

WASTE RECYCLING AND STREET SCENE INSPECTION

1 SUMMARY

- 1.1 This report appraises Members of work carried out by officers in formulating a self assessment for the forthcoming inspection.

2 BACKGROUND

- 2.1 Advance notice of an inspection on the environment had been received prior to the recent Comprehensive Performance Assessment progress review.
- 2.2 On 28 October, formal notice was received from the Audit Commission advising that an inspection is to be carried out in the week commencing 9 January 2006.
- 2.3 The Council was required to submit a formal self assessment by 21 November. In order to formulate the document, it was necessary for officers and the Council's contractor to work through Key Lines of Enquiry (KLOE).
- 2.4 A copy of the KLOE is attached as Appendix 1 of this report. As Members will see, a high level of detail has to be considered prior to drafting a self assessment. Officers' views on how the Council scores on the KLOE will be discussed with Members at the meeting.
- 2.5 A copy of the self assessment will form Appendix 2 of this report. At the time of drafting this report, the self assessment had not been completed. A copy will therefore follow under separate cover.
- 2.6 In addition to the assessment a comprehensive set of documents has to be made available to the inspectors by the 21 November deadline.

3 INSPECTION

- 3.1 Inspectors will be on site in the week commencing 9 January, although prior visits to the District and "mystery shopping" are to be expected.
- 3.2 During the week, the inspectors will wish to interview the following:-
- Lead Councillor for the service
 - Lead Councillor for use of resources/VFM
 - Chair of Scrutiny

- Service director
- Head of service
- A representative group of service managers
- A representative group of front line staff
- The contract manager
- The contractor
- Individual service users and any user groups
- A representative group of key partners or contact details, as considered appropriate.

3.3 A draft report is scheduled for 6 February 2006 with final publication on 13 March 2006.

4 RECOMMENDATION

4.1 It is proposed that the Sub Committee **RESOLVES**

That the self assessment and details of the inspection process be noted.

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Background Papers:-

None

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