



**Rochford District
Council**

West Area Committee

agenda

Date

4 September 2007

Time

7.30 pm

Place

Down Hall Primary School
Brooklyn Drive
Rayleigh SS6 9LW
(see map overleaf)

**The public are welcome to
attend this meeting and are invited to
speak during the Community Forum
item – see overleaf for how to do this**

Contact

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INVESTOR IN PEOPLE

If you would like this agenda in large print, braille or
another language please contact 01702 546366

The agendas and minutes of meetings can be accessed
via the Council's website at www.rochford.gov.uk

Dates and Venues for Future Meetings

16 October 2007	Sweyne Park School
28 November 2007	Sweyne Park School
8 January 2008	Sweyne Park School
14 February 2008	Rawreth Village Hall
2 April 2008	Rayleigh Methodist Church

How to participate in the 'Community Forum' item

If you would like to raise an issue at the meeting you will need to complete a request form. This is to ensure that if we are unable to answer your question, we can get back to you at a later date. Copies of the form can be obtained:

- by email from committee@rochford.gov.uk
- by telephone on 01702 546366 Ext.3901
- from our website www.rochford.gov.uk

Members of the West Area Committee

Chairman: Cllr J M Pullen
Vice Chairman: Cllr S P Smith

Cllr Mrs P Aves
Cllr C I Black
Cllr Mrs J Dillnutt
Cllr K A Gibbs
Cllr J E Grey
Cllr A J Humphries
Cllr T Livings

Cllr C J Lumley
Cllr Mrs J R Lumley
Cllr D Merrick
Cllr Mrs J A Mockford
Cllr R A Oatham
Cllr Mrs M J Webster
Cllr P F A Webster

Parish Representatives: Cllr A Matthews, Rawreth Parish Council
Cllr Mrs P Weaver, Rayleigh Town Council

Other Representatives: Essex Police
Essex County Council

Terms of Reference

- To identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive Board as appropriate on such issues.
- To seek agreement from the Executive Board for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, environmental maintenance, grounds maintenance, local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive Board and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive Board.

A G E N D A

Page No

1 Chairman's Introduction

To include

- Welcome
- Fire/emergency evacuation procedures
- Explanation of meeting procedure

2 Area Committee – Initial Business

- Apologies for Absence
- Minutes of the Meeting held on 18 July 2007
- Declarations of Interest
- Adjournment

3 Community Forum (approximately 20 minutes)

To hear questions and issues raised by members of the public.

4 Spotlight Issues

- (1) Update by Inspector Andy Parkman on Crime and Disorder in Rawreth and Rayleigh
- (2) Sweyne Park update by Jeremy Bourne, Head of Community Services, RDC 4.2.1 – 4.2.4
- (3) Environmental campaign – update by Debora Byrne, Waste Management Officer, RDC
- (4) Review of Polling Districts & Polling Stations – update by Sarah Fowler, Head of Information & Customer Services, RDC 4.4.1 – 4.4.23

5 West Area Update

List of updates on matters raised at previous meeting of the West Area Committee attached. 5.1 – 5.5

6 Matters Arising from the Executive Board/Issues to Refer to the Executive Board



Paul Warren
Chief Executive