



Rochford District Council

The Executive

agenda

Date

19 September 2012

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

**The public are welcome to
attend this meeting up to item 11**

Contact

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Members of The Executive

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon
Cllr Mrs G A Lucas-Gill
Cllr Mrs J E McPherson

Cllr M Maddocks
Cllr C G Seagers
Cllr M J Steptoe

Terms of Reference

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.

The Council's objectives are to make a difference:-

- to our people
- to our community
- to our environment
- to our local economy.

The Council's values (the way we work to pursue these objectives) are to:-

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

A G E N D A

Emergency evacuation announcement

Page No

1 Apologies for Absence

2 Non-Members Attending

3 Minutes of the Meeting held on 11 July 2012

4 To Receive Declarations of Interest

5 Matters Referred to the Executive and Reports from Other Committees

6 Performance Report on Key Performance Indicators for the Period April to June 2012 6.1 – 6.18

To review the report.

7 Performance Report on Key Projects for the Period April to June 2012 7.1 – 7.8

To review the report.

8 Transfer of Business Rates Administration back to Rochford District Council 8.1 – 8.2

To consider the report of the Head of Community Services on the transfer of the administration of the Council's National Non Domestic Business Rates from Chelmsford City Council back to Rochford District Council.

9 Voluntary Sector Grants 2013-14 9.1 – 9.4

To consider the report of the Chief Executive on a procedure for allocating the Voluntary Sector Grants Fund for the 2013/14 financial year.

10 Essex Police and Crime Panel – Update on Progress 10.1 – 10.4

To consider the report of the Chief Executive on the terms of reference of the Panel and the nomination of a substitute.

11 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 3 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

12 Secondary Glazing and Replaceable Double Glazing

To consider the exempt report of the Head of Legal, Estates and Member Services on the commencement of secondary glazing and replacement double glazing works at the Council Offices.

The report is to follow.

13 Review Of Essential And Casual Car User Allowances

13.1 – 13.9

To consider the exempt report of the Chief Executive on identifying a preferred approach.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive