



**Rochford District
Council**

Statutory Officer Personnel Committee

agenda

Date

4 August 2020

Time

2.00 pm

Place

Remote meeting

Contact

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Members of the Statutory Officer Personnel Committee

Chairman: Cllr Mrs J R Lumley

Vice-Chairman: Cllr Mrs D L Belton

Cllr D S Efde

Cllr M Hoy

Cllr Mrs C M Mason

Cllr J E Newport

Cllr Mrs C E Roe

Cllr Mrs L Shaw

Cllr D J Sperring

Terms of Reference

- To be the Committee responsible for Statutory Officer discipline (relating to the Head of Paid Service; the Monitoring Officer; and the Chief Finance Officer), to have the powers of the Investigation and Disciplinary Committee in the JNC Chief Executive's Terms and Conditions of Service Handbook and the Local Authorities (Standing Orders)(England) Regulations 2001, including for capability and grievances.
- To appoint independent investigators and independent advisers, as required.
- To suspend a Statutory Officer, if considered appropriate.
- To determine disciplinary and other action as considered appropriate.
- To agree severance terms for Statutory Officers, including where any severance package exceeds £100,000 and Members consider that it would be appropriate for the Committee to decide rather than report to Full Council.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

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1 Apologies for Absence

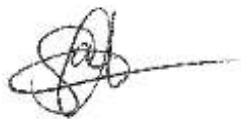
2 Substitute Members

3 Non-Members attending

4 To Receive Declarations of Interest

5 Statutory Officer Personnel Committee: Training in the Role of the Committee 5.1 – 5.9

To consider the report of the Assistant Director, Legal & Democratic relating to training in the processes involved should the need arise for this Committee to operate as an Investigation and Disciplinary Committee as required by the Chief Executives' Terms and Conditions of Service Handbook in respect of Statutory Officers.



Angela Law
Assistant Director, Legal & Democratic