



## Rochford District Council

# East Area Committee

### agenda

The East Area Committee covers  
Ashingdon, Canewdon, Barling, Sutton,  
Foulness, Great Wakering, Paglesham,  
Stambridge and Rochford

The public are welcome to attend this  
meeting. There is an opportunity for  
the public to raise issues under item 3  
'The Community Forum' (see overleaf  
for how to do this)

#### *Date*

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**17 November 2010**

#### *Time*

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**7.30 pm**

#### *Place*

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#### **Canewdon Village Hall**

Lambourne Hall Road,  
Canewdon, Essex SS4 3PG  
(See map overleaf)

#### *Contact*

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Michelle Power

Rochford District Council  
South Street  
Rochford  
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SS4 1BW

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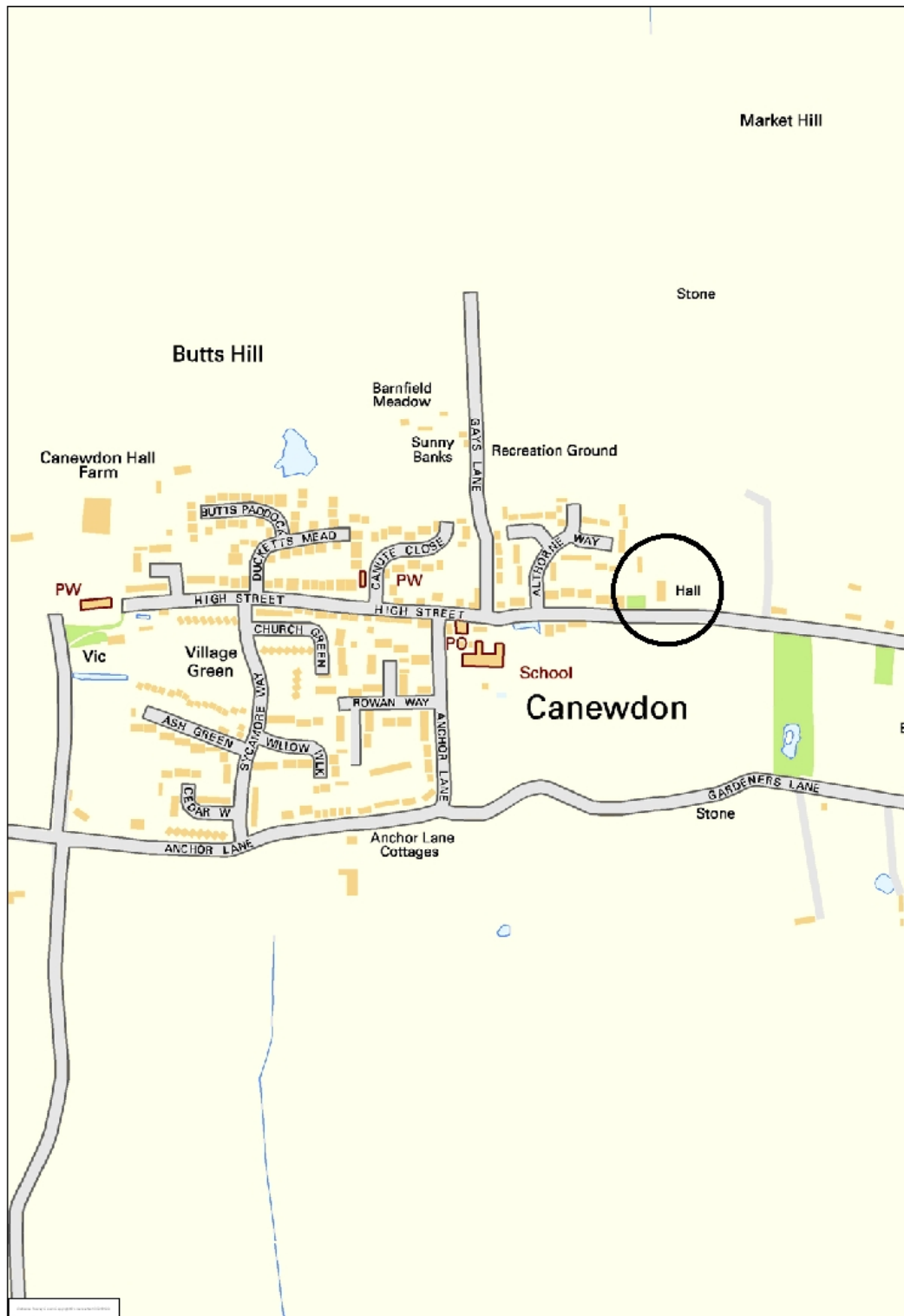
Email:  
memberservices@rochford.gov.uk

