

Progress on Decisions made by Full Council/The Executive

From Full Council

Item	Progress/Officer Comments		
	Red	Amber	Green
Devolution (Minute 211/15) Resolved That the current position be noted and that a meeting of Full Council be convened to consider signing-off any initial submission to the Government. (CE)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Work is on going and regular updates provided at meetings of Council.			

Item	Progress/Officer Comments		
	Red	Amber	Green
Options for Information Communication Technology (ICT) Provision and Support Contract (Minute 267/15) Resolved That, in order to ensure appropriate use of public funds and value for money is achieved, option 3 'move to the Microsoft Azure platform without extending the Capita ITES Ltd contract' be taken to the market and a further report be made to Council when quotes have been obtained. (ADTS)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Work is in progress.			

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Item	Progress/Officer Comments		
<p>Review of Polling Districts and Polling Places (Minute 06/16)</p> <p>Resolved</p> <p>(1) That each polling district and the polling districts bordering it be designated as the polling place for that polling district.</p> <p>(2) That the final arrangements for polling districts, as set out in the appendix to the report, be endorsed. (ADDS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
<p>Medium Term Financial Strategy 2016/17 – 2020/21 (Minute 17/16)</p> <p>Resolved</p> <p>(1) That page 3.117 of the fees and charges document be amended to include an increased 3-hour car parking rate from £2.40 to £2.60 and an increased 4-hour car parking rate from £2.90 to £3.30, with charges terminating at 7.00 pm.</p> <p>(2) That the net revenue budget requirement be set at £10.102 million for 2016/17.</p> <p>(3) That the Capital Programme 2016/17 – 2019/20 and the proposed methods of financing the capital expenditure be agreed.</p> <p>(4) That the Section 151 Officer be authorised to adjust capital project budgets in 2016/17 throughout the capital programme after the 2015/16 accounts are closed and the amounts of slippage and budget carry forward required are known.</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Item	Progress/Officer Comments
(5) That it be noted that the proposed Council Tax requirement for the Council’s own purposes (excluding Parish and Town Councils and Precepts) for 2016/17 is £6.511 million.	
(6) That it be noted that the draft equivalent Band D tax base for the purpose of determining the Council Tax charge is 30,566 properties.	
(7) That the increase in Rochford District Council Tax of 1.93% for 2016/17 be agreed.	
(8) That the schedule of fees and charges for 2016/17, as identified in the report, be agreed, subject to the changes identified on page 3.117 relating to car parking made during the meeting.	
(9) That the General Balance be set at £1.0m at as at 1 April 2016 prior to the proposed drawdown of £0.071m.	
(10) That the Earmarked reserves be set at £1.452m as at 1 April 2016.	
(11) That the recommendations of the Review Committee on the Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2016/17 be reported to Council on 23 February.	
(12) That Robert Manning succeed Denise Murray as Section 151 Officer for Rochford District Council on a temporary basis until such time as Denise returns from secondment at Essex County Council.	

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Item	Progress/Officer Comments
(13) That the statement on the robustness of the estimates and reserves be noted.	
(14) That the summary of the Equality Impact Assessment be noted.	
(15) That the Local Government finance settlement, as tabled, be noted. (S1510)	

Item	Progress/Officer Comments		
Reports from the Executive, Committees and Sub-Committees to Council (Minute 22/16)	Red	Amber	Green
(1) Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2016/17			
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1) That the treasury management strategy statement and minimum revenue provision policy statement 2016/17 be approved.	Implemented.		
(2) That the treasury management annual investment strategy remain as it is for 2016/17, pending further information being provided on areas identified by the Review Committee. (S1510)			

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Item	Progress/Officer Comments		
Setting the Council Tax 2016/17 (Minute 25/16)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the Council Tax requirement for the Council’s own purposes for 2016/17 (excluding Parish and Town precepts) is £6,511,125.</p> <p>(2) That the Council Tax requirement of the District Council together with the Parish and Town Councils be £7,766,487.</p> <p>(3) That the basic amount of Council Tax (including Parish and Town Precepts) be £254.09 for the year. This being the Council Tax requirement £7,766,487 divided by the Council Tax base 30,566.40.</p> <p>(4) That the total of the sums payable into the general fund in respect of redistributed Business rates and Government grant, including New Homes Bonus, New Transition Grant and adjustments from the collection fund, be £3,685.875.</p> <p>(5) That the total of Parish and Town precepts included within the above is £1,255,362.</p> <p>(6) That the basic rate of Council Tax relating to the District Council without Parish and Town precepts is £213.02 which is a 1.93% increase.</p> <p>(7) That the Net Expenditure for 2016/17 is £10,148,000 as per Appendix A, post the final settlement received on the 9th February 2016.</p>	Implemented.		

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Item	Progress/Officer Comments
(8) That the total tax for both District and Parishes be as set out in the schedule which is included as Appendix B. These sums are calculated as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.	
(9) That the sums given above for Band D but now shown in the particular valuations bands A-H are set out in the schedule shown as Appendix C.	
(10) That the precepts issued to the Council in respect of Essex County Council, Essex Fire Authority and Police & Crime Commissioner for each valuation band A-H as set out in the schedule as shown as Appendix D.	
(11) That the total Council Tax for the area for each valuation band A-H is set out in Appendix E. These are the amounts set as Council Tax for the year 2016/17. (S1510)	

Item	Progress/Officer Comments		
Pay Policy Statement 2016/17 (Minute 26/16)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the Pay Policy Statement for 2016/17 be adopted, subject to amendment to paragraph 8.1 detailed in the minute. (ADTS)	Implemented.		

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Item	Progress/Officer Comments		
Reports from the Review Committee – Treasury Management – Investment Strategy Supplementary Report (Minute 89/16)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the Treasury Management Annual Investment Strategy remains as it is for 2016/17. (S151O)	Implemented.		

Item	Progress/Officer Comments		
Appointment of Independent Persons and Parish Representatives to the Standards Committee (Minute 92/16)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That the appointment of the three Parish Councillors, to be nominated by the Rochford Hundred Association of Local Councils, to the Standards Committee for a four year term commencing in the 2016/17 municipal year be endorsed.</p> <p>(2) That authority be delegated to the Monitoring Officer to appoint three Independent Persons to the Standards Committee for a four year term commencing in the 2016/17 Municipal Year following a recruitment process as laid out in the report. (ADLS)</p>	Recruitment is underway for Parish Councillors and Independent Persons for 2016/17.		

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From The Executive

Item	Progress/Officer Comments		
	Red	Amber	Green
Provision of Public Toilets (Minute 126/14)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Resolved			
(1) That reduced operating hours be introduced for the toilets in Back Lane, Rochford as detailed in the report. Public consultation to be undertaken on whether these facilities are required in the longer term and/or whether they should be relocated.	Reduced hours implemented. No complaints or comments have been received.		
(2) That an 'exit' survey be undertaken to ascertain the usage by the public of the facilities in Hockley and Great Wakering. A public consultation exercise to be undertaken to inform a final decision on the future of the toilets.	The exit survey has been completed at Hockley and Hullbridge and Great Wakering, the result indicates that the level of usage is very low, 2 or 3 persons a day.		
(3) That market testing be undertaken of the facilities in Hullbridge and Rayleigh, together with the adjacent land, to ascertain whether there is any business potential in developing the sites for alternative uses on the basis of an obligation to keep the facilities available to the public.	Indicative value from a property surveyor has been obtained but officers have been unsuccessful in stimulating interest from adjacent commercial properties, including the Arcadia Group.		
(4) That a further report be submitted to the Executive once the various options have been explored so that the results can be considered as part of the budget process. (ADES)	A way forward will be agreed with the Portfolio Holder. This will be undertaken pending the conclusion of the One Public Estate review. This is ongoing. Overhaul of approach seeking to include wider Community options for the provision of public toilets.		

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Item	Progress/Officer Comments		
Pilot Amenity Vehicle Scheme (Minute 148/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That a pilot amenity vehicle scheme be implemented in Great Wakering on a weekly basis each Saturday for a period of six months, the County Council to be asked if this can be extended to be from 9.00 am to 1.00 pm rather than from 9.00 am to noon.</p> <p>(2) That a further report be submitted to the Executive before the pilot scheme has concluded in order that a decision can be made about future arrangements. (ADES)</p>	A limited service is being provided until March 2017.		

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Item	Progress/Officer Comments		
County Highway Ranger Functions (Minute 150/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the proposals in relation to County Highway Ranger functions being dealt with by the District Council be agreed in principle subject to detailed discussions with the County Council on how the service could be delivered.</p> <p>(2) That the option of releasing additional resources to match fund the County Council’s offer of £50,000 for flood alleviation and other measures be given further detailed consideration.</p> <p>(3) That the Portfolio Holder for the Environment sign off finalised arrangements where possible. (ADES)</p>	<p>Negotiations are on-going in respect of the Highway Ranger functions between the County Council, the county contractors and our contractors.</p> <p>Agreement has been reached with ECC in respect of the various elements of the Public Realm Agreement and the approved document is expected imminently. This is currently operating.</p> <p>Irrespective of the agreement the County Council has confirmed that the supplementary funding for flooding is now available on the basis of the evidence provided and this is in the process of being invoiced. A final draft of the agreement is being prepared by ECC.</p> <p>Further meetings are being held with ECC to provide better clarification within the agreement before proceeding.</p>		

