs L Shaw Cllr Mrs T L Carter Cllr M Hoy Cllr D Merrick Cllr R Milne Cllr J E Newport Cllr I H Ward Cllr S E Wootton

COMMITTEE	APPOINTEES
Development Committee (13)	<p>Chairman: Cllr S P Smith</p> <p>Vice-Chairman: Cllr P J Shaw</p> <p>Cllr Mrs L A Butcher Cllr D S Efde</p> <p>Cllr A H Eves</p> <p>Cllr N J Hookway Cllr G J Ioannou Cllr D Merrick</p> <p>Cllr C M Stanley</p> <p>Cllr Mrs C A Weston</p> <p>Cllr A L Williams</p> <p>Cllr S A Wilson Cllr S E Wootton</p>

COMMITTEE	APPOINTEES
Investment Board (13)	<p>Chairman: Cllr M J Steptoe</p> <p>Vice-Chairman: Cllr A L Williams</p> <p>Cllr D S Efde Cllr A H Eves</p> <p>Cllr Mrs J R Gooding</p> <p>Cllr G J Ioannou Cllr M J Lucas-Gill Cllr J E Newport</p> <p>Cllr Mrs L Shaw</p> <p>Cllr D J Sperring</p> <p>Cllr I H Ward</p> <p>Cllr S A Wilson Cllr S E Wootton</p>

COMMITTEE	APPOINTEES
Licensing & Appeals (15)	Chairman: Cllr Mrs J R Gooding Vice-Chairman: Cllr Mrs L Shaw Cllr C C Cannell Cllr M R Carter Cllr D S Efde Cllr B T Hazlewood Cllr N J Hookway Cllr M Hoy Cllr M J Lucas-Gill Cllr Mrs C M Mason Cllr Mrs J E McPherson Cllr D Merrick Cllr P J Shaw Cllr Mrs C A Weston Cllr M G Wilkinson
Planning Policy (6)	Chairman: Cllr D J Sperring Cllr M Hoy Cllr Mrs J R Lumley Cllr Mrs C M Mason Cllr Mrs C A Weston Cllr S E Wootton

COMMITTEE	APPOINTEES
Review (15)	<p>Chairman: Cllr J C Burton</p> <p>Vice-Chairman: Cllr D J Sperring</p> <p>Cllr Mrs D L Belton Cllr C C Cannell Cllr Mrs J R Gooding</p> <p>Cllr B T Hazlewood Cllr N J Hookway</p> <p>Cllr Mrs D Hoy</p> <p>Cllr Mrs C M Mason Cllr Mrs J E McPherson Cllr R Milne Cllr Mrs C A Pavelin Cllr Mrs L Shaw</p> <p>Cllr P J Shaw</p> <p>Cllr M G Wilkinson</p>
Standards (8)	<p>Chairman: Cllr Mrs J E McPherson</p> <p>Vice-Chairman: Cllr Mrs J R Lumley</p> <p>Cllr Mrs J R Gooding</p> <p>Cllr Mrs D Hoy Cllr M J Lucas-Gill</p> <p>Cllr Mrs C M Mason Cllr C M Stanley Cllr M J Steptoe</p>

COMMITTEE	APPOINTEES
Statutory Officer Personnel Committee (9)	<p>Chairman: Cllr Mrs J R Lumley</p> <p>Vice-Chairman: Cllr Mrs D L Belton</p> <p>Cllr D S Efde Cllr M Hoy</p> <p>Cllr Mrs C M Mason</p> <p>Cllr J E Newport</p> <p>Cllr Mrs C E Roe</p> <p>Cllr Mrs L Shaw</p> <p>Cllr D J Sperring</p>

Outside Body	Appointees	Substitutes
Bradwell Local Community Liaison Council	Cllr Mrs J R Gooding	Cllr S P Smith
Essex Flood Partnership Board	Cllr A L Williams	Cllr G J Ioannou
Hockley Community Centre Association	Cllr M R Carter Cllr A H Eves	N/A
London Southend Airport Consultative Committee	Cllr D S Efde Cllr M J Lucas-Gill Cllr I H Ward	Cllr B T Hazlewood Cllr A L Williams Cllr P J Shaw
Rayleigh Grange Community Association Governing Body	Cllr Mrs J R Lumley Cllr D J Sperring	N/A
Rayleigh Mount Local Committee	Cllr R Milne	Cllr Mrs D L Belton
Rochford Hundred Association of Local Councils	Cllr D S Efde	Cllr Mrs J R Gooding

Organisation	Appointees
Local Highways Panel	Cllr B T Hazlewood Cllr Mrs C E Roe Cllr P J Shaw Cllr I H Ward

Organisation	Appointees
Sanctuary in Rochford Committee	Cllr Mrs J R Lumley Cllr R Milne Cllr Mrs L Shaw

Outside Body	Appointees	Substitutes
River Crouch Coastal Community Team Steering Group	Cllr Mrs J R Lumley Portfolio Holder for Enterprise	Mrs L Shaw Portfolio Holder for Environment

Portfolio Holder Appointments	Appointees
Community Safety Partnership (CSP) Steering Group	Cllr M J Webb
Crouch Harbour Authority	Cllr S E Wootton
Essex Countywide Traveller Unit	Cllr M J Webb Substitute: Cllr Mrs J E McPherson
Essex Heritage Trust	Cllr M J Webb
Essex Fire, Police and Crime Panel	Cllr M J Webb Substitute: Cllr Mrs L A Butcher
Essex Waste Partnership Board	Cllr A L Williams
Local Government Association (LGA) General Assembly	Cllr S E Wootton
Mid and South Essex NHS Foundation Trust (Board of Governors)	Cllr Mrs J R Gooding
Rayleigh and Rochford Association of Voluntary Services	Cllr M J Webb
South Essex Children's Partnership Board	Cllr M J Webb
South Essex Parking Partnership	Cllr D S Efde

Officer Appointments	Officer Appointee
NACRO N.C.E. Ltd	Jeanette Hurrell, Housing Options Team Leader