

ICT UPDATE

1 PURPOSE OF REPORT

- 1.1 This report provides an update on a number of issues raised by the Review Committee in relation to ICT matters and third-party software.

2 INTRODUCTION

- 2.1 The matters raised by the Review Committee for a response are as follows:
- (a) Which Council officer will be delegated the authority to manage the Council's Commercial IT Contracts, and are they suitably qualified to do so?
 - (b) Advice on whether there would be savings in respect of 'Good for Enterprise' software, should the Council move from the use of iPads to Councillors'/staff's own devices and when this would be reviewed and put to Full Council as a change of policy.
 - (c) What would be the extent of the savings on virus and associated software if the Council moved its IT into the 'cloud', with Members and officers using their own devices.
 - (d) Figures showing the cost of iPads compared with paper documents for the provision of Committee papers and other documents to Members.
 - (e) Confirmation on whether Telecoms is included in the Council's ICT contract and whose responsibility this is.
 - (f) An update of the spreadsheet that shows detailed information on third party software providers over £4,000 per annum for the years 2015/16, 2016/17 and 2017/18.

3 RESPONSE TO QUESTIONS

- 3.1 A response to each of the Committee's question is set out below.
- (a) At present, the Managing Director is overseeing the transfer of the Council's contract from Capita to the new provider, Eduserve. The project management of the contract transfer is being dealt with by Dawn Tribe, Assistant Director, Customer, Revenues and Benefits Services. When the ICT contract is under the management of Eduserve it is intended that a decision will be taken regarding the most appropriate location for ICT in the Council's Management Structure. Given the nature of the new contract, with services being accessed through the 'data cloud', the key will be to ensure the service is looked after by an experienced manager, with suitable technical support from the ICT team.

- (b) It is anticipated there will be no requirement for 'Good for Enterprise' when Microsoft 365 is fully operational. For information, the current Microsoft enterprise licence expires on 30 April, and it is anticipated 365 will be rolled out as quickly as possible thereafter. At present, no consideration has been given to a move from Council provided iPads to an alternative arrangement. This is a matter that is best considered once 365 has been implemented and a proper assessment can be made of the most appropriate arrangements for ensuring secure access to emails, calendars, etc.
- (c) No information is available on this question at this time. As per the response to Question b, there is a need to wait for the successful implementation of 365 before determining the most appropriate arrangements for secure access.
- (d) A piece of work could be carried out to seek to quantify the costs of electronic versus printed production of Council documents.
- (e) Telecoms is not included in the Council's ICT contract. The Assistant Director, Customer, Revenues and Benefits Services has responsibility for Telecoms.
- (f) The attached spreadsheet, attached as an appendix to the report, provides details of the costs of third-party software as per the Review Committee's question.

4 RISK IMPLICATIONS

- 4.1 It is essential that access to the Council's ICT systems is protected from hacking, virus attacks, etc. and that all access complies with data protection laws, and the requirements of the Government via the Public Services Network (PSN).

5 ENVIRONMENTAL IMPLICATIONS

- 5.1 Question 4 relates not just to a cost assessment, but to the environmental impact of electronic versus hard copy production of Council documents.

6 RESOURCE IMPLICATIONS

- 6.1 Subject to the views of the Review Committee, an officer resource is required to carry out a review of paper versus electronic production of documents.

7 LEGAL IMPLICATIONS

- 7.1 None.

8 RECOMMENDATION

- 8.1 It is proposed that the Committee **RESOLVES** to note the contents of the report and determine whether there are any specific issues that require attention.



Shaun Scrutton
Managing Director

Background Papers:-

None.

For further information please contact Shaun Scrutton (Managing Director) on:-

Phone: 01702 318100

Email: shaun.scrutton@rochford.gov.uk

If you would like this report in large print, Braille or another language please contact 01702 318111.

REVIEW COMMITTEE - 7 February 2017**Item 8, Appendix**

Software Licences over £4000

2014/2015

Company	Price	Description
Access Uk Ltd	£5,972.58	Dimensions Finance System
Astech	£6,347.15	Cmis annual licence
Astun	£7,537.00	Online mapping system
Axial	£8,101.35	1 Check Point Support For Software Gateway - 1 Check Point Security Services Check Point
Axial	£5,746.00	Juniper Renewal - Remote access system
Bytes Software	£4,175.97	Various Software Licences
Bytes Software	£19,650.00	Good Platform Usr Lic with Ext support for 3 years + Good user licence for 3 years
Capita Software Services	£17,040.56	Payment Management Systems
Capita Software Services	£8,704.20	Software Maintenance for Housing
Capita Software Services	£59,448.45	Software Maintenance for Revs and Bens
Capita Software Services	£4,220.00	Licence extension of Income Management and Counter Receipting
Civica Uk Ltd	£6,000.00	Annual Fee for W2 & EDRM Enterprise Licence (document and workflow management)
Civica Uk Ltd	£23,156.74	Annual Licence,Support & maintenance (crystal reports,bar coding,myservice planning,scandivers)
Esri Uk Ltd	£11,675.00	ArcGIS Mapping Maintenance
Firmstep	£6,227.00	AchieveForms annual license renewal - Payments Module annual license
Idox	£48,079.83	Annual Maintenance
Imperial Civil E Solutions	£7,952.35	Annual Licences & Support Parking Gateway (Parking Enforcement)
Oracle	£4,094.67	Oracle Database Annual License
Siteimprove Ltd	£4,800.00	Annual renewal for Web site usage analytics
Teamspirit	£8,633.03	TeamSpirit Maintenance - HR and Payroll
Vodafone	£5,341.84	PSN - Direct Network Service Charge
Xpress	£16,895.66	eXpress Elections System
Total	£289,799.38	

Software Licences over £4000

2015/2016

Company	Price	Description
Access	£5,970.20	Licence Renewal for Dimensions Finance system
Astech	£8,023.71	Cmis annual licence
Astun	£8,250.00	Open Enterprise Annual Licence - Online mapping system
Astun	£4,250.00	!Share Open Enterprise Agreement year 1 upgrade of 3 hosted solution
Axial	£8,101.35	1 Check Point Support For Software Gateway - 1 Check Point Security Services Check Point
Axial	£5,860.92	Juniper Renewal - Remote access system
Bytes Software	£29,976.62	Enterprise Subscription 6
Capita Software Services	£8,773.15	Housing annual maintenance fees
Capita Software Services	£4,220.00	Year 2 rental for 3 year re-licence of Income management and counter receipting.
Capita Software Services	£17,481.18	Payment Management Systems - 5 year re-sign deal - No inflation for 5 years.
Capita Software Services	£60,340.18	Revs and Bens Annual Maintenance
Civica Uk Ltd	£6,000.00	Annual Fee for W2 & EDRM Enterprise Licence (document and workflow management)
Civica Uk Ltd	£26,811.84	Annual Licence,Support & maintenance (crystal reports,bar coding,myservice planning,scandivers)
Daisy Communications Ltd	£5,000.00	Quarterley maintnenance charge service for period 2015
Esri Uk Ltd	£11,950.00	ArcGIS Mapping Maintenance
Firmstep Ltd	£6,227.00	AchieveForms renewal annual licence plus payments module
Idox	£37,088.59	Uniform Annual maintenance
Imperial Civil E Solutions	£8,023.92	Annual support & licences for Parking Gateway (5 Users) Parking Enforcement
Oracle	£4,188.00	Oracle database Standard Edition - annual licence
Siteimprove Ltd	£4,080.00	Annual renewal for Web site usage analytics
Teamspirit	£8,762.53	TeamSpirit Maintenance - HR and Payroll
Vodafone Limited	£5,320.00	Gsi Convergence framework period - 2015
Xpress Software	£14,079.40	Xpress software annual fee-Xpress PI scan fee
Total	£298,778.59	

Software Licences over £4000

2016/2017

Company	Price	Description
Access	£9,603.32	Licence for Access Applications
Astech consultants LTD	£8,103.95	CMIS Support and Maintenance & CMIS Annual Hosting
Astun Technology	£12,500.00	iShare open Enterprise Agreement Standard
Bond Teamspirit	£8,937.78	Team Spirit maintenance
Bytes	£32,449.64	Office Proplus, ALNG LicSAPK MVL - Enterprise subscription 6
Bytes	£6,550.00	Good Dyamics - order from 2014 to 2017
Capita Business Services LTD	£17,481.18	Renewal of Payments Systems Maintenance for April 2016 to March 2017
Capita Business Services LTD	£4,220.00	AMT 5652 Licence extension of income Management and Counter Receipting year 3 for 3 year Licence
Capita Business Services LTD	£61,609.83	Revenues and Benefits modules including Total Mobile
Capita Business services LTD	£8,983.70	ACADEMY Housing annual Maintenance fee
Civica UK LTD	£26,719.28	CGPM000095 Licence,support & maintenance
Civica UK LTD	£6,000.00	Annual order 2016/17
ESRI	£12,309.00	Annual Maintenance - ARCGIS for desktop, for server and productivity suite
Firmstep	£6,538.00	Achieve forms Annual License renewal - Payment Module annual license renewal
Idox	£37,088.59	Idox UNIFORM and maintenance
Imperial Civil Enforcement solutions	£8,128.23	Parking gateway: 1 parking powercube, 1 permit gateway, 1 web option for parking gateway
Oracle database	£4,271.76	Oracle Database standard edition - Processor Perpetual
Vodafone support	£4,200.00	Annual order GSI Convergence Framework (GCF) PSN
Xpress software solutions	£13,500.00	Annual Electoral software
Total	£289,194.26	