

# ROCHFORD DISTRICT COUNCIL



## Community Overview & Scrutiny Committee

### agenda

Chairman's callover – 6.30pm in the  
Chairman's Briefing Room

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#### *Date*

**15 July 2004**

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#### *Time*

**7.30pm**

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#### *Place*

Committee Room 4  
Civic Suite  
Rayleigh

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#### *Contact*

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## **Members of the Community Overview & Scrutiny Committee**

Cllr T Livings (Chairman)  
Cllr Mrs M A Starke (Vice-Chairman)

Cllr Mrs R Brown  
Cllr Mrs T J Capon  
Cllr C J Lumley  
Cllr P K Savill

Cllr D G Stansby  
Cllr Mrs M S Vince  
Cllr P F A Webster

Copy for Information to all Substitute Members

*Liberal Democrat Group*  
Cllr C I Black

## **Terms of Reference**

To consider the following in accordance with the Overview and Scrutiny Procedures Rules: All Council services relating to Recreation, Leisure, Culture, Tourism, Public Health, Housing (public & private) Community Safety and Emergency Planning.

## **Corporate Objectives**

To provide quality cost effective services  
To work towards a safer and more caring community  
To promote a green and sustainable environment  
To encourage a thriving local economy  
To improve the quality of life for people in our District  
To maintain and enhance our local heritage and culture

# **A G E N D A**

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|----------|--|------------|
| <b>1</b> | <b>Apologies for Absence</b>   |            |
| <b>2</b> | <b>Substitutes</b>   |            |
| <b>3</b> | <b>Non-Members attending</b>   |            |
| <b>4</b> | <b>Minutes of the Meeting held on 11 May 2004</b>  |            |
| <b>5</b> | <b>To Receive Declarations of Interest</b>   |            |
| <b>6</b> | <b>Progress on Decisions</b>   | <b>6.1</b> |
|          | Schedule attached.   |            |
| <b>7</b> | <b>Serviceteam – Grounds Maintenance Update</b>  | <b>7.1</b> |
|          | To consider the report of the Corporate Director (Finance & External Services) to which is attached Serviceteam's progress report on the Grounds Maintenance contract. |            |
|          | Garry Such, Serviceteam's Regional Manager will be in attendance at the meeting.   |            |
| <b>8</b> | <b>Overall Work Programme</b>  | <b>8.1</b> |
|          | To consider the report of the Chief Executive which sets out the main areas of this Committee's work programme for the 2004/2005 municipal year.                       |            |
| <b>9</b> | <b>Review of Policy and Service Response in respect of gypsies and other travellers</b>  | <b>9.1</b> |
|          | To consider the report of the Head of Housing, Health & Community Care which seeks Members' agreement to undertake the review.   |            |

To consider the report of the Head of Revenue and Housing Management, which invites Members to approve existing security, health and safety measures in sheltered housing.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive