

ROCHFORD DISTRICT COUNCIL



Policy & Finance Committee

agenda

Date

9 March 2004

Time

7.30pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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Members of the Policy & Finance Committee

Cllr P F A Webster (Chairman)
Cllr Mrs M A Starke (Vice-Chairman)

Cllr J E Grey	Cllr P K Savill
Cllr K H Hudson	Cllr C G Seagers
Cllr A J Humphries	Cllr S P Smith
Cllr C A Hungate	Cllr D G Stansby
Cllr C J Lumley	Cllr D A Weir
Cllr J R F Mason	

Copy for Information to all Substitute Members

Conservative Group

Cllr Mrs T J Capon
Cllr K A Gibbs
Cllr Mrs L Hungate

Labour Group

Cllr Mrs M S Vince

Liberal Democrat Group

Cllr C I Black

Terms of Reference

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

Corporate Objectives

To provide quality cost effective services
To work towards a safer and more caring community
To promote a green and sustainable environment
To encourage a thriving local economy
To improve the quality of life for people in our District
To maintain and enhance our local heritage and culture

AGENDA

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- 1 **Apologies for Absence**
- 2 **Substitutes**
- 3 **Non-Members attending**
- 4 **Minutes of the Meeting held on 5 February 2004**
- 5 **To Receive Declarations of Interest**
- 6 **Questions on Notice**
- 7 **Motions on Notice**
- 8 **Issues arising from Overview and Scrutiny** 8.1
- 9 **Grants to Outside Bodies** 9.1
To consider the report of the Head of Financial Services on applications to be considered for support in 2004/05
- 10 **Essex Green Buyers Club - Green Procurement Code** 10.1
To consider the report of the Head of Administrative and Member Services on joining the Essex Green Buyers Club.
- 11 **Concessionary Bus Pass Renewals** 11.1
To consider the report of the Head of Revenue and Housing Management on changing the date of renewal of concessionary bus passes.

12 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 5 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

13 National Non Domestic Rating - Applications for Relief

13.1

To consider the exempt report of the Head of Revenue and Housing Management on one application for Rural Rate Relief and one application for Discretionary Rate Relief.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive