## TERMS OF REFERENCE

#### 1 SUMMARY

1.1 Members of the Environment Overview and Scrutiny Committee recognised that a small sub-committee would be able most effectively to deal with the remainder of the outstanding issues left over from the work of the Rayleigh Town Centre Working Group. The Sub-Committee is invited to agree the following terms of reference, together with a suggested timeframe within which to complete their task.

### 2 TERMS OF REFERENCE

2.1 To consider and resolve the outstanding issues in respect of Rayleigh Town Centre, with a view to resolution of all matters by December 2002 at the latest.

### Shaun Scrutton

**Head of Planning Services** 

# **Background Papers:**

None

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