

The Executive – 5 March 2014

Minutes of the meeting of **The Executive** held on **5 March 2014** when there were present:-

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon	Cllr M Maddocks
Cllr Mrs G A Lucas-Gill	Cllr S P Smith
Cllr Mrs J E McPherson	Cllr M J Steptoe

VISITING

Cllr M Hoy

OFFICERS PRESENT

A Dave	- Chief Executive
A Bugeja	- Head of Legal, Estates & Member Services
R Evans	- Head of Environmental Services
S Scrutton	- Head of Planning & Transportation
J Bourne	- Head of Community Services
C McClellan	- People and Policy Manager
L Bliss	- Senior Corporate Communications Officer
J Bostock	- Member Services Manager

54 MINUTES

The Minutes of the meeting held on 5 February 2014 were approved as a correct record and signed by the Chairman.

55 TIMETABLE OF MEETINGS 2014/15

The Executive considered the report of the Head of Legal, Estates and Member Services on the timetable of meetings for the 2014/15 Municipal Year.

Resolved

That the timetable of the meetings for the 2014/15 Municipal Year, as set out in the appendix to the report, be approved. (HLEMS)

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting on the grounds that exempt information, as defined in paragraphs 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

56 REVENUE AND BENEFITS CAPITA TELEPHONE CALL HANDLING CONTRACT

The Executive considered the exempt report of the Head of Community Services on awarding Capita LGS a further twelve month contract to take the Council's Revenue and Benefits telephone calls.

Resolved

That Capita LGS be awarded a further twelve month contract from 1 April 2014 to take the Councils Revenue and Benefits telephone calls. (HCS)

57 ASSET MANAGEMENT PLAN – REVIEW

The Executive considered the exempt report of the Head of Community Services on review of the Asset Management Plan.

Responding to questions, officers advised that:-

- There could be a further review of the status of the land associated with plan number 99. Plan number 21, Acacia House, would be removed.
- Generally speaking, leases carried over on existing terms until parties reached a conclusion on what they wished to do. The Council had a policy in respect of the renewal of leases for commercial halls and properties, with the starting point being a commercial rate.

The Portfolio Holder for Finance and Resources, Councillor S P Smith, advised that the purpose of the review of the plan was to ensure that the Councils assets were put to the best use.

Resolved

That, subject to a review of the detail relating to plan number 99 and removal of the property under plan number 21, the contents of the report be noted. In particular:-

- (i) The updates on the current status of all the assets contained in the Council's Asset Register.
- (ii) The progress and timescales for various key projects detailed in Section 3 of the exempt report.
- (iii) The proposal to further investigate the potential opportunities highlighted by the external consultants. (HCS)

58 REFUSE AND RECYCLING SERVICE

The Executive considered the exempt report to the Head of Environmental Services on the refuse and recycling service.

Members concurred with the observation of the Leader that it was important to be prepared for worse case scenarios, even if they do not transpire. It was noted that provision had already been made for vehicle fuel economies associated with the way forward.

Resolved

That the measures being undertaken to mitigate the risks to the service be noted and the recommendations set out in paragraphs 1.2, 1.3, 1.4 and 1.5 of the exempt report be agreed. (HES)

The meeting closed at 7.55pm.

Chairman

Date

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