

# ROCHFORD DISTRICT COUNCIL



## Standards Committee

### agenda

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***Date***

**13 July 2004**

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***Time***

**7.30pm**

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***Place***

Committee Room 4  
Civic Suite  
Rayleigh

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***Contact***

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## **Members of the Standards Committee**

### **District Council Members**

Cllr J M Pullen (Chairman)  
Cllr C A Hungate (Vice-Chairman)

Cllr P A Capon  
Cllr Mrs S A Harper  
Cllr C J Lumley

### **Parish Member**

Cllr R E Vingoe, Hockley Parish Council

### **Independent Members**

Mr A C Comber  
Mr B M Flynn

Mr D J Cottis

Copy for information to substitute Members

Conservative Group

Liberal Democrat Group

Cllr M Steptoe, Barling Magna Parish  
Council

### **Terms of Reference**

To promote and maintain high standards of conduct with the Council and exercise the Council's functions in relation to:

- Standards of Conduct of Members (including Parish Members) under regulation and statutory provision.
- Codes of Conduct for Officers and Members.
- Monitoring and Regulation of discretionary components of Members remuneration.
- Assistance of Members & Co-opted Members through Training and Guidance.
- Determination of minimum levels of competency training for Members.
- Monitor of Members' attendance at meetings and training.

### **Corporate Objectives**

To provide quality cost effective services  
To work towards a safer and more caring community  
To promote a green and sustainable environment  
To encourage a thriving local economy  
To improve the quality of life for people in our District  
To maintain and enhance our local heritage and culture

# **A G E N D A**

Page No

**1 Apologies for Absence**

**2 Substitutes**

**3 Non-Members attending**

**4 Minutes of the Meeting held on 15 April 2004**

**5 To Receive Declarations of Interest**

**6 Member Training Programme 2004/05** 6.1

To consider the report of the Head of Administrative and Member Services which sets out proposals for the competency training programme 2004/05.

**7 IDeA Modern Members Conference**

To hear from Mr B M Flynn on his attendance at the Conference.

**8 Record of Attendance at Committee Meetings 2003/04** 8.1

To receive the report of the Head of Administrative and Member Services on the summary of Members' attendance at meetings during 2003/04.

**9 Third Annual Assembly of Standards Committees**

To nominate three delegates to attend the Third Annual Assembly of Standards Committees, taking place on 13 and 14 September at the International Conference Centre, Birmingham.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive