

# ROCHFORD DISTRICT COUNCIL



## Finance & Procedures Overview & Scrutiny Committee

### agenda

Chairman's callover – 6.30pm in the  
Chairman's Briefing Room

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#### *Date*

**26 October 2004**

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#### *Time*

**7.30pm**

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#### *Place*

Council Chamber  
Civic Suite  
Rayleigh

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#### *Contact*

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## **Members of the Finance & Procedures Overview & Scrutiny Committee**

Cllr P F A Webster (Chairman)  
Cllr Mrs S A Harper (Vice-Chairman)

Cllr P A Capon  
Cllr K A Gibbs  
Cllr J E Grey  
Cllr T Livings

Cllr Mrs J R Lumley  
Cllr D Merrick  
One vacancy

Copy for Information to all Substitute Members

*Liberal Democrat Group*  
Cllr C J Lumley

### **Terms of Reference**

To consider the following in accordance with the Overview and Scrutiny Procedures Rules: The Council's budget, the management of its budget, capital and revenue borrowing, assets and audit arrangements, Policies and Strategies of the Council and other bodies which affect the economic, social and political resources available to the District including best value, the community plan, corporate plan, local democracy and the achievement of objective transparent and accountable decision making by the Council.

**The Council's vision is to make Rochford the place of choice in the County to live, work and visit.**

**The Council's principal aims are to:-**

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

# **A G E N D A**

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- |          |   |     |
|----------|---|-----|
| <b>1</b> | <b>Apologies for Absence</b>  |     |
| <b>2</b> | <b>Substitutes</b>  |     |
| <b>3</b> | <b>Non-Members attending</b>  |     |
| <b>4</b> | <b>Minutes of the Meeting held on 29 September 2004</b>   |     |
| <b>5</b> | <b>To Receive Declarations of Interest</b>  |     |
| <b>6</b> | <b>Progress on Decisions</b>  | 6.1 |
| <b>7</b> | <b>IT Contractor – Progress Report</b>  | 7.1 |
|          | To consider the report of the Head of Administrative and Member Services which introduces the six-monthly progress report from the I.T. contractor. Representatives from Vivista will be in attendance at the meeting to answer Members' questions. |     |
| <b>8</b> | <b>Exclusion of the Press and Public</b>  |     |
|          | To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 14 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.         |     |
| <b>9</b> | <b>Contract Monitoring Procedure Note</b>   | 9.1 |
|          | To consider the exempt report of the Corporate Director (Finance & External Services) which provides an update report recently requested by Members.  |     |

A handwritten signature in black ink, appearing to read "Paul Warren". The signature is stylized with a large, looping initial "P" and a cursive "Warren".

Paul Warren  
Chief Executive