
REPORT FROM THE FINANCE AND PROCEDURES OVERVIEW AND SCRUTINY COMMITTEE - 25 MARCH 2003

1 REVIEW OF OUTSIDE BODIES

- 1.1 This item of business was referred by the Finance and Procedures Overview and Scrutiny Committee on 25 March 2003 to Full Council with a number of recommendations relating to appointment arrangements for outside bodies. A copy of the Officer report to the Committee is attached at Appendix 1.
- 1.2 With regard to the Rochford Health Partnership Board, the Committee agreed that it would be appropriate to retain membership but reduce representation down to three appointees. This would accord with the recent decision of Castle Point Borough Council to appoint three Members and the observations of the Chief Executive of the Primary Care Trust that he would prefer not to see District Council representation reduced too greatly in view of the Board's objective of maintaining strong involvement from partners.
- 1.3 The Committee concurred with the view of a Member that it would be particularly useful if information could be provided on the timing, frequency and location of meetings of Outside Bodies to assist Members when considering whether, from a practical perspective, they would have the time to contribute.
- 1.4 The Committee recognised that there can be occasions when appointees to a body receive minimal communication from that body. It was observed that any Members who had concerns with this aspect should report the matter to Officers.
- 1.5 It is proposed that Council **RESOLVES:-**
- (1) That, subject to having three appointees on the Joint Health Partnership Board with Castle Point, membership of outside bodies be changed on the basis set out at Appendix 1 of the report.
 - (2) That, to enable allying to appropriate Service Areas, appointments to Outside Bodies should, wherever possible, be from the membership of an appropriate Policy Committee or Overview and Scrutiny Committee on the basis set out at Appendix 2 of the report.
 - (3) That all appointees to Outside Bodies have a substitute, with the exception of the London Southend Airport Consultative Committee, for which there should be at least two substitutes.

- (4) That appointees to Outside Bodies receive initial briefings on the work of the Body by an appropriate Officer or a Body representative.
- (5) That Member and Officer appointees be asked to report back on the work of Bodies to which they are appointed via the Members' Bulletin twice per year. The possibility of an appointee reporting into the appointing Committee should not be discounted as an alternative in appropriate circumstances.
- (6) That when Members consider appointments, information should be available on the timing, frequency and location of meetings.(HAMS)

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Background Papers: None

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