If you would like this agenda in large print, Braille or  
another language please contact 01702 546366



The agendas and minutes of meetings can  
be accessed via the Council's website  
at <http://www.rochford.gov.uk>

**Canewdon Village Hall**  
Lambourne Hall Road, Canewdon, Essex SS4 3PG



- Proceed along 'Ashington Road' from the direction of Rochford Town Centre
- Turn right into 'Brays Lane'
- Follow the road for approximately two kilometres and turn left into 'Scotts Hall Road'.
- At the crossroads turn right into 'Anchor Lane'
- At the junction turn right into the 'High Street'
- The Hall can be found on the left-hand side past 'Althorne Way'

## Dates and Venues for Future Meetings

12 January 2011	Great Wakering Community Centre Old School, High Street, Great Wakering, SS3 0EJ
10 March 2011	Rochford Library 8 Roche Close, Rochford, SS4 1PX

## How to Participate in the 'Community Forum' Item

- Any issues you would like to raise at the Area Committee meeting need to be put forward during the Community Forum part of the agenda.
- To get your issue raised you must fill in a request form before the start of the Area Committee meeting. Forms can be found on the Council's website at **<http://www.rochford.gov.uk>** (under Council and Democracy/Area Committees) or obtained by email from **[memberservices@rochford.gov.uk](mailto:memberservices@rochford.gov.uk)** or by telephone on 01702 318179. The website has an online form or a form for downloading and either emailing to **[memberservices@rochford.gov.uk](mailto:memberservices@rochford.gov.uk)** or posting to Member Services, Council Offices, South Street, Rochford, Essex SS4 1BW. Alternatively, completed forms can be handed in to Council officers just prior to the start of the meeting (at which blank forms will also be available).
- In the Community Forum, dependent on the volume of questions, the lead officer will summarise the questions, and a sample will be asked at the meeting.
- Time permitting, we will try to answer as many questions as possible at the meeting, but we cannot guarantee to do so as we may not have all the information to hand.
- All issues raised will get a full response. Any issues raised up to seven working days before the date of a meeting will receive a written response at the meeting; others will either get a response at the meeting or at the subsequent meeting.

## **Members of the East Area Committee**

Chairman: Cllr Mrs G A Lucas-Gill

Vice-Chairman: Cllr J P Cottis

Cllr Mrs T J Capon

Cllr T G Cutmore

Cllr T E Goodwin

Cllr K J Gordon

Cllr C G Seagers

Cllr M J Steptoe

Cllr Mrs B J Wilkins

**Parish Representatives:** Cllr Mrs P Shaw, Ashingdon Parish Council  
Mr B Summerfield, Barling Magna Parish Council  
Cllr N Wallace, Canewdon Parish Council  
Cllr Mrs K Perring, Great Wakering Parish Council  
Cllr D Whittingham, Paglesham Parish Council  
Cllr P A Capon, Stambridge Parish Council  
Mr B Summerfield, Sutton Parish Council

**Other Representatives:** Essex Police  
Essex County Council

## **Terms of Reference**

- To identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive as appropriate on such issues.
- To meet the objectives associated with Highway Localism, including:-
  - Considering proposals for funding (including any joint funding) submitted by constituted bodies, including the District Council, Parish and Town Councils, or other elected bodies that represent the local community. These proposals will be set out in a schedule prepared by the Area Highway Manager and reported to each Area Committee.
  - Consulting the public on proposals and priorities through the Area Committee forum and other networks, as appropriate.
  - Proposing priorities to the District Council Portfolio Holder for Planning and Transportation for Localism funded projects and the work of the Highway Rangers, who will assess the proposals and make recommendations for project approval to the Essex County Council Cabinet Member for Highways and Transportation.
  - Considering and monitoring progress on the processing and delivery of approved projects through reports received from the County Council's Area Highway Manager.
- To seek agreement from the Executive for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.

- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive.

# **A G E N D A**

Page No

## **1 Chairman's Introduction**

To include

- Welcome
- Emergency evacuation announcement
- Explanation of meeting procedure

## **2 Area Committee – Initial Business**

- Apologies for Absence
- Minutes of the Meeting held on 16 September 2010
- Declarations of Interest

Adjournment of formal meeting to enable public participation.

## **3 Community Forum**

To hear questions and issues raised by members of the public (approximately 20 minutes).

Reconvening of formal meeting.

## **4 Spotlight Issues**

Presentation from John Hull, Essex County Council Trading Standards, giving an overview of the service provided by Trading Standards and the main areas covered by its work.

## **5 East Area Update**

List of updates on matters raised at previous meetings of the East Area Committee.

The update is to follow.

## **6 Matters Referred from the Executive/Issues to Refer to the Executive**

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive