



Finance & Procedures Overview & Scrutiny Committee

agenda

Chairman's callover – 6.30pm in the
Chairman's Briefing Room

Date

25 October 2005

Time

7.30pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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Members of the Finance & Procedures Overview & Scrutiny Committee

Chairman: Cllr K H Hudson
Vice-Chairman: Cllr P K Savill

Cllr R G S Choppen
Cllr K J Gordon
Cllr Mrs S A Harper
Cllr T Livings

Cllr Mrs J R Lumley
Cllr P R Robinson
Cllr P F A Webster

Terms of Reference

To consider the following in accordance with the Overview and Scrutiny Procedures Rules: The Council's budget, the management of its budget, capital and revenue borrowing, assets and audit arrangements, Policies and Strategies of the Council and other bodies which affect the economic, social and political resources available to the District including best value, the community plan, corporate plan, local democracy and the achievement of objective transparent and accountable decision making by the Council.

The Council's vision is to make Rochford the place of choice in the County to live, work and visit.

The Council's principal aims are to:-

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

A G E N D A

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|-----------|--|------|
| 1 | Apologies for Absence | |
| 2 | Substitutes | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 25 September 2005 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Progress on Decisions | 6.1 |
| | Schedule attached | |
| 7 | Vivista Progress Report | 7.1 |
| | To consider the report of the Head of Administrative & Member Services which introduces the six-monthly progress report from the IT contractor, Vivista. | |
| | Representatives from Vivista will be in attendance at the meeting to answer Members' questions. | |
| 8 | External Audit SAS610 and Interim Reports | 8.1 |
| | To consider the report of the Corporate Director (Finance & External Services) which invites Members to give consideration to the above reports. | |
| 9 | Risk Management – Progress Update | 9.1 |
| | This report provides Members with an update on progress in connection with Risk Management across the Council. | |
| 10 | Procurement Strategy – Six Month Review | 10.1 |
| | To consider the report of the Corporate Director (Finance & External Services) which appraises Members of the work carried out in implementing the strategy. | |

A handwritten signature in black ink, appearing to read "Paul Warren". The signature is stylized with a large, looping initial "P" and a cursive "Warren".

Paul Warren
Chief Executive