



**Rochford District  
Council**

## **Investment Board**

### **agenda**

***Date***

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**14 March 2018**

***Time***

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**7.30 pm**

***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

***Contact***

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**The public are welcome to attend  
this meeting to Item 7 of the Agenda**

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## **Members of the Investment Board**

Chairman: Cllr M J Steptoe

Vice-Chairman: Cllr A L Williams

Cllr T G Cutmore

Cllr N J Hookway

Cllr Mrs T R Hughes

Cllr G J Ioannou

Cllr M J Lucas-Gill

Cllr Mrs J R Lumley

Cllr Mrs C M Mason

Cllr J R F Mason

Cllr R A Oatham

Cllr I H Ward

Cllr S A Wilson

## **Terms of Reference**

- To ensure that best use is made of sites and property and that opportunities for co-location and income generating activities explored; maximising both the Economic and Social Value to the District.
- To consider and, where appropriate, approve a pipeline of projects/activity, based on professional advice outlined in business cases from the Leadership Team, and setting the conditions to be met in perusal of objectives.
- To monitor the co-ordinated delivery of major schemes and projects to support property development and community facilities within the District; ensuring programme delivery, performance and quality.
- To shape, challenge and review business cases in relation to transformation and service development that require new investment (in excess of £25,000); with a particular focus on schemes that improve quality whilst reducing cost or generating a financial return.
- To act on conditions and advice given by Government, the accountable bodies where external or specific funding is being utilised and the Section 151 officer in ensuring that investment decisions are prudent, affordable and sustainable.
- To share information and good practice to ensure that the optimum use is made of all public and private sector resources.
- To have access to sufficient administrative resources in order to carry out the Committee's duties and to be provided with appropriate and timely training in the form of an induction programme and ongoing training for new appointees.

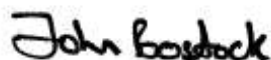
**The Council's residents are at the heart of everything we do.**

**The Council's priorities are:-**

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

## A G E N D A

- |          |   |            |
|----------|---|------------|
|          | Emergency evacuation announcement   | Page No    |
| <b>1</b> | <b>Apologies for Absence</b>  |            |
| <b>2</b> | <b>Substitute Members</b>   |            |
| <b>3</b> | <b>Non-Members Attending</b>  |            |
| <b>4</b> | <b>Minutes of the Meeting held on 17 January 2018.</b>  |            |
| <b>5</b> | <b>To Receive Declarations of Interest</b>  |            |
| <b>6</b> | <b>Projects Dashboard</b>   | 6.1 – 6.6  |
|          | <p>To consider the report of the Strategic Director, which presents the Projects Dashboard as prepared by the Programme Management Office (PMO) in respect of projects within the remit of the Investment Board.</p>                              |            |
| <b>7</b> | <b>Exclusion of the Press and Public</b>  |            |
|          | <p>To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.</p> |            |
| <b>8</b> | <b>Capital Assets Investment Strategy</b>   | 8.1 – 8.14 |
|          | <p>To consider the exempt report of the Strategic Director on developing a Capital Assets Investment Strategy.</p>  |            |



John Bostock  
Assistant Director, Democratic Services