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Item	Progress/Officer Comments		
<p>Community Safety Hub (Minute 246/14)</p> <p>Resolved</p> <p>(1) That a Rochford District Community Safety Hub is implemented at Rayleigh Police Station for a trial period of 6 months, involving the relocation of the Council’s Antisocial Behaviour Officer and Domestic Abuse Officer.</p> <p>(2) That authority be delegated to the Portfolio Holder for the Community to review the outcomes of the pilot and to approve the long-term arrangements. (ADC&HS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>The implementation of Community Safety Hubs is still in progress across Essex, with the recent circulation to community safety partners of a hub protocol. A joint Castle Point/Rochford Community Safety hub is being considered formally at the joint steering group on 9 June, which will include discussion regarding the future location of the hub. Rayleigh Police Station is no longer a viable option.</p> <p>Relocation of Rochford’s Community Safety Officer to a hub is still an option, with the principal aim of ensuring that the Community Safety Partnership priorities are delivered.</p>		

Item	Progress/Officer Comments		
<p>Customer Feedback Update and Freedom of Information Statistics 2014/15 (Minute 118/15)</p> <p>Resolved</p> <p>That the customer feedback and Freedom of Information statistics for 2014/15 be noted, subject to the next report including:-</p> <ul style="list-style-type: none"> • Detail on the sources of complaints and Freedom of Information requests • Some case studies in relation to compliments 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

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Item	Progress/Officer Comments
<ul style="list-style-type: none"> How Rochford District Council’s statistics compare with those of other authorities. (ADCRBS) 	

Item	Progress/Officer Comments		
<p>Quarter 3 2015/16 Financial Management Report (Minute 45/16)</p> <p>Resolved</p> <p>That the Quarter 3 2015/16 revenue budget and capital position of the Council contained in sections 3 and 4, and as shown in appendices 1 and 2 of the officer report, be approved. (S1510)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
<p>Canewdon and Wallasea Neighbourhood Area Application (Minute 46/16)</p> <p>Resolved</p> <p>That the Canewdon and Wallasea Neighbourhood Area, as shown on the map accompanying the application (appendix 1 of the officer report), be approved. The designation to be published on the Council’s website. (ADPS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Item	Progress/Officer Comments		
<p>Timetable of Meetings 2016/17 (Minute 47/16)</p> <p>Resolved</p> <p>That the timetable of meetings for the 2016/17 Municipal Year, as set out in the appendix to the officer report, be approved subject to:-</p> <ul style="list-style-type: none"> • A meeting of the Standards Committee being scheduled for 27 September 2016 and meetings of the Review Committee and the Executive scheduled for 29 and 30 November 2016 respectively. (ADDS) • Hard copies of away day documentation being provided to Members a week in advance. (S1510) 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>Implemented.</p> <p>Arrangements are in hand.</p>		

Item	Progress/Officer Comments		
<p>Business Rates Write Off (Minute 48/16)</p> <p>Resolved</p> <p>That the sum of £22,274.97 in respect of business rates, as identified in the exempt report, be written off. (S1510)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Implemented.</p>		

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Progress on Decisions by Portfolio Holder for Enterprise

Item	Progress/Officer Comments		
	Red	Amber	Green
Special Items 2014/15 (03/7/14) Decision That the programme of building works identified in the report be completed, funded from the £20,000 Special Items budget. (ADCS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Implemented.

Item	Progress/Officer Comments		
	Red	Amber	Green
Re-Surfacing of Area of Back Lane Pay and Display Car Park (24/10/14) Decision Further to the meeting of the Executive of 15 October 2014, minute no. 214/14, consultation with the Rochford Ward Members has taken place and the extent of the re-surfacing works has been agreed as comprising the main thoroughfare between the entrance and exit of Back Lane pay and display car park. (ADES)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			The existing contract has been terminated and is now to be re-tendered with a view to undertaking re-surfacing of entire car park in 2016/17 as this will prove better value for money.

Item	Progress/Officer Comments		
	Red	Amber	Green
Empty Shops Strategy (01/05/15) Decision That the Empty Shops Strategy as set out in Appendix 1 to the report is adopted. (ADCS)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			This will be re-evaluated to combine with the Growth Strategy.

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	Red	Amber	Green
<p>Lease of Land at 132 London Road, Rayleigh (08/12/2015/15)</p> <p>Decision</p> <p>That the Council-owned land (edged red on the map annexed hereto as appendix 1) be leased to Tesco Stores Limited for use as expansion of the existing car park servicing the Tesco Express store at the same location for a period of 16 years at an annual rental of £1,000. (ADCS)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Draft lease submitted to Tesco Stores Limited.			

Progress on Decisions by Portfolio Holder for Environment

Item	Progress/Officer Comments		
	Red	Amber	Green
<p>Pilot Amenity Vehicle Scheme (09/12/14)</p> <p>Decision</p> <p>That the Pilot Amenity Vehicle Scheme is amended to an alternate weekly arrangement across two sites from 10 January 2015, operating from the Great Wakering Sports Centre and the Freight House car park, Rochford.</p> <p>That a supplementary estimate of £12,727 is approved for 2014/15. (ADES)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
See earlier item on page 6.10 of this schedule.			

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Item	Progress/Officer Comments		
	Red	Amber	Green
Play Spaces Refurbishment Programme (09/01/15) Decision To approve funding of £20,000 from this year’s Play Spaces capital budget towards the provision of skateboard/BMX facilities at Canewdon Recreation Ground. (ADES)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The Parish Council is finalising quotes and has indicated it wishes to draw upon the funding in the near future.		

Item	Progress/Officer Comments		
	Red	Amber	Green
Air Quality Management Area In Rayleigh Town Centre (09/01/15) Decision To approve the extent of the Air Quality Management Area (AQMA) for Rayleigh town centre, as shown outlined in red on the attached plan, and for this purpose to authorise the Assistant Director, Community & Housing to make the AQMA Order. That an action plan is developed by officers to identify and address the sources of nitrogen dioxide (NO ₂) within the AQMA by 31 January 2016. (ADC&HS)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Members were provided with an update of progress with the action plan in April 2016, as requested. This work is currently progressing in accordance with the circulated timetable.		

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Item	Progress/Officer Comments		
<p>Open Space Programme 2015/2016 (25/09/15)</p> <p>Decision</p> <p>That the expenditure of £25,000 upon various improvements to open spaces, as outlined in the report, be approved. (ADES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Work is in hand.		

Item	Progress/Officer Comments		
<p>Play Spaces Programme 2015/16 (25/09/15)</p> <p>Decision</p> <p>That the capital expenditure of £25,000 upon installation of surfacing and play equipment at Rochford Recreation Ground and surfacing at Playstalls, Little Wakering be approved. (ADES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Work is in hand.		

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Progress on Decisions by Portfolio Holder for Planning

Item	Progress/Officer Comments		
<p>Response To Government Consultation On Proposed Changes To National Planning Policy (22/02/16)</p> <p>Decision</p> <p>That a response be submitted to the Government’s consultation on ‘proposed changes to national planning policy’, as set out in Appendix 1. (ADPS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
<p>Response To Brentwood Borough Council’s Planning Policy Consultation (18/03/16)</p> <p>Decision</p> <p>That a formal response to Brentwood Borough Council’s Draft Local Plan 2016 consultation (including the Interim Sustainability Appraisal), as set out in the following report, be submitted within the statutory time period. (ADPS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Response To Basildon Borough Council’s Planning Policy Consultation (24/03/16)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That a formal response to Basildon Borough Council’s Draft Local Plan 2016 consultation (including the Draft Sustainability Appraisal), as set out in the following report, be submitted within the statutory time period. (ADPS)	Implemented.		

Item	Progress/Officer Comments		
Response To Thurrock Borough Council’s Planning Policy Consultation (05/04/16)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That a formal response to Thurrock Borough Council’s Local Plan Issues and Options Stage 1 consultation (including the Sustainability Appraisal Scoping Report), as set out in the following report, be submitted within the statutory time period. (ADPS)	Implemented.		

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Item	Progress/Officer Comments		
Subject: Response To Essex County Council’s Waste Local Plan: Pre-Submission Consultation (12/04/16)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the response appended to the lead officer’s report (Appendix A) be formally submitted to Essex County Council’s Waste Local Plan: Pre-Submission consultation within the statutory time period. (ADPS)	Implemented.		

Item	Progress/Officer Comments		
Response To Local Plan Expert Group’s Report To The Communities Secretary And To The Minister Of Housing And Planning (March 2016) (26/04/16)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That a response be submitted to the publication of the Local Plan Expert Group’s Report to the Communities Secretary and to the Minister of Housing and Planning (dated March 2016), as set out in Appendix 1, within the consultation period. (ADPS)	Implemented.		

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Progress on Decisions by Portfolio Holders for Environment and Planning

Item	Progress/Officer Comments		
<p>Biodiversity Offsetting Scheme (02/10/15)</p> <p>Decision</p> <p>To approve phase 1 of the biodiversity offsetting scheme for the Hall Road development, involving the restoration and creation of wetland habitats at Cherry Orchard Country Park. (ADES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Meeting was held with Essex Wildlife Trust in November to discuss timetable for delivery.</p> <p>There is a lack of clarity from the Environment Bank as to the mechanism to draw down upon the funding; confirmation is now being sought.</p>		

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