



**Rochford District  
Council**

## **West Area Committee**

### **agenda**

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***Date***

**18 July 2007**

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***Time***

**7.30 pm**

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***Place***

Rayleigh Methodist Church  
Eastwood Road  
Rayleigh, Essex  
(See map overleaf)

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***Contact***

Sonia Worthington  
Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Tel: (01702) 546366  
Fax: (01702) 545737

Email:  
[committee@rochford.gov.uk](mailto:committee@rochford.gov.uk)

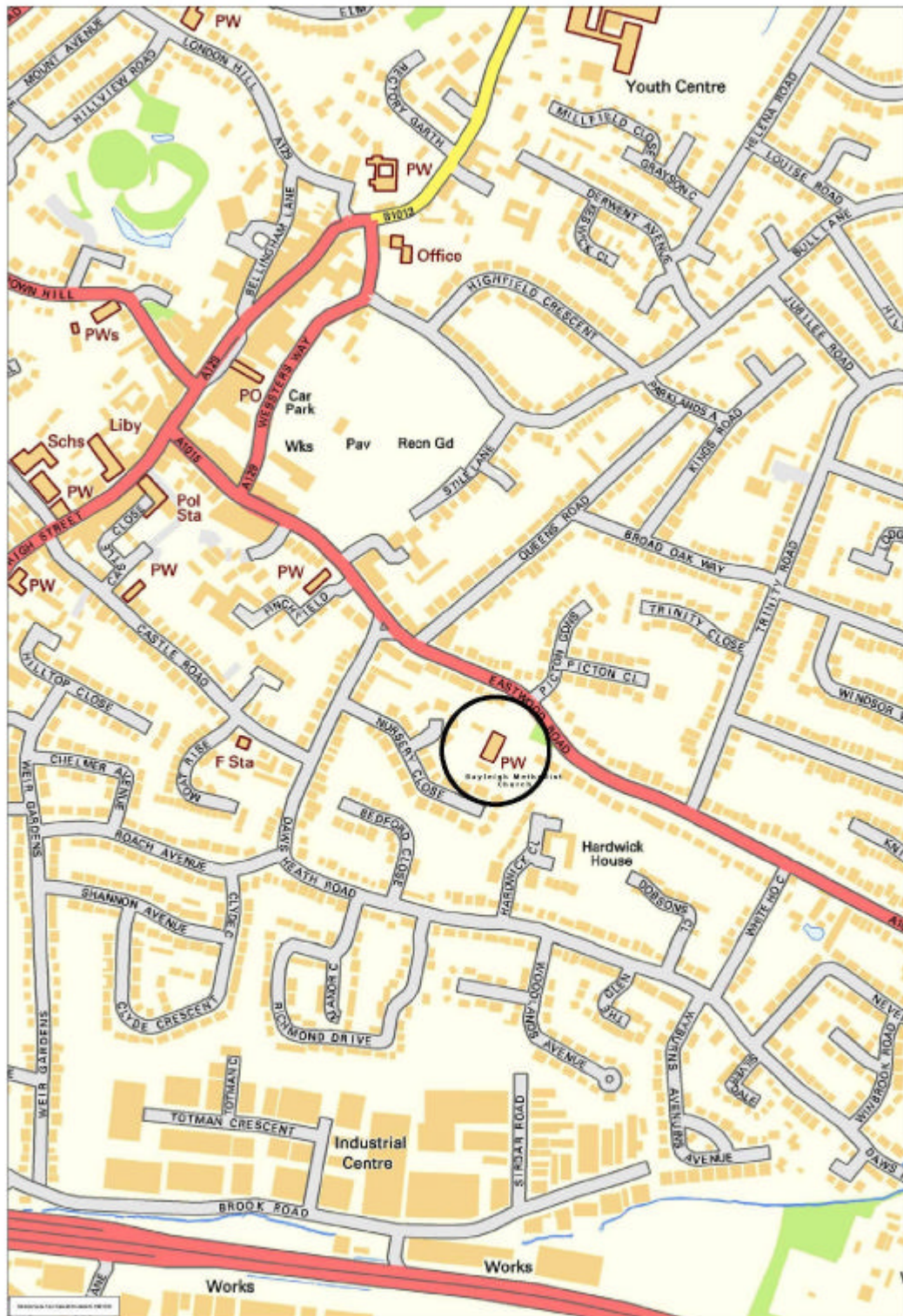
**The public are welcome to attend the meeting and are invited to speak during the Community Forum item – see overleaf for how to do this**



INVESTOR IN PEOPLE

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The agendas and minutes of meetings can be accessed via the Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk)



- At mini roundabout at the bottom of Websters Way, turn left into Eastwood Road.
- At Daws Heath roundabout, go straight over, continuing along Eastwood Road.
- The church is situated on the right hand side, just past the Mark One Hire shop in the parade of shops and is set back. Turn in and park in either the car park immediately in front of the church or further on, to the left.
- Enter the church hall via the door on the left hand side, towards the rear of the building.

## **Dates and Venues for Future Meetings**

4 September 2007	Down Hall Primary School
16 October 2007	Sweyne Park School
28 November 2007	Sweyne Park School
8 January 2008	Sweyne Park School
14 February 2008	Rawreth Village Hall
2 April 2008	Rayleigh Methodist Church

## **How to participate in the 'Community Forum' item**

If you would like to raise an issue at the meeting you will need to complete a request form. This is to ensure that if we are unable to answer your question, we can get back to you at a later date. Copies of the form can be obtained:

- by email from [committee@rochford.gov.uk](mailto:committee@rochford.gov.uk)
- by telephone on 01702 546366 Ext.3901
- from our website [www.rochford.gov.uk](http://www.rochford.gov.uk)

## ▪ **Members of the West Area Committee**

Chairman: Cllr J M Pullen

Cllr Mrs P Aves

Cllr C I Black

Cllr Mrs J Dillnutt

Cllr K A Gibbs

Cllr J E Grey

Cllr A J Humphries

Cllr T Livings

Cllr C J Lumley

Cllr Mrs J R Lumley

Cllr D Merrick

Cllr Mrs J A Mockford

Cllr R A Oatham

Cllr S P Smith

Cllr Mrs M J Webster

Cllr P F A Webster

Co-optees – Parish and Town Council representatives, Police representatives and Essex County Council representatives.

## **Terms of Reference**

- To identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive Board as appropriate on such issues.
- To seek agreement from the Executive Board for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive Board and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to local choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive Board.

# **A G E N D A**

## **1 Chairman's Introduction**

To include

- Welcome
- Fire/emergency evacuation procedures
- Explanation of meeting procedure

## **2 Area Committee – Initial Business**

- Apologies for Absence
- Declarations of Interest
- Appointment of Vice-Chairman
- Terms of reference
- Adjournment

## **3 Community Forum (approximately 20 minutes)**

To hear questions and issues raised by members of the public.

## **4 Spotlight Issues**

- (1) Update by Chief Inspector John Walker, Rochford Divisional Commander on Crime and Disorder in Rawreth and Rayleigh
- (2) Update by Lynne Harvey, District Engineer, County Highways on Highways Matters within Rawreth and Rayleigh
- (3) Consultation on Tourism – Councillor Mrs Webster, RDC Executive Board Member for Leisure, Tourism and Heritage
- (4) Conservation Area Appraisals and Management Plans: Battlesbridge – Shaun Scrutton, Head of Planning & Transportation, RDC

## **5 West Area Update**

## **6 Matters Arising from the Executive Board / Issues to Refer to the Executive Board**

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive