

ADDENDUM

**INTERIM ANNUAL AUDIT AND INSPECTION LETTER
2004/05**

SUGGESTED COUNCIL RESPONSES TO RECOMMENDATIONS

Set out below is a suggested Member response to the five recommendations on page 9 of the Interim Annual Audit and Inspection Letter 2004/05

Response	Implementation Date
System already in place for monitoring external and internal audit recommendations. Action will be monitored through this process with Member input through Committee decision-making and update monitoring.	Ongoing
Joint Tenant Steering Group in place with two Members representing the Council. Regular reporting to the Council for decision-making.	Ongoing
Action has already been taken to upgrade data quality where possible. However, the information in some instances is provided by partner organisations/agencies, eg., Police, Serviceteam.	Ongoing
The budget process continues to focus on priorities and non-priorities. Service planning will become more formalised in order to highlight priorities in future budgeting.	Ongoing
Recruitment process for key staff being implemented to ensure no postholders overlap with existing postholders.	May/June 2006