



**Rochford District
Council**

Audit Committee

agenda

Date

10 March 2020

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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**The public are welcome to
attend this meeting**

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Members of the Audit Committee

Chairman: Cllr Mrs L A Butcher
Vice-Chairman: Cllr D Merrick

Cllr Mrs T L Carter
Cllr T G Cutmore
Cllr M Hoy
Cllr M J Lucas-Gill
Cllr R Milne

Cllr J E Newport
Cllr Mrs L Shaw
Cllr P J Shaw
Cllr D J Sperring

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

- | | | |
|----------|---|------------|
| | Emergency evacuation announcement | Page No |
| 1 | Apologies for Absence | |
| 2 | Substitute Members | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 5 December 2019 | |
| 5 | To Receive Declarations of Interest | |
| 6 | External Audit Reports 2018/19 | 6.1 – 6.80 |
| | To consider the report of the Assistant Director, Resources providing details of the 2018/19 Annual Audit Letter and final Audit Results Report 2018/19. | |
| 7 | Audit Progress Report | 7.1 – 7.50 |
| | To consider the report of the Assistant Director, Resources, which provides an update on the work of the Internal Audit team, in terms of progress made against the annual audit plan, and action taken by Service departments in implementing audit recommendations. | |



Angela Law
Assistant Director, Legal & Democratic