

NOTICE OF EXECUTIVE DECISIONS

The Executive Board made the following decisions at its meeting on 23 April 2008:-

<u>Item</u>	<u>Decision</u>
Report of the Review Committee on Operation of new Political Structure – 15 April 2008 (Minute 146/08)	<ul style="list-style-type: none">(1) That, given Area Committees are a relatively new feature of the Council's political structure, the working of which is likely to take a couple of years to 'bed in', there should be no change at this stage to their frequency and the arrangements in respect of public questions, agenda layout, the Community Forum, the update document and spotlight issues. There should also be no in detail examination of the provision of an Area Committee budget allocation by the Review Committee during the next municipal year (Review Committee report recommendations (1), (2), (4), (6) and (10) refer).(2) That agenda items, where practicable, need to be in the same cycle at all Area Committees and, where possible, a written report be included with the Agenda to aid understanding.(3) That a facility be introduced to hold an Area Committee meeting to conduct formal business without a Community Forum, or vice versa, when it is appropriate to do so.(4) That the annual officer training and development programme should include elements around presentations, public speaking and answering questions to assist those officers who will be attending Area Committees and meeting the public.(5) That additional methods of publicising the Area Committee meetings are explored for the next Municipal year i.e. public advertising, the production of information leaflets and through Rochford District Matters.

Item

Decision

- (6) That, given arrangements could be considered if it is known that individuals with mobility problems wish to attend a meeting and that any formal provision could be both complicated and set a precedent for all meetings, no further action be taken with regard to a feasibility study of the costs and benefits of providing public transport to allow the public with mobility problems or lack of access to public transport to attend Area Committee meetings.
- (7) That the role profile, attached at appendix 3, for Parish/Town Councillors who are Members of the Area Committees is adopted and sent to the Parish/Town Councils when they are asked for nominations for next year's Area Committees.
- (8) That the guidance for District Members on Area Committees, attached at appendix 4, is adopted.
- (9) That details of the risk to the Council (such as legal, budgetary and timescales) of taking/not taking the action is included with the Forward Plan to allow Members and the public to assess the importance of the topics contained in the plan.
- (10) That there be a standing item on the Executive Board meeting agenda for Area Committee Chairmen to report back on the Area Committee meetings.
- (11) That practice be introduced whereby, when the Executive Board is considering the report of a Committee, the Chairman of that Committee is invited to attend the meeting for that item. (HICS)

**Access to Services Update
(Minute 149/08)**

- (1) That the work carried out to date to implement the Access to Services Strategy be noted.
- (2) That the complaints statistics for January to March 2008 be noted.

Item

Decision

- (3) That the full business case for the transformation of the frontline customer service be considered by the Executive Board in June 2008. (HICS)

Performance Report to Members on Key Projects for the Period January to March 2008

(Minute 150/08)

That the progress against key projects for the fourth quarter of 2007/08 be noted. (HFAPM)

Performance Report to Members on Key Performance Indicators for the Period January to March 2008

(Minute 151/08)

That the performance achievement for the key indicators for the fourth quarter of 2007/08 be noted.

Grants to Outside Organisations

(Minute 152/08)

That the Grants to outside Organisations Sub-Committee be re-established prior to Annual Council with the same membership as 2007/08 (Cllrs T G Cutmore (Chairman), K J Gordon, Mrs H L A Glynn, R A Oatham and Mrs M J Webster) and that authority be delegated to the Sub-Committee to determine the grants to be made for 2008/09. (CE)

Sweyne Park Extension – Youth Football Pitches

(Minute 153/08)

That the new football pitches to the rear of Rayleigh Leisure Centre be operated as part of the Council's grounds maintenance contract. (HCS)

Item

Decision

Proposed Hockley War Memorial

(Minute 154/08)

That approval be granted for the erection of the war memorial subject to Hockley Parish Council entering into an agreement with the District Council as outlined in the report and on such other terms and conditions as the Head of Legal Services deems appropriate. (HLS)

Validation of Planning Applications

(Minute 155/08)

That the Planning Application Validation Local Checklist be adopted. (HPT)

Timetable of Meetings 2008/09

(Minute 156/08)

That the timetable of meetings for 2008/09, as set out in the appendix to the report, be approved subject to recognition that there will need to be some review in relation to area committees to facilitate the decision on frequency made earlier in the meeting. (HICS)

Land to the South of Cherry Orchard Jubilee Country Park

(Minute 157/08)

That the Head of Legal Services be authorised to negotiate terms to secure the proposal set out in the exempt report. (HES)

The above decisions will come into force, and may then be implemented, on the expiry of five working days after the publication of this Notice, unless referred to Full Council by a minimum of three Members or called in by the Review Committee.

Signed
Head of Information and Customer Services

Dated.....

If you would like this document in large print, braille or another language please contact 01702 546366.