

Minutes of the meeting of the **Leisure Sub-Committee** held on **2 March 2000** when there were present:

Cllr D M Ford - Chairman

Cllr P A Beckers
Cllr J E Grey
Cllr N Harris
Cllr D R Helson

Cllr Mrs S J Lemon
Cllr Mrs M J Webster
Cllr Mrs M A Weir

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs A R Hutchings

SUBSTITUTE

Cllr V D Hutchings

Members of Community Services Committee attending by invitation

Cllrs T G Cutmore, Mrs W M Stevenson and Mrs M S Vince

OFFICERS PRESENT

T Galloway – Head of Leisure and Client Services
Miss E McIlwaine – Leisure Client Officer
A Wyatt – Committee Administrator

71 MINUTES

The Minutes of the Meeting held on 17 February 2000 were approved as a correct record and signed by the Chairman.

72 FIRE SAFETY INSPECTION – PARK SPORTS CENTRE (Min 23/00)

Further to a site visit to Park Sports Centre earlier that evening, Members considered those fire safety matters which had been raised at previous meetings of the Leisure Sub Committee.

By way of update the Head of Leisure and Client Services advised that Essex County Council had authorised its contractor to undertake minor works which had been identified during a fire and safety inspection. These works would be carried out within the next two weeks. Members were further advised that Essex County Council would be receiving a report from Norfolk Property Services, Essex County Council's maintenance body in mid March. The District Council's lease with Essex County Council for the Park School site was not due to expire for 5 years and the leisure contract on the site was not due to expire for 2 years. It was noted that Essex County Council would be keen to

have its facility upgraded to a standard which would make it attractive for sale; possibly to a standard suited to public entertainment licensing.

Whilst being mindful of the above points, Members considered that all small scale jobs should be undertaken by Essex County Council within the 2 week period. It was further considered that other small (management) tasks could be undertaken to improve the fire safety at the site.

Whilst considering the fire safety inspection recommendations Members agreed that works on all major items should be held in abeyance pending information from Essex County Council as to its deliberations and risk assessments on fire safety issues at the site.

Members also wished to receive at the earliest opportunity copies of fire risk assessments which had been carried out recently relating to the Sports Centre.

RECOMMENDED

- (1) That it be noted that the following items will be undertaken in the short term:-

Entrance Corridor - Remove catch holding back entrance door and install signs to both sides of glass stating fire door – keep shut.

Main Hall – Exchange old signage pointing to fire exits for new

Bar and Lounge – Provide lighting on external emergency staircase, white staircase edging to external staircase and running man sign in corridor leading from external exits to main bar area and also above thermostat adjacent to bar.

Female Changing Area – Directional signage from both changing areas to be provided.

Squash Courts – Directional signage to be provided in squash court corridor, light to be provided under stair well to illuminate emergency exit.

- (2) That all other matters raised in the recommendations from the fire inspection visit be held in abeyance pending contact from Essex County Council on their preferred way forward. (HLCS).

The Meeting closed at 9.25pm

Chairman

Date