

ROCHFORD DISTRICT COUNCIL



Policy & Finance Committee

agenda

Chairman's callover – 6.30pm in the
Chairman's Briefing Room

Date

9 July 2002

Time

7.30pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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Members of the Policy & Finance Committee

Cllr P F A Webster (Chairman)

Cllr J E Grey (Vice-Chairman)

Cllr R S Allen

Cllr K A Gibbs

Cllr A J Humphries

Cllr C A Hungate

Cllr C C Langlands

Cllr C J Lumley

Cllr C R Morgan

Cllr J M Pullen

Cllr P K Savill

Cllr S P Smith

Cllr Mrs M A Starke

Copy for Information to all Substitute Members

Conservative Group

Cllr Mrs T J Capon

Cllr T E Goodwin

Cllr J Thomass

Cllr Mrs B J Wilkins

Independent Group

Cllr Mrs H L A Glynn

Labour Group

Cllr Mrs M A Weir

Liberal Democrat Group

Cllr C I Black

Terms of Reference

To formulate the policy framework and budget and the implementation of these in respect of Council functions and services not otherwise the responsibility of full Council or any other committee, in particular finance and support services.

Corporate Objectives

To provide quality cost effective services

To work towards a safer and more caring community

To promote a green and sustainable environment

To encourage a thriving local economy

To improve the quality of life for people in our District

To maintain and enhance our local heritage and culture

A G E N D A

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|-----------|---|-------------|
| 1 | Apologies for Absence | |
| 2 | Substitutes | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 11 June 2002 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Questions on Notice | |
| 7 | Motions on Notice | |
| 8 | Issues arising from Overview and Scrutiny | 8.1 |
| | To follow | |
| 9 | Outstanding Issues | 9.1 |
| | The Schedule relating to decisions is to follow. | |
| 10 | Draft Local Government Bill – Consultation on Draft Legislation | 10.1 |
| | To consider the report of the Chief Executive on the recently published draft Local Government Bill. | |
| 11 | Race Relations (Amendment) Act 2000 | 11.1 |
| | To consider the report of the Chief Executive on the statutory requirements of the Race Relations (Amendment) Act 2000 and the implications for the | |

Council.

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|-----------|---|-------------|
| 12 | Association of Essex Authorities – Annual General Meeting and General Assembly | 12.1 |
| | To consider the report of the Chief Executive on nominations to the Annual General Assembly meeting. | |
| 13 | Outside Body Review | |
| | To consider the report of the Head of Administrative and Member Services on whether the number of Outside Bodies should be reviewed. | |
| | The report is to follow. | |
| 14 | Proposed Environmental Centre – Feedback From Rayleigh Town Council | 14.1 |
| | To consider the report of the Chief Executive on the latest correspondence received from Rayleigh Town Council. | |
| 15 | Housing Benefit, Council Tax, Business Rates, Former Tenant Rent Arrears and Sundry Debtors – Write-Offs | 15.1 |
| | To consider the report of the Corporate Director (Finance and External Services) on various cases. | |
| 16 | Staff Reward Scheme | |
| | To consider the report of the Chief Executive setting out proposals. | |
| | The report is to follow. | |
| 17 | Exclusion of the Press and Public | |
| | To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 9, 14 and 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed. | |
| 18 | Land at Hambro Hill, Rayleigh | 18.1 |
| | To consider the exempt report of the Head of Legal Services on an offer of land. | |

19 Security at Civic Suite

To consider the exempt report of the Head of Administrative and Member Services setting out security proposals.

The report is to follow.

20 Senior Planner (Local Plans) – Recruitment 20.1

To consider the exempt report of the Head of Planning Services on the grading of a post

21 Staffing Matters 21.1

To consider the exempt report of the Chief Executive on staffing matters.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive