



**Rochford District
Council**

Audit Committee

agenda

Date

18 September 2014

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

Sonia Worthington

Rochford District Council
South Street
Rochford
Essex
SS4 1BW

Phone: 01702 546366
Fax: 01702 545737

Email:
memberservices@rochford.gov.uk

**The public are welcome to
attend this meeting up to item 11**

If you would like this agenda in large print, Braille or
another language please contact 01702 318111

The agendas and minutes of meetings can be accessed via the
Council's website at www.rochford.gov.uk

Members of the Audit Committee

Chairman: Cllr Mrs J A Mockford

Vice-Chairman: Cllr Mrs L A Butcher

Cllr Mrs A V Hale

Cllr B T Hazlewood

Cllr N J Hookway

Cllr J L Lawmon

Cllr Mrs C M Mason

Cllr D Merrick

Cllr Mrs M H Spencer

Cllr D J Sperring

Cllr Mrs B J Wilkins

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.

The Council's objectives are to make a difference:-

- to our community
- to our environment
- to our local economy.

The Council's values (the way we work to pursue these objectives) are to:-

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

A G E N D A

Emergency evacuation announcement

Page No

1 Apologies for Absence

2 Non-Members attending

3 Minutes of the Meeting held on 18 June 2014

4 To Receive Declarations of Interest

5 Questions on Notice

6 Motions on Notice

7 Financial Statements 2013/14

To consider the report of the Head of Finance presenting the audited reports for 2013/14 for Members' approval.

The report is to follow.

8 External Audit Report to Those Charged with Governance

To consider the report of the Head of Finance on the external auditors' report on the results of their audit of the Council's financial statements for 2013/14.

The report is to follow.

9 Public Sector Internal Audit Standards Quality Assurance and Improvement Programme

To consider the report of the Head of Finance asking Members to agree the outcome of the 2014 review of the Public Sector Internal Audit Standards.

The report is to follow.

**10 Review of the Council's Corporate Risk Register
2014/15**

To consider the report of the Head of Finance, which provides a review and update on the Council's corporate risk register for 2014/15 for Members' consideration and approval.

The report is to follow.

11 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

12 Audit Report

12.1 –
12.5

To consider the exempt report of the Head of Finance, which draws Members' attention to completed audit investigations and provides an update of audit recommendations.

A handwritten signature in black ink, appearing to read 'Amar Dave', with a large, stylized flourish extending from the end of the signature.

Amar Dave
Chief Executive