
REPORT TO THE MEETING OF THE EXECUTIVE 4 NOVEMBER 2009

PORTFOLIO: FINANCE & RESOURCES

**REPORT FROM HEAD OF FINANCE, AUDIT AND PERFORMANCE
MANAGEMENT**

**SUBJECT: CAPITAL PROGRAMME - MONITORING REPORT
QUARTER 2 2009/10**

1 DECISION BEING RECOMMENDED

- 1.1 To note the financial progress as at the end of Quarter 2 in completing the General Fund Capital Programme for 2009/10, which is shown in the appendix to this report.

2 REASON/S FOR RECOMMENDATION

- 2.1 To enable the Executive to raise any queries on progress made in implementing the current Capital Programme. Expenditure is monitored on a monthly basis by the Financial Programmes Group, a multidisciplinary officer group.

3 OTHER SALIENT INFORMATION

- 3.1 This report provides an update on the financial progress in completing the General Fund Capital Programme for 2009/10, which is shown in the appendix to this report.
- 3.2 The Revised Capital Programme for 2009/10 was agreed by Council on 30 June 2009, in the light of updated information following the closure of the accounts for 2008/09. The Total Capital Programme is £1.9m for 2009/10.
- 3.3 Where budgets were under spent in 2008/09 but still required, these were carried forward into the 2009/10 allocations and form part of the Revised Provision as seen in the Appendix to this report.
- 3.4 The majority of the capital provision in 2009/10 is for three projects, the purchase of new bins for the Waste Contract (£122,500), Hall Road Cemetery Extension (£248,841) and Cherry Orchard Jubilee Country Park (£100,200).
- 3.5 The Capital Programme is funded by capital receipts from proceeds of a VAT Shelter arrangement and the sale of council housing under a sharing arrangement with Rochford Housing Association.

4 RISK IMPLICATIONS

- 4.1 Delays in completing the items on the Capital Programme could prevent the Council from achieving its strategic objectives and lead to adverse publicity for

the Council. The allocation of resources is therefore carefully managed to ensure that the Programme is properly funded and the revenue consequences are included in the Medium Term Financial Strategy for the General Fund.

5 RESOURCE IMPLICATIONS

- 5.1 The current Capital Programme for 2009/10 is fully funded from the Capital Receipts Reserve.

I confirm that the above recommendation does not depart from Council policy and that appropriate consideration has been given to any budgetary and legal implications.

SMT Lead Officer Signature: _____

Head of Finance, Audit and Performance Management

Background Papers:

None

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Appendix

GENERAL FUND CAPITAL PROGRAMME 2009/10 – EXPENDITURE & COMMITMENTS AS AT 30 SEPTEMBER 2009

PROGRAMME ITEM	Responsible Officer (See Key)	Responsible Officer (Name)	Original Provision	2008-09 Balance B/F	2009-10 Changes	Revised Provision (Includes C/F from 2008/09)	Spent & Committed @ 30 Sep 2009	Notes
IT Requirements	HICS	Sarah Fowler	81,000			81,000	38,983	Annual Allocation for 2009/10 projects: £11,000 Cash Receipting System, going live in October 2009 and in budget. £35,000 Elections- This project is under budget, as most of the work was completed in 2008/09. Any savings will be used for additional requirement for Government Connect Project. Government Connect Project £35,000, further developments required by the Code of Connection including penetration testing. Reported as part of ICT Strategy monitoring. Overall, this total provision will be sufficient to deliver the 3 projects.
Wheelie Bins	HES	Alan Lovett	55,000		67,500	122,500	-	Purchase of new caddies is currently out to tender. All of the £122,500 expected to be used to roll out the bins across the District. At the moment it is planned this will happen this year. Funded by ECC contribution received in 2008/09.
Vehicle Replacements	HES	Yvonne Woodward	32,000			32,000		Programme of replacement based on life, maintenance and use. Officer decision on which vehicles are replaced. Reported as part of quarterly capital programme monitoring
Equipment Replacement Programme	HICS	Yvonne Woodward	65,000			65,000	-	ERM Scanners (£35,000) - Tenders for ERM scanners are now in and being evaluated. Council Chamber Audio Visual equipment (£30,000) - options for replacement will be reported to Executive Risk assessment & researching options will be decided by March 2009. If not completed this year, the provision will be carried forward into 2010/11.
Depot Yard Resurfacing	HES	Richard Evans/ Alan Thomas	-	65,000		65,000	32,740	Works completed - Awaiting final invoices. The total spend is expected to be within £35,000. Balance of the money required for additional resurfacing works. Reported as part of quarterly capital programme monitoring
Hall Road Cemetery Extension	HLS	Richard Evans/ Alan Thomas	250,000	(1,159)		248,841	445	Works being prepared for tender for November 2009. Some engineering work to start this year and the main programme will roll over to 2010/11.
Rochford Offices - Electrical Works	PMHM	Alan Thomas	80,000			80,000	6,860	Awaiting electrical survey to come back from contractor. Once the state of our wiring system is known, work can begin to rectify and make new. Costs are likely to exceed the £80,000 but once known a plan of what areas can be done at what time will be drawn up. Timetabled for November 2009.
Rayleigh Accommodation - Heating/ DDA/ Reception	PMHM	Alan Thomas	30,000	36,000		66,000	50,000	The boiler has now been replaced to a more efficient system. Decided to stay with an oil fired system rather than revert to gas.
One Stop Customer Interface Facility (Rochford Reception)	PMHM	Sarah Fowler	25,000	10,000		35,000	-	Architects have now been appointed to prepare specification for the works.
Office Accommodation - Building Works	PMHM	Yvonne Woodward	50,000			50,000	-	This budget is allocated at year end to capitalise any special items that can be classified as capital.
Pavillion Refurbishments	PMHM	Alan Thomas	30,000			30,000		Essential works to renew old facilities including toilets and showers as part of a rolling programme to bring pavilions up to an acceptable standard. Drawings are being done at the moment.

Appendix

PROGRAMME ITEM	Responsible Officer (See Key)	Responsible Officer (Name)	Original Provision	2008-09 Balance B/F	2009-10 Changes	Revised Provision (Includes C/F from 2008/09)	Spent & Committed @ 30 Sep 2009	Notes
District Boundary Signs	CE	Alan Thomas	-	29,500		29,500	4,260	Order has been placed with Morelock sign manufacturer. Works now completed awaiting final invoices expected to be no more than £7,000
Great Woking Public Conveniences	PMHM	Alan Thomas	-	30,500		30,500	170	Tenders for work received 7 October 2009 and are being evaluated. It is likely that the cost of the final scheme will be about £37,000 to be funded from savings on other capital programme items.
Play Spaces	PMHM	Richard Evans	50,000	50,000		100,000	46,348	Work completed at Conway Ave and Rawreth Lane. Order raised with contractor for work at Hockley Woods and Canewdon Recreational Ground.
Cherry Orchard Jubilee Country Park	HES	Richard Evans	100,200			100,200	24,418	No comments for this report. Cherry Orchard will be part of a separate report.
Open Spaces Programme	HES	Richard Evans	50,000	50,000		100,000	12,000	Agreement now in for works to begin at Canewdon Recreation for entrance gates and a cricket ball fence. Rochford recreation boundary fence with Malting Villas Rd. Prentice Close locking post, Rayleigh Fairview park boundary fence and Grove Wood car park. All works are timetabled to be completed between Oct 2009 and March 2010.
Sweyne Park (Rayleigh Football Pitches)	HCS	Jeremy Bourne	40,000	76,000	75,000	191,000	145,400	Works completed on main playing field and car park and awaiting final invoices. Could be further additional works on seeding and edging, so budget will be maintained as it is for now. £75,000 received from Big Lottery Funding.
Great Woking Youth Facilities	HCS	Jeremy Bourne/ Alan Thomas	80,026			80,026	-	Two teen shelters have been installed on the recreation ground with much success. High levels talks are now underway with ECC with regard to provision of additional facilities in Great Woking.
Teen Shelters Rolling Programme	HCS	Jeremy Bourne	20,000	7,500		27,500	7,684	Units have been installed in Rochford, Canewdon and Hullbridge. The temporary shelter will be installed at Ashington before the school summer holidays and a permanent shelter at St John Fisher will be on site around the same time. Consideration is now being made as to options for further facilities.
Clements Hall Bridleway Extension	PMHM	Alan Thomas	28,000			28,000		A reduced specification has now been agreed. The redesign will result in a significant saving of around £10k.
Rawreth Recreation Ground - Extension to Car Park	PMHM	Alan Thomas	30,000			30,000		Subject to final decision by Executive. Request from Area Committee.
								ECC turned down the first proposal, therefore the scheme needs to be redesigned. .
								Subject to final decision by Executive. Request from Area Committee.
Total Expenditure For General Fund			1,096,226	353,341	142,500	1,592,067	369,307	
OTHER HOUSING PROGRAMME								
Home maintenance and Adaptation Grants (PSRG)	HCS	Steve Neville	125,205			125,205	91,000	On target for whole budget to be allocated in this year.
Disabled Grants (DFG)		Steve Neville	196,000	-	-	196,000	147,692	Demand for grants will exceed available funding and applications will have to be carried over into the next financial year.
Total Expenditure			321,205	-	-	321,205	238,692	
Total Capital Programme			1,417,431	353,341		1,913,272	607,999	