

# ROCHFORD DISTRICT COUNCIL



## Policy & Finance Committee

### agenda

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***Date***

**5 February 2004**

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***Time***

**7.30pm**

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***Place***

Council Chamber  
Civic Suite  
Rayleigh

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***Contact***

John Bostock

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Tel: (01702) 546366  
Fax: (01702) 545737

Email:  
[committees@rochford.gov.uk](mailto:committees@rochford.gov.uk)

## **Members of the Policy & Finance Committee**

Cllr P F A Webster (Chairman)  
Cllr Mrs M A Starke (Vice-Chairman)

Cllr J E Grey  
Cllr K H Hudson  
Cllr A J Humphries  
Cllr C A Hungate  
Cllr C J Lumley  
Cllr J R F Mason

Cllr P K Savill  
Cllr C G Seagers  
Cllr S P Smith  
Cllr D G Stansby  
Cllr D A Weir

Copy for Information to all Substitute Members

### *Conservative Group*

Cllr Mrs T J Capon  
Cllr K A Gibbs  
Cllr Mrs L Hungate

### *Labour Group*

Cllr Mrs M S Vince

### *Liberal Democrat Group*

Cllr C I Black

## **Terms of Reference**

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

## **Corporate Objectives**

To provide quality cost effective services  
To work towards a safer and more caring community  
To promote a green and sustainable environment  
To encourage a thriving local economy  
To improve the quality of life for people in our District  
To maintain and enhance our local heritage and culture

# **A G E N D A**

Page No

- |           |   |      |
|-----------|---|------|
| <b>1</b>  | <b>Apologies for Absence</b>  |      |
| <b>2</b>  | <b>Substitutes</b>  |      |
| <b>3</b>  | <b>Non-Members attending</b>  |      |
| <b>4</b>  | <b>Minutes of the Meeting held on 14 January 2004</b>   |      |
| <b>5</b>  | <b>To Receive Declarations of Interest</b>  |      |
| <b>6</b>  | <b>Questions on Notice</b>  |      |
| <b>7</b>  | <b>Motions on Notice</b>  |      |
| <b>8</b>  | <b>Issues arising from Overview and Scrutiny</b>  |      |
| <b>9</b>  | <b>Progress on Decisions</b>  | 9.1  |
|           | Schedule attached.  |      |
| <b>10</b> | <b>Consultation on Elected Regional Assemblies</b>  | 10.1 |
|           | To consider the report of the Corporate Director (Law, Planning and Administration) which suggests a response to two consultation papers from the Office of the Deputy Prime Minister on the provisions and rules that should govern local referendums. |      |

**11 Questions by the Public - Time Limitation 11.1**

To consider the report of the Head of Administrative and Member Services on the introduction of a time limitation with regard to the length of questions from the public at meetings of Council.

**12 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**13 Staffing Matters 13.1**

To consider the exempt report of the Chief Executive on the current position regarding vacancies and long term sickness absence within the authority.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive