

# ROCHFORD DISTRICT COUNCIL



## Standards Committee

### agenda

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***Date***

**15 April 2004**

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***Time***

**7.30pm**

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***Place***

Committee Room 4  
Civic Suite  
Rayleigh

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***Contact***

John Bostock

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Tel: (01702) 546366  
Fax: (01702) 545737

Email:  
[committees@rochford.gov.uk](mailto:committees@rochford.gov.uk)

## **Members of the Standards Committee**

### **District Council Members**

Cllr C C Langlands (Chairman)

Cllr J M Pullen (Vice-Chairman)

Cllr T G Cutmore

Cllr C A Hungate

Cllr C J Lumley

### **Parish Member**

Cllr M Steptoe, Barling Magna Parish Council

### **Independent Members**

Mr A C Comber

Mr D J Cottis

Mr B M Flynn

Copy for Information to all Substitute Members

#### *Conservative Group*

Cllr Mrs S A Harper

Cllr P F A Webster

#### *Liberal Democrat Group*

Cllr C I Black

## **Terms of Reference**

To promote and maintain high standards of conduct with the Council and exercise the Council's functions in relation to:

- Standards of Conduct of Members (including Parish Members) under regulation and statutory provision.
- Codes of Conduct for Officers and Members.
- Monitoring and Regulation of discretionary components of Members remuneration.
- Assistance of Members & Co-opted Members through Training and Guidance.
- Determination of minimum levels of competency training for Members.
- Monitor of Members' attendance at meetings and training.

## **Corporate Objectives**

To provide quality cost effective services

To work towards a safer and more caring community

To promote a green and sustainable environment

To encourage a thriving local economy

To improve the quality of life for people in our District

To maintain and enhance our local heritage and culture

# **A G E N D A**

Page No

- 1 Apologies for Absence**
- 2 Substitutes**
- 3 Non-Members attending**
- 4 To Receive Declarations of Interest**
- 5 Minutes of the Meeting held on 6 November 2003**
- 6 Member Training Programme 2004/05** 6.1  

To consider the report of the Head of Administrative and Member Services on proposals for the Member training programme 2004/05 and Member attendance at training courses in 2003/04.
- 7 Local Authorities (Code of Conduct) (Local Determination) Regulations 2003** 7.1  

To consider the report of the Corporate Director (Law, Planning and Administration) on the view of the Standards Board for England that a complainant should not be required to attend and answer questions at Standards Committee hearings.
- 8 Local Investigation and Determination of Misconduct Allegations – Consultation** 8.1  

To consider the report of the Corporate Director (Law, Planning and Administration) on responding to two consultation papers.
- 9 Standards Committee Hearing Panel Training**  

The Corporate Director (Law, Planning and Administration) is to report verbally on feedback received following the Hearing Panel training exercise.

To consider the report of the Corporate Director (Law, Planning and Administration) on the programme for the Third Annual Assembly of Standards Committees and the appointment of delegates.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive