



**Rochford District  
Council**

## The Executive

### agenda

***Date***

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**16 February 2011**

***Time***

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**7.30 pm**

***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

***Contact***

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**The public are welcome to attend this meeting up to Item 12 of the agenda**

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## **Members of The Executive**

Chairman: Cllr T G Cutmore

Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher

Cllr Mrs T J Capon

Cllr K J Gordon

Cllr K H Hudson

Cllr C G Seagers

Cllr M J Steptoe

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.**

**The Council's objectives are to make a difference:-**

- to our people
- to our community
- to our environment
- to our local economy.

**The Council's values (the way we work to pursue these objectives) are to:-**

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

## A G E N D A

	Page No
Emergency evacuation announcement	
<b>1 Apologies for Absence</b>	
<b>2 Non-Members Attending</b>	
<b>3 Minutes of the Meeting held on 19 January 2011</b>	
<b>4 To Receive Declarations of Interest</b>	
<b>5 Matters Referred to the Executive and Reports from Other Committees/Area Committee Chairmen</b>	5.1
<b>6 Performance Report on Key Performance Indicators for the period October to December 2010</b>	6.1 – 6.19
To receive the report of the Head of Finance on key performance indicators for the third quarter of 2010/11.	
<b>7 Financial Management Report - Quarter 3 2010/11</b>	7.1 – 7.20
To receive the report of the Head of Finance on current year-end forecasts for the revenue budgets, financial performance on key financial indicators and the mid-year Treasury Management review.	
<b>8 Capital Programme Monitoring Report - Quarter 3 2010/11</b>	8.1 – 8.6
To receive the report of the Head of Finance on financial progress as at the end of the third quarter in completing the Capital Programme for 2010/11.	
<b>9 Economic Development Strategy</b>	
To consider the report of the Chief Executive on a revised updated version of the Strategy.	
The report is to follow.	

**10 Voluntary Sector Grants**

10.1 – 10.4

To consider the report of the Chief Executive on the future allocation of voluntary sector grants in 2011/12.

**11 57 South Street, Rochford – the way forward**

To consider the report of the Chief Executive on future use of this premises.

The report is to follow.

**12 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**13 Office Cleaning Contract**

To consider the exempt report of the Head of Legal, Estates and Member Services on the office cleaning contract.

The report is to follow.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P' at the start.

Paul Warren  
Chief Executive