

NOTICE OF POLICY DECISIONS

The Policy & Finance Committee made the following decisions at its meeting on 4 December 2003:-

<u>Item</u>	<u>Decision</u>
Budget Strategy (Minute 551/03)	<p>(1) That the report of the Head of Financial Services on the Budget Strategy be noted.</p> <p>(2) That a letter be sent to the Office of the Deputy Prime Minister on the terms set out by the Head of Financial Services. Copies of the letter to be sent to the Local Government Association and the two local Members of Parliament. An associated press release to be produced. (HFS)</p>
Proposal to make changes to the method of the annual canvass of electors (Minute 552/03)	<p>(1) That, subject to the retention of provision for residents to return forms by post if they wish, the system of automated telephone registration be introduced as part of the canvass conducted from September to December 2004.</p> <p>(2) That the practice of hand-delivery of the electoral registration forms and the direct contact with non-responders during the final stages of the canvass to ensure the continued accuracy of the Register be continued. (HAMS)</p>

<u>Item</u>	<u>Decision</u>
<p>Housing Resource Issues (Minute 553/03)</p>	<p>(1) That a Housing Manager be appointed on a three year fixed term contract at grade PO 18 – 21. The position to be advertised immediately.</p> <p>(2) That the existing post, as described in the exempt report, be made permanent on grade PO6 – 9 with effect from 1 April 2004.</p> <p>(3) That a bid be made for resources in the budget strategy in order to employ a Housing Services Development Officer at grade PO6 – 9 with a view to recruiting in the financial year. (CD(F&ES))</p>
<p>Staffing Upgrade – Internal Audit (Minute 554/03)</p>	<p>That the post identified in the exempt report be re-titled as suggested and regraded SO1 –SO2 commencing 1 January 2004. (CE)</p>
<p>Staffing Matters (Minute 555/03)</p>	<p>That the exempt report on the current level of vacancies and long-term sickness absence be noted. (CE)</p>

The above decisions will come into force, and may then be implemented, on the expiry of five working days after the publication of this Notice, unless referred to Full Council by a minimum of 3 Members or called in by an Overview and Scrutiny Committee.

Signed
Head of Administrative and Member Services